

SHRI P.K.CHAUDHARI MAHILA ARTS COLLEGE
OPP. CENTRAL S.T. BUS STOP, SECTOR-7 GANDHINAGAR-382 007
PH : 079-23232097 FAX : .079-23232097

Ref.No: PKCMAC/ 133 /11-12

December 15, 2011

To,
The Director,
National Assessment and Accreditation Council
P. O. Box. No. 1075, Nagarbhavi,
BANGALORE – 560072

Respected Sir,

Sub.: Submission of Self Study Report for Accreditation

Ref.: Your Letter NAAC/SS/WR/IEQA-14/13648/2011Dt:20/6/2011

We thank you very much for sending Profile and Manual vide your above referred letter.

We have prepared Self-Study Report (SSR) based on the guidelines contained in the manual and would like to undergo assessment and accreditation by NAAC.

We submit herewith five hard copies of the filled in proforma of Self-Study Report (SSR) along with a soft copy thereof on CD.

Please note that our college is recognized under section 2(F) and 12(B) of the UGC Act, 1956 and hence we are not required to send any accreditation fee. We enclose herewith a certified copy of the letter dated 22nd August 2005 from UGC as proof of recognition of our college for the purpose.

We confirm that we understand the financial implications of the peer team visit and shall take care of local hospitality, transport and accommodation of the peer team.

We indicate the following three dates of three slots during which the peer team can visit our college for the purpose of assessment.

1. 30-31 January,2012 (Monday-Tuesday)
2. 17-18 February 2012 (Friday-Saturday)
3. 24-25 February 2012 (Friday-Saturday)

We shall be glad to furnish any other information that may be required in this connection.

We earnestly request you to depute the peer team at your earliest convenience and oblige.

With regards,

For

SHRI P.K.CHAUDHARI MAHILA ARTS COLLEGE

(Dr. Urmilaben C. Chaudhari)

I/C Principal

Enclosures:

1. Five hard copies of SSR
2. Soft copy of SSR on CD
3. Certified copy of communications from UGC recognizing our college under section 2(F)&12(B) of the UGC Act, 1956.

CONTENTS

SECTION – B : Preparation of Self Study Report

Page No

Part – I : Institutional Data

A Profile of the Institute

5-7

B Criterion – wise inputs

- 1 Criterion – I Curricular Aspects 8-9**
- 2 Criterion – II Teaching – Learning and Evaluation 10-13**
- 3 Criterion – III Research, Consultancy and Extension 14-15**
- 4 Criterion – IV Infrastructure and Learning Resources 16-22**
- 5 Criterion – V Student Support and Progression 23-29**
- 6 Criterion – VI Governance and Leadership 30-31**
- 7 Criterion - VII Innovative Practices 32-33**

C Profile of the Departments :

- 8. Department of English 34-44**
- 9. Department of Gujarati. 45-56**
- 10. Department of Home Science 57-73**
- 11. Department of Sanskrit 74-89**
- 12. Department of Sociology 90-95**
- 13. Department of Physical Education 96-98**
- 14. Department of Librarian 99-100**
- 15. Administrative Department 101-107**

Part – II : Evaluative Report

A Executive Summary

108-109

B Criterion wise Evaluative Report

- 1 Criterion – I Curricular Aspects 110-123**
- 2 Criterion – II Teaching – Learning and Evaluation 124-151**
- 3 Criterion – III Research, Consultancy and Extension 152-174**
- 4 Criterion – IV Infrastructure and Learning Resources 175-208**
- 5 Criterion – V Student Support and Progression 209-232**

6 Criterion – VI Governance and Leadeship 233-272

7 Criterion – VII Healthy Practices. 273-297

C Evaluative Report of the Departments

1 Department of English 298-304

2 Department of Gujarati 305-310

3 Department of Home Science 311-317

4 Department of Sanskrit 318-323

5 Department of Sociology 324-329

SECTION – C : Appendices

1 Stude nts Feedback form and Evaluation Report 330-331

2 Annexure to the Report

1 Statistical Analysis 331-337

1 Recognition U/s 2(f) and 12(B) from UGC 338

2 Income Expenditur e & Balance Sheet 339-344

3 Master Plan 345

4 Affiliation with Gujarat University/Certificate 346

5 Total number of books according to subject. 347-348

6 List of Pe riodicals. 349-352

7 List of CD's. 353

8 List of Newspaper s. 354

9 List of committees. 355-359

10 List of other institution run by the trust . 360

3 CD in MS Word format

Part I: Institutional Data

A Profile of the College

- 1 **Name and Address of the college** **SHRI P.K.CHAUDHARI MAHILA ARTS COLLEGE**
OPP. CENTRAL S.T.BUS STOP
SECTOR 7
GANDHINAGAR
PIN 382 007

- 2 **For Communication :**

OFFICE: Dr.URMILABEN C. CHAUDHARI
In-Charge Principal

Area/STD Code 079
Telephone No (O) 23232097
Mobile No. 9727549238
Fax No. (079)23232097
Email pkchaudhari1994@yahoo.com

PROF. NARENDRABHAI K. PATEL
Steering committee co-ordinator
Area/STD Code 079
Telephone No (O) 23232097
Mobile No. 9427989810
Fax No. 079-23232097
Email narenkpatel@rediffmail.com

RESIDENCE

Dr.URMILABEN C. CHAUDHARI
In-charge Principal
4, Samadhan Soc., Ranip
Ahmedabad. Pin Code-382480

Area/STD Code 079
Telephone No (R) 27524007
Mobile No. 9727549238
Email umacchaudhari@gmail.com

RESIDENCE

PROF. NARENDRABHAI K. PATEL
36-Siddheshwar Homes, Mansa Highway
At&Po- Randheja, Dist- Gandhinagar
Steering Committee Co-ordinator
Area/STD Code 079
Telephone No (R) -
Mobile No. 9427989810
Email narenkpatel@rediffmail.com

3. Type of Institution :

A By Management i. Affiliated College

ii Constituent College -

B By Funding i. Governme nt -

ii Grant in aid

iii Self financed -

Iv Any other (Specify the type) -

C By Gender I For Men -

ii For women

iii Co-education -

4. Is it recognized minority institution? Yes No

If yes specify the minority status (Religious/linguistic/any other)

(Provide the necessary supporting documents)

5. a) Date of establishment of the college Date Month Year

15th June 1994

b) University to which the college is affiliated (If it is an affiliated Gujarat

College) or which governs the college (If it is an constituent

College) **Annexure – 4**

6. Date of UGC recognition

Under Sec tion i. 2(f)

Annexure – 1

ii 12(B)

22nd AUGUST 2005

7. Does the university Act provide for autonomy of Affiliated

Constituent colleges?

Yes No

If yes, has the college applied for autonomy? Yes No

8. Campus area in acres/ sq.mts : 4.45 acres

9. Location of the college : (based on Govt. of India Ce nsus)

Urban

Semi-Urban -

Rural -

Tribal -

Hilly Area -

Area other (Specify) -

10. Details of programmes offered by the institution : (give last year's data)

Sl No	Programme Level	Name of the programme e/course	Duration	Entry Qualification	Medium of instruction	Sanctioned student strength	Number of students admitted
i)	Under gra duate	B.A.	3 Years	H.S. C. Gujarati	130 per cla ss		1003 (2010-11)
ii)	Post-gra duate	-					
iii)	M.Phil	-					
iv)	Ph.D.	-					
v)	Certificate course	-					
vi)	UG Diploma	-					
vii)	PG Diploma	-					
viii)	Any other (Specify)	-					

11. List of the Departments :

Sc ie nce:

Departments: (For eg. Chemistry, Botany, Physics)

Arts(Languages and Social Sciences includes)

Departments: **Home Science, English, Gujarati, Sanskrit, Sociology, Physical**

Education

Commerce
 Departments:
 Any Other (Specify)
 Departments:

12. Unit cost of education

Unit cost = total annual recurring expenditure (actual)

Divided by total number of students enrolled)

a) Including the salary component Rs. 29538.00

b) Excluding the salary component Rs. 1553.00

B. Criterion I : Curricular Aspects

1. Does the college have a stated Vision?

Yes No

Mission?

Yes No

Objectives?

Yes No

2. Does the college offer self-financed programmes? Yes No

If yes how many?

Sl.No.	Programme	Fee Charged Rs.
--------	-----------	--------------------

3. Number of Programmes offered under

A Annual System

2

B Semester System

-

C Trimester system

-

4. Programmes with

A Choice based credit system Yes No Number

B Inter/multidisciplinary approach Yes No Number

c Any other, specify Yes No Number

5. Are there Programmes where
assessment of teachers by students is
Practiced? Yes No Number 2

6. Are there programmes taught only by
Visiting faculty? Yes No Number

7. New programmes introduced during the last five years
UG Yes No Number

PG Yes No Number

Others (Specify) Yes No Number

8. How long does it take for the institution
to introduce a new programme within Minimum one year
The existing system?

9. Does the institution develop and deploy action plans for Yes No
effective implementation of the curriculum?

10 Was there major syllabus revision during Yes No Number 01
The last five years? If yes, indicate the
Number.

11 Is there a provision for Project work etc. Yes No Number
in the programme? If yes, indicate the
number.

12 Is there any mechanism to obtain feedback on curricular aspects from
A Academic Peers? Yes No

B Alumni?	Yes	No
C Students?	Yes	No
D Employers?	Yes	No
E Any other?	Yes	No

Cr ite rion II : Teaching Learning and Evaluation

1. How are students selected for admission to various courses?

- a) Through an entrance test developed by the institution -
- b) Common entrance test conducted by the University/Gover nment -
- c) Through interview -
- d) Entrance test and interview -
- e) Merit at the previous qualifying examination
- f) Any other (Specify) -

2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year

Programmes (UG and PG)	Open Category		SC/ST Category		Any other (Specify)	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
B.A.	85.14	40.43	76.17	41.57	84.86	40.86
B.A. Home Science	70.00	44.00	75.43	44.29	47.57	47.57

3	Number of working days during the last academic year	229
4	Number of teaching days during the last academic year	183
5.	Number of positions sanctioned and filled	Sanctioned/Filled
	Teaching	15 15
	Administrative	22 09
	Technical	- -
6. A	Number of regular and permanent teachers (gender wise)	
	Professors	M - F -
	Readers	M - F -
	Sr. Grade Lecturers	M 1 F 3
	Lecturers	M 2 F 8
B	Number of temporary teachers (gender wise)	
	Lecturers – full time	M - F 1
	Lecturers – Part time	M - F -
	Lecturers (Management Appointees) Full time	M - F -
	Lecturers (Management Appointees) Part time	M - F -
	Any other (Visiting)	M - F -
	Total	M 0 F 1

C Number of teachers From the same state 15

From other states -

Number %

7. A Number of qualified/permanent teachers and their percentage to the total number of faculty 14 93.33

B Teacher : Student ratio 1003 1.49

C Number of teachers with Ph. D. as the highest qualification and their percentage to the total faculty strength 4 26.66

D Number of teachers with M.Phil as the highest qualification and their percentage to the total faculty strength 5 33.33

E Percentage of the teachers who have completed UGC, NET and SLET exams. 1 6.66

F Percentage of the faculty who have served as resource persons in workshop/seminars/conferences during the last five years 33.33

G Number of faculty development programmes availed by teachers (last five years) 1 2 3 4 5
UGC/FIP Programme - - - - -

Refresher 1 - - 5 10

Orientation - - - 4 4

Any other (Specify) - - - - -

H Number of faculty development programmes orga nized by the colle ge during the last five years

1 2 3 4 5

Seminars/Workshops/symposia on curricular - - 1 - -

Development teaching learning assessment etc. - - - - -

Research management - - - - -

Invited/endowment lectures - - - - -

Any other (Specify) -

Number %

8. Number and percentage of the courses where predominantly the lecture method is practiced

2 100

9. Does the college have the tutor-ward system? Yes - No

If yes, how many students are under the care of a teac her?

10 Are remedial progra mmes offered? Yes No Number

11 Are bridge courses offered? Yes No Number

12 Are there courses with ICT-enabled teaching

Learning processes? Yes No Number

13 Is there a mechanism for :

A Self appraisal of fa culty Yes No

B Student assessment of faculty performance? Yes No

C Expert/Peer assessment of faculty performance? Yes No

14 Do the faculty members perform additional administrative work? Yes

If yes, the average number of hours spent by the faculty per week

6 Hours

Criterion III : Research, Consultancy and Extension

1. How many teaching faculty are actively involved in research? (Guiding student research, managing research projects etc.)

Number % of total

1 6.66

2 Research collaborations

A National

Yes No

If yes, how many

B International

Yes No

If yes, how many?

3 Is the faculty involved in consultancy work? Yes No

If yes, consultancy earnings/ year (average of last two

Years may be given)

Honorary

4 A Do the teachers have ongoing/completed research

Projects?

Yes No

If yes, how many ongoing

Completed 1

B Provide the following details about the ongoing research projects

Major Project	Yes	No	Number	Agency	Amt	
Minor Project	Yes	No	Number	1	Agency	ug Amt 65000
College Project	Yes	No	Number		Amount	
Industry sponsored	Yes	No	Number	Industry		Amt.
Any other (specify)						
No.of student research projects	Yes	No	Number		Amount	sanctioned by the college -

5 Research publications :

International Journals Yes No Number 01

National Journals – refereed papers Yes No Number 14

College journals Yes No Number 11

Books Yes No Number 02

Abstracts Yes No Number -

Any other (Specify) State Level journals Yes No Number 02

Awards, recognition, patents etc. if any (specify)

6 Has the faculty

a) Participated in conferences? Yes No Number 15

b) Presented research papers in

Conference s? Yes No Number 12

7 Number of extension activitie s organiz ed in c ollaboration with other agencies/NGOs (such as Rotary/Lions Club) (Average of 07 last two years)

8. Number of regular extension programmes organized by NSS NSS NCC and NCC (avera ge of last two years) 40&35 4&4

9 Number of NCC cadets/units M - F 96 Units 01

10 Number of NSS Volunteers/units M - F 100 Units 01

Cr ite rion IV : Infrastructure and Learning Resources

1. (a) Campus area in acres	4.45
(b) Built up area in Sq.Meters (1 sq.ft = 0.093 sq.mt)	3584.18
2 Working hours of the Library	
(a) On working da ys	08 HRS
(b) On holid a ys	-
(c) On Examination days	05 HRS

3. Average number of faculty using the library/day (average for the last two years)	05
4. Average number of students visiting the library/day (average for the last two years)	35
5. Number of journals subscribed to the institution	2
6. Does the library have the open access system? Yes No	
7. Total collection (Number) Titles Volumes	
a) Books	5487 750
b) Textbooks	890 220
c) Reference books	230 55
d) Magazines	30
e) Current journals	
Indian Journals	29
Foreign Journals	-
f) Peer-reviewed journals	-
g) Back volumes of journals	30

h) E-re sources

CDs/DVDs 10

Databases 2

Online journals 7

Audio-visual resources 16

i) Special collection (numbers)

Respository Yes No Number

(World Bank, OECD, UNESCO etc)

Interlibrary borrowing facility Yes No Number

Materials acquired under special schemes Yes No Number 655

(UGC, DST etc.)

Materials for competitive examinations Yes No Number 5

Including Employment news, Yojana etc.

Book Bank Yes No Number

Braille materials Yes No Number

Manuscripts Yes No Number

Any other (specify)

General English Books Yes No Number 1058

Spiritual Books Yes No Number 87

General Dictionary Yes No Number 20

Encyclopedia Yes No Number 10

Autobiography Yes No Number 20

8. Number of books/journals/periodicals added during the last two years and their total cost

The year before last Last Year

	Number	Total Cost	Number	Total Cost
09-10 (Rs.)	10-11 (Rs.)			
Text books	156	10500	425	23700
Reference Books	56	15026	306	33006
Other Books	300	25100	950	110446
Journals/Periodicals	30	8985	30	9370
Encyclopedia	2	7000	1	1500
Any other (Specify)	119	600	5+1	26565
News Paper	5	4125	5	4125

9. Mention the

Total carpet area of the Central Library (in sq.ft.) 150.98

Number of departmental libraries -

Average carpet area of the departmental libraries -

Seating capacity of the Central Library (reading room) 50

10 Status of Automation of the Library

Not initiated -

Fully automated

Partially automated -

11 Percentage of library budget in relation to the total budget 0.14

12 Services/facilities available in the library (If yes, tick in the box)

Circulation

Clipping -

Bibliographic compilation -

Reference

Reprography -

Computer and Printing

Internet

Inter-library loan -

Power back up

Information display and notification

User orientation/information literacy

Any other (specify) -

(Gujarat Uni. Exams and Internal Exam. papers of last 5 yrs).

New arrival display

Competitive examination and career oriented collection

Institute's own Author's collection

13 Average number of books issued/returned per day 25 to 30

14 Ratio of library books to the number of students enrolled 5.47

15 Computer facilities

Number of computers in the college 25+18

Number of departments with computer facilities 06

General computer facility (Number of terminals) 01

Budget allocated for purchase of computers during the last
Academic year (Rs. In lacs) -

Amount spent on maintenance and upgrading of computer
facilities during the last academic year 18703

Dialup Broadband Others (specify)

Internet facility, connectivity

Number of nodes/computers with Internet facility 11

16 Is there a workshop/ Yes No Available from the
year

Instrumentation centre?

17 Is there a Health Centre Yes No Available from the year

18 Is there Residential accommodation for Faculty? Yes No

Administrative Staff? Yes No

19 Are there student hostels? Yes No
If yes, number of students residing in hostels
Male Yes - No - Number -

Female Yes No - Number 63

20 Is there a provision for

a) Sports fields Yes No

b) Gymnasium Yes No

c) Women's rest rooms Yes No

d) Transport Yes No

e) Canteen/Cafeteria Yes No

f) Students centre Yes No

g) Vehicle parking facility Yes No

Criterion V : Student Support and Progression

1 a) Student strength

(Provide information in the following format, for the past two years)

Student enrolment	Academic Year	UG PG						
		M	F	T	M	F	T	
No. of students from same states where the college is located	2009-2010	-		925	925	-	-	-
	2010-2011	-		1003	1003	-	-	-
No. of students from other states	2009-2010	-		-	-	-	-	-
	2010-2011	-		-	-	-	-	-
No. of NRI students	2009-2010	-		-	-	-	-	-
	2010-2011	-		-	-	-	-	-
No. of foreign students	2009-2010	-		-	-	-	-	-
	2010-2011	-		-	-	-	-	-
TOTAL	2009-2010	-	925	925	-	-	-	-
	2010-2011	-	1003	1003	-	-	-	-

M-Male, F-Female, T- Total

b) Dropout rate in UG and PG (average for the last Two batches)

UG2009-10 154 37.74%

UG2010-11 84 26.08%

2. Financial support for students (last year) Number Amount

Endowments : - -

Freeships - -

Scholarship (Government) 467 603406

Scholarship (Institution) - -

Number of loan facilities - -

Any other financial support (Student welfare fund) - -

National Merit

3 Does the college obtain feedback from student on their campus experience? Yes No

4 Major cultural events (data for last year)

Events Organized Participated

Yes No Number Yes No Number

Inter-collegiate - 05

Inter university -

National -

Any other(College level) 01 01

5 Examination Results (data for past five years)

Year: 2006-2007

FIRST B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	23 (7.51%)	117 (38.23%)	99 (32.35%)	239 (78.10%)	51 (16.66%)	16 (5.22%)	306	75.82%
University level	1097 (4.19%)	6616 (25.33%)	7346 (28.12%)	15059 (57.65%)	* 11063	(42.35%)	26122	57.65%

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 75.82 %.

University Result is 57.65 %.

* ATKT result is not available.

SECOND B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	22 (8.36%)	116 (44.10%)	82 (31.17%)	220 (83.65%)	35 (13.30%)	8 (3.04%)	263	77.05%
University level	980 (4.97%)	6530 (33.15%)	5770 (29.29%)	13280 (67.41%)	* 6419	(32.58%)	19699	67.41%

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 77.05 %.

University Result is 67.41 %.

* ATKT result is not available.

THIRD B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	21 (6.88%)	163 (53.44%)	89 (29.18%)	273 (89.50%)	-	32 (10.49%)	305	84.15%
University level	1219 (6.76%)	7523 (41.76%)	5293 (29.38%)	14034 (77.89%)	-	3983 (22.11%)	18017	77.89%

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 84.15 %.

University Result is 77.89 %.

* ATKT result is not available.

Year: 2007-2008**FIRST B.A.**

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	17 (5.62%)	83 (27.48%)	85 (28.14%)	185 (61.25%)	83 (27.48%)	34 (11.25%)	302	58.54%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 58.54%.

University Result is not available

* ATKT result is not available.

SECOND B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	7 (3.03%)	91 (39.39%)	71 (30.73%)	169 (73.16%)	51 (22.07%)	11 (4.76%)	231	66.42%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 66.42 %.

University Result is not available

* ATKT result is not available.

THIRD B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	14 (5.57%)	105 (41.83%)	94 (37.45%)	213 (84.86%)	-	38 (15.13%)	251	81.27%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 81.27 %.

University Result is not available

* ATKT result is not available.

Year: 2008-2009**FIRST B.A.**

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	13 (5.05%)	71 (27.62%)	74 (28.79%)	158 (61.47%)	76 (29.57%)	23 (8.94%)	257	58.28%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	49.76%		

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 58.28 %.

University Result is 49.76 %.

* ATKT result is not available.

SECOND B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	27 (12.10%)	83 (37.21%)	63 (28.25%)	173 (77.57%)	41 (18.38%)	9 (4.03%)	223	66.92%
University level	N.A.	N.A.	N.A.	N.A.	N.A.	67.58%		

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 66.92 %.

University Result is 67.58 %.

* ATKT result is not available.

THIRD B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	7 (3.21%)	102 (46.78%)	66 (30.27%)	175 (80.27%)	-	43 (19.72%)	218	72.76%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	79.79%	

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 72.76 %.

University Result is 79.79 %.

* ATKT result is not available.

Year: 2009-2010**FIRST B.A.**

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	33 (10.15%)	134 (41.23%)	96 (29.53%)	263 (80.92%)	55 (16.92%)	7 (2.15%)	325	81.79%
University level	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	49.31%	

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 81.79 %.

University Result is 49.31 %.

* ATKT result is not available.

SECOND B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	28 (12.33%)	99 (43.61%)	79 (34.80%)	206 (90.74%)	21 (9.25%)	0 (0.00%)	227	88.81%
University level	1060 (5.77%)	3351 (29.17%)	5744 (31.31%)	14765 (68.40%)	2610 (14.23%)	1704 (9.29)	18340	68.40%

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 88.81 %.

University Result is 68.40 %.

* ATKT result is not available.

THIRD B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	7 (3.64%)	81 (42.18%)	80 (41.66%)	168 (87.5%)	-	24 (12.5%)	192	77.88%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 77.88 %.

University Result is not available

* ATKT result is not available.

Year: 2010-2011

FIRST B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	69 (18.20%)	170 (44.85%)	93 (24.53%)	332 (87.59%)	32 (8.44%)	1 (0.26%)	379	99.24%
University level	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 99.24 %.

University Result is not available

* ATKT result is not available.

SECOND B.A.

Level	First Class	Second Class	Pass Class	Total Passed	ATKT	Fail	Total	Overall %
College level	17 (5.76%)	99 (33.55%)	84 (28.47%)	200 (67.79%)	80 (27.11%)	8 (2.71%)	295	95.54%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 95.54 %.

University Result is not available

* ATKT result is not available.

THIRD B.A.

Level	First	Second	Pass	Total	ATKT	Fail	Total	Ove rall	%
College	Class	Class	Class	Passed					
level	12 (5.15%)	113 (48.49%)	63 (27.03%)	188 (80.68%)	-	13 (5.57%)	233		94.01%
University level	N. A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Withheld & Reserved categories of result at University level are ignored.

With ATKT College Result is 94.01 %.

University Result is not available

* ATKT result is not available.

6 Number of overseas programmes on campus Number Amount Agency
and income earned : -

7 Number of students who have passed the following examinations during the last five years

	1	2	3	4	5
NET	-	-	-	-	-
SLET	-	-	-	-	-
CAT	-	-	-	-	-
TOEFL	-	-	-	-	-
GRE	-	-	-	-	-
GMAT	-	-	-	-	-
Civil Services (IAS/IPS/IFS)	-	-	-	-	-
Defe nse Entrance	-	-	-	-	-
Other se rvices	-	-	-	-	-
Any other specify	-	-	-	-	-

8 Is there a student counseling centre ? Yes No

9 Is there a grievance Redressal Cell? Yes No

10 Does the college have an Yes No Formed in the year 2006

Alumni Association?

11 Does the college have a Yes No Formed in the year 2007

Parent Teachers Association

Cr ite rion VI : Governance and Leadership

1 Has the institution appointed a permanent Princ ipal Yes No

If yes, denote the qualific ations

If no, for how long has the position been vacant? November 2010

2 Number of professional de velopment programmes

held for the Administrative Staff (last two years) -

3 Financ ial resources of the college (approximate amount) last years data08-09

Grant in aid 9142543

Fee from aided courses -

Donation -

Fee from self funded courses -

Any other (specify)

Library Fe es 47825/-

Student Welfare Gymkhana Fee 47825/-

Examination and Stationery Fees 191300/-

Cultural Activities 76520/-

Collegiate Womens Deve lopment Cell 19130/-

Youth Festival 38260/-

4. Statement of expenditure (for last two years)

Item	Before last	Last year
% spent on the salaries of faculty	60.23	68.22
% spent on the salaries of Administrative employees including contractual workers		23.50 25.47
% spent on books and journals	0.18	0.14
% spent on building development	1.19	0.15
% spent on hostels, and other student amenities	-	-
% spent on maintenance electricity, water, telephones, infrastructure.		1.46 0.93
% spent on academic activities of departments – laboratories, green house, animal house, field trips etc.		0.11 -
% spent on research, seminars, etc.	-	0.03
% spent on miscellaneous expenditure	13.33	5.06

5 Dates of meetings of Academic and Administrative Bodies during the last two years

	Last Year	Year before last
Governing Body	03-04-2010	04-08-2009
	11-07-2010	21-09-2009
	30-10-2011	20-01-2010
	26-03-2011	06-02-2010
Internal Admn.Bodies (mention only three most important bodies)	10-11-2009	18-06-2010
Any other (Specify)	Collegiate Women's	30-07-2010 04-07-2009
	Development Committee	08-12-2010 08-11-2009
		06-04-2011

6 Are there welfare schemes for the academic community?

Loans Yes No

Medical allowance Yes No

Any other (Specify) Yes No

7 Are there ICT supported/computerized units/processes/activities for the following?

- | | | | | |
|----------------------------------|-----|----|-----|----|
| a) Administrative section/office | Yes | No | | |
| b) Finance Unit | | | Yes | No |
| c) Student Admission | Yes | No | | |
| d) Placements | | | Yes | No |
| e) Aptitude Testing | Yes | No | | |
| f) Examinations | Yes | No | | |
| g) Student Records | Yes | No | | |

Cr ite rion VII : Innovative Practices

1 Has the institution established Internal Quality Assurance Mechanisms? Yes No

2 Do students participate in the Quality Enhancement Initiatives of the institution? Yes No

3 What is the percentage of the following student categories in the institution? Initiatives of the institution?

- | | |
|-------------------------|---------|
| a) SC | 11.86 % |
| b) ST | 6.58 % |
| c) OBC | 31.60 % |
| d) Women | 100 % |
| e) Differently able d | 0.29 % |
| f) Rural | - |
| g) Tribal | - |
| h) Any othe r (specify) | - |

4 What is the percentage of the following category of staff?

Category	Teaching Staff	%	Administrative Staff	%
A SC	-	-	-	-
B ST	-	-	-	-
C OBC	09	60.00	04	18.1
D Women	12	80.00	05	22.7
e Physically-challenged	-	-	01	4.5
f General Category	06	40.00	04	18.1
g) Any other (specify)	-	-	-	-

5 What is the percentage incremental academic growth of the following category of students for the last two batches?

	At Admission		On completion of the course	
	07-08 FY &	08-09	09-10	10-11
	Batch-I	Batch-II	Batch-I	Batch-II
a) SC	20.29	14.38	14.96	13.72
b) ST	8.65	10.70	8.13	10.02
c) OBC	35.22	39.13	34.90	39.00
d) Women	100	100	100	100
e) Physically-challenged	-	-	-	-
f) General category	35.82	35.78	34.12	34.03
g) Any other (specify)	-	-	-	-

C) Profile of the Department**Department of English**

Sr. No.	Reports
1	Name of the Department English
2	Year of Establishment June -1994
3	Number of Teachers sanctioned and present position Sanc.- 3, P.P-2+1(Visiting)
4	Number of Administrative Staff --
5	Number of Technical Staff --
6	Number of teachers and Students 02+01:269
7	Demand ratio(No. of seats : No of applications) 390 : 269
8	Ratio of Teachers and Students 1: 90
9	Number of research scholars who had their master's degree from other institutions --
10	The year when the curriculum was revised last F.Y.B.A. 2011 S.Y.B.A. - T.Y.B.A. -
11	Number of students passed NET/SLET etc. (last two years) --
12	Success rate of students (What is the pass percentage as compared to the University average?) College- 93 % Uni- 77.27 %
13	University Distinction / Rank --
14	Publications by the faculty (last 5 years) Books-01, Papers-02
15	Awards and recognitions received by the faculty(last five years) --
16	Faculty who have Attended National and International Seminars (last five years) 02
17	Number of National and International Seminars organized (last five years) --
18	Number of teachers engaged in consultancy and the revenue generated --
19	Number of Ongoing projects and its total outlay 01 Minor Project Rs.65000
20	Research Projects completed during last two years & its total outlay --
21	Number of inventions and patents --
22	Number of Ph.D. theses guided the last two years --
23	Number of Books the Department Library, if any --
24	Number of Journals/Periodicals --
25	Number of Computers 1
26	Annual Budget --

Shri Akhil Anja na Kelavani Mandal, Gandhina gar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail:



NAME : Geetaben Ramjibhai Chaudhari
DEPARTMENT : Department of English
POSITION :HOD

DESIGNATION Assistant Professor
DATE OF JOINING 13/07/1998
DATE OF BIRTH 01/06/1975
RESIDENTIAL ADDRESS Block no 162/8,J2 type sec -7, Gandhinagar.
TELEPHONE NO.(R) -
TELEPHONE NO.(M) 9824745250
EMAIL geetac haudhari1975@gmail.com.

QUALIFICATIONS :

DEGREE	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
H.S.C.	GSEB	1993	66% -	
B.A.	NORTH GUJARAT UNI PATAN	1996	61.33% -	
M.A.	NORTH GUJARAT UNI PATAN	1998	55% -	

RECOGNITION:

NO PARTICULARS

- 1 U.G. Recognition No -52842, Date-22/11/2010
- 2 P.G Recognition No. 26896/2011, 06/06/2011

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

No	Host	Level	Place	Date	Participate d	Title
1	Navgujarat college Ahmedabad	State Work Shop	Ahmedabad	10 th September 2006	Participated	Work shop on ELT
2	Y.S. Arts and K.S.Shah commerce college.	State	Devgadh – Baria	31 ST August 2007	Presente d	The Stud y Of Sociologic al Perception
3.	S.D. Arts &B.R.Com-merce College	National	Mansa	25-26 July 2008	Presente d	A Social Evil In “Untouchable ”
4.	J.P. Pardiwala Arts&Com. College.	Nationa l	Killa -Pardi	20&21 September 2008	Presente d	Feminism InManju Kapoo’s Novels
5.	J.L.K.Kotcha Arts&Smt. S.H. Gardi Com. College	State	Kankanp-ur	10 - 11 October 2008	Presente d	English Teaching Problems(Poe try)
6.	Seth H. P. Arts &T.S.M. Commerce College.	State	Talod	10 TH December 2008	Presente d	Feminism In “God Of Small Things”By Arundhati Roy
7	Dr.Babasaeb Ambedkar Open Uni, Ahmedabad	State Work Shop	G.C.R.T. Gandhinagar	27 TH November 2008	Participated	Gandhian Lite rature
8	Dr.Babasaeb Ambedkar Open Uni, Ahmedabad	State Work Shop	G.C.R.T	24 TH December 2008	Participation	Student Support Services
9	Dr.Babasaeb Ambedkar Open Uni, Ahmedabad	State Work Shop	G.C.R.T	25-26 Marc h 2009	Participation	Various “ISMS”of Modern Criticism
10	C.B.Patel Arts College	National	Nadiad	14-15 November 2009	Presente d	Feminism in Shashi Despande’s’ That Long Silence”

11	Gujarat Vidhyapith	Inter National Seminar	Gujarat Vidhyapith	7-8-9 December 2009	Participation	Feminism in Lite rature
12	C.C.Mahila&Se th C.N.Comm. College	National Seminar	Visnagar	4 - 5 September 2010	Presente d	“The Thousand Faces Of Night”
13	Pandit Dindayal Petrolium Uni. G'nagar.	Inter- National Seminar	G'nagar	25 -26 November 2010	Participation	Themes Of Guj in the Globalisation in Education.
14	Dharamendra sinh Colle ge Rajkoy	National	Rajkot	13 th Marc h 2011	Presente d	‘Girls’ Education in Gujarat’

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO NATURE DATES PLACE ORGANIZER FROM TO

1	Orientation	31/05/2010	27/06/2010	AHMEDABAD	A.S.C.GUJARAT UNI AHMEDABAD
2	Refresher	07/03/2011	27/03/2011	RAJKOT	A.S.C.SAURASHTRA UNI.
3	Refresher	20/06/2011	10/07/2011	AHMEDABAD	A.S.C.GUJARAT UNI AHMEDABAD

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE :

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	YES
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	YES
8	MAGAZINE COMMITTEE	YES
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULT UREL COMMITTEE	YES
14	HOSTEL COMMITTEE	YES
15	TIME-TABLE COMMITTEE	YES

OTHER INFORMATION:

NO PARTICULARS DURATION

- | | | |
|----|--|-------------------------------------|
| 1 | CO –ORDINATOR BAOU-CENTRE FROM | 2008 TO
TILL TODAY |
| 2 | CO-ORDINATOR DELL&SCOPE FROM | 2010 TO TILL
TODAY |
| 3 | 1.M. S OFFICE 2000COURSE COMPLETED2001 AUG | TO OCT.(3 MONTHS) |
| 4 | 2.CCC-BAOUCOURSE April 2006 | 6 MONTHS |
| 5 | YOUTH FESTIVAL ACTIVITY
PROFESSOR IN CHARGE | 2008,2009,2010,2011 |
| 6 | DELL TRAINING,H. M. PATEL INSTITUTE ,
VALLABH VIDHYANAGAR. | 4-DAYS |
| 7 | VIGILENCE SQUARD(G.S.E.B.)AHMEDABAD | 4-10 MARCH 2010 |
| 8. | DELIVERED LECTURE AS AN EXPERT
PERSON(ARADHANA P. T.C. COLLEGE)
ADVOCACY PROGRAMME T HROUGH DIET | 24 JANUARY 2009
10 FEBRUARY 2009 |
| 9 | RE SOURCE PERSON’S TRAINING KMPF FOR
FACULTY | |
| 10 | AS A JUDGE-UMA ART S &NATHIBA
COMMERCE COLLEGE(NATURE DAY
COMPETITION) | 26 TH AUGUST 2009 |

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : Narandra Kesha vlal Patel
DEPARTMENT : Department of English
POSITION : Full Time

DESIGNATION Assista nt Professor English
DATE OF JOINING 07/09/1994
DATE OF BIRTH 25/09/1971
RESIDENTIAL ADDRESS 477/6, Ishan Flat Viratnagar Sector-23 Gandhina gar
TELEPHONE NO.(R) -
TELEPHONE NO.(M) 9427989810
EMAIL narankpatel@rediffmail.com
 narendrasir2000@ya hoo.co.in

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
M.A.	Gujarat University	1994	57.25 % -	
B.A.	North Gujarat University	1992	60.22% -	

RECOGNITION:

NO	PARTICULARS
1	U.G. teacher Recognition- 8/5970/2008, 01/08/2008
2	P.G. teacher Recognition- 33705/2009, 06/02/2009

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	Nagalpur Arts College, Mehsana As a visiting	faculty in M.A.	June 2003 to April 2004
1	M.N.College, Visnagar As a visiting		June 2004 to April 2007
2	Govt. Arts College Ga ndhinagar As a visiting	faculty in M.A.	June 2008 To date

DETAILS OF BOOK AUTHORED:

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/ CO-AUTHOR
1	'Chhappa of Akho'	2008	Gujarat Sahitya Akadami	Author (Translator)

DETAILS OF PUBLICATIONS IN JOURNALS:

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	The Theme of Alienation in Manjul Bhagat's <i>Khatul</i>	2005	Surabhi Publisher, Jaipur 2005	Stars Behind the Clouds: Unexplored Indian Writers in English. Vol-2. Ed. By Syeed M.A.
2	Azadi: the Horrors of Partition	2007	Mark Publishers, Jaipur	Contemporary Indian Novelists. Ed. By Syeed M.A
3	Literature and Psychology	2004	Gujarat Academy of Psychology	Gujarat Journal of Psychology

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR / WORKSHOP:

NO	HOST TYPE/ LEVEL	PLACE	DATE	PARTICIPATED/ PRESENTED	TITLE
1	Centre for the post Graduate Diploma in Communicative English, S.D.Arts and B.R.Commerce College	International North Gujarat University, Patan	December 22-24 2002	Presented	Indian Diasporic Experience: History, Culture and Identity- R.P. Jhabvala
2		National Mansa Dist- Gandhinagar	July 25-26 2008	Presented	Treatment of Religion in our Society in the Selected Short Stories of Khushwant Singh
3	K.N.S.B.L. Arts and Commerce college	State Kheralu Dist-Mehsana	March 15 2008	Presented	Gandhijan Incarnation in raja Rao's Kanthapura

4	Arts College Shamlaji	State	Shamlaji	December 27-28 2005	Presented	E.L.T. in Tribal Ares: Problems and Suggestions
5	H.M.Patel Institute of English training and research	International	Vallabh Vidya nagar	January 9-10 2009	Presented	Translating a medieval Gujara ti Poet into English: Aims and Issues
6	KSKV Kutch University and W W University of Muenster	International	Bhuj Kutch	November 24-26 2009	Participated	-
7	K.S.V. University And V.P.M.P. Polytecnic,	National	Gandhinagar	December 18-19 2009	Participated	-
8	Dr. Babasaheb Open University	State	Gandhinagar	March 25-26 2009	Participated	-
9	Smt. C.C.Mahila Arts & Seth C.N.Comme rce, College	National	Visna gar	September 4-5 2010	Presented	The Prisoner Women during British Rajin Krishna Hatheesing's <i>Shadows on the Wall</i>
10	U.T.S. Mahila Arts College	National	Nadiad	December 4-5 2010	Participated	-

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED**NO NATURE DATES PLACE ORGANIZER**
FROM TO

- 1 Refresher 31/03/2001 17/04/2001 Ahmedabad ASC Guja rat Unive rsity
- 2 Refresher 03/05/2004 22/05/2004 Shimla ASC H.P.University
- 3 Ori e ntation 24/06/1997 14/07/1997 Ahmedabad ASC Guja rat Unive rsity
- 4 Refresher 08/02/2011 28/02/2011 Aizwal ASC Mizoram University

Minor Research Project:

Sr. No	Name of the Teacher	Subject	Title of the Project	Funding Agency	Amount	Sanctioned
1	Narendra K. Patel	English	"Jane Austen's Novels and their Film Adaptations: A Comparative Study"	U.G.C. File No: 23-1564/09 (WRO) 13 March 2010		65000.00

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:**NO PARTICULARS YES/NO**

1	NAAC STEERING COMMITTEE	YES
2	ADMISSION COMMITTEE	YES
3	EXAMINATION COMMITTEE	YES
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	YES
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	YES
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULTUREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	NO

OTHER INFORMATION:

NO	PARTICULARS	DURATION
1	Resource Person at the Director of Languages, Govt. Of Gujarat	In the refresher courses for the government officers since 2007
2	Resource Person at the I. A.S training centre, Govt. Of Gujarat	In the refresher courses for the government officers since 2007
3	Member of the Board of the Studies Hem. North Gujarat	University June 2004 to April 2006
4	Chairman of the University Exam. F.Y.B.Sc Hem. North Gujarat	University June 2005 to April 2008
5	Resource Person in BISAG	-
6	Committee member in the Bharat Vikas Parishad	January 2010 to December 2010
7	Active member in Junior Citizen Council & Red Cross	2007 to date
8	Paper setter and examiner in BAOU	2011

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : HETAL GOPALBHAI PRAJAPATI
DEPARTMENT: Department of **English**
POSITION : Visiting

DESIGNATION Assistant Professor

DATE OF JOINING 17/07/2009

DATE OF BIRTH 12/09/1985

RESIDENTIAL ADDRESS Plot No: 515/1, Gokul Society, Sec-8/B,
Gandhina gar.

TELEPHONE NO.(R) 07923228247

TELEPHONE NO.(M) 9978548929

EMAIL pra japati.het@gm ail.com

QUALIFICATIONS :

DEGRE E	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
B.A.	GUJARAT UNI.	2007	65.00%	FIRST CLASS
M.A.	GUJARAT UNI.	2009	58.00%	SECOND CLASS
M.Phil	KSV Uni	2010	65.00%	FIRST CLASS

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR / WORKSHOP:

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATED	TITLE
1.	H.M.Patel Institute of English Training & Research	Internationa l	Vallabh Vidyanaga r	8-10 January 2010	Participated	Interactive Media in Pedagogy: Le arning English In & Beyond Classrooms
2.	UGC- Academic Staff Colle ge, Gujarat University	UGC Sponsored Workshop	Ahme dabad, Guj.Uni.	22-24 January 2010	Participated	“A Short Term Course on Researc h Paper Writing in Languages”

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO	PARTICULARS	YES/NO
1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULT UREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	NO

Department of Gujarati

Sr. No.	Reports
1	Name of the Department Gujarati
2	Year of Establishment June-1994
3	Number of Teachers sanctioned and present position Sanc.-3, P.P-3
4	Number of Administrative Staff --
5	Number of Technical Staff --
6	Number of teachers and Students 3:659
7	Demand ratio (No. of seats : No of applications) 780 : 659
8	Ration of Teachers and Students 1 : 220
9	Number of research scholars who had their master's degree from other institutions --
10	The year when the curriculum was revised last F.Y.B.A. 2011
	S.Y.B.A. --
	T.Y.B.A. --
11	Number of students passed NET/SLET etc. (last two years) --
12	Success rate of students (What is the pass percentage as compared to the University average?) College-86.71% Uni.- 77.27%
13	University Distinction / Rank --
14	Publications by the faculty (last 5 years)
15	Awards and recognitions received by the faculty(last five years) --
16	Faculty who have Attended National and International Seminars (last five years) 03
17	Number of National and International Seminars organized (last five years) --
18	Number of teachers engaged in consultancy and the revenue generated --
19	Number of Ongoing projects and its total outlay --
20	Research projects completed during last two years & its total outlay --
21	Number of inventions and patents --
22	Number of Ph.D. theses guided the last two years --
23	Number of Books the Department Library, if any --
24	Number of Journals/Periodicals --
25	Number of Computers 01
26	Annual Budget --

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : **Munnaben B. Chaudhari**
DEPARTMENT : Department of Gujarati
POSITION : Full Time

DESIGNATION Assistant Professor
DATE OF JOINING 27/08/1996
DATE OF BIRTH 02/03/1970
RESIDENTIAL ADDRESS Plot No 454/2, Sec-6/A, Gandhinagar.
TELEPHONE NO.(R) -
TELEPHONE NO.(M) 9428606623
EMAIL munabchaudhari@gmail.com

QUALIFICATIONS:

DEGREE	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
B.A.	NORTH GUJARAT UNI PATAN	1991	58%	-
M.A.	NORTH GUJARAT UNI PATAN	1994	56%	-
M.Phil	SOUTH GUJARAT UNI	2008	-	-

RECOGNITION:

NO PARTICULARS

- 1 U.G. Recognition No.52833, 22/11/2010
- 2 Recognition as a P.G. teacher no- 27301, 05-07-2011

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATED/ PRESENTED	TITLE
1	Sheth H.P.Arts College, Talod	College	Talod	10-11 February2 007	Participant -	
2	Smt.S.B.Patel Arts college	College	Vaso	29-08 August 2008	Participant -	
3.	Sheth H.P.Arts College	National	Talod	21st Septembe 2008	Presented	‘Manvi ni Bhavai Naval katha Man Bharatiyata’
4.	Gujarat Uni.	National	Ahmedabad	3-4 January 2009	Participant -	
5.	S.B.Patel Arts College	State	Nadiad	05th January 2009	Participant -	
6.	Samarpan Arts college	College	Gandhina gar	09-10 January 2009	Participant -	
7	Shri P.K. Chaudhari Mahila Arts College	College	Gandhina gar	31st January 2009	Participant -	
8	Dr.Babasaheb Ambedkar Open Uni.	National	Gandhina gar	22nd August 2009	Participant -	
9	M.P.Arts College	National	Ahmedabad	29th Septembe 2009	Participant -	
10	Shri M.B.College of Commerce and Shri G.M.N.Arts College	National	Dehgam	04th December 2009	Presented	‘Athma Da yak ni Navalkatha ma Nari Nirupa n’

11	U.P.Arts colle ge	College	Pilvai	8 th	January 2011	Participated -	
12	School of Languages	National	Ahmedaba d	27 th	January 2011	Participated -	
13	Pragatishil Lekha k Sang	National	Ahmedabad	13 th	March 2011	Presentatio n	Uma shakar Joshi ni Kavita Man samajik Nisbat

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

**NO NATURE DATES PLACE ORGANIZER
FROM TO**

1	Orie ntation	31 /05/2010	27 /06/2010	AHMEDABAD	A.S.C.GUJARAT UNI. AHMEDABAD
2	Refresher	21/03/2011	10/04/2011	AHMEDABAD	A.S.C.GUJARAT UNI. AHMEDABAD
3	Refresher	20/06/2011	10/07/2011	AHMEDABAD	A.S.C.GUJARAT UNI. AHMEDABAD

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	YES
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTE E	NO
8	MAGAZINE COMMITTEE	YES
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	YES
13	CULT UREL COMMITTEE	NO
14	HOSTEL COMMITTEE	YES
15	TIME-TABLE COMMITTEE	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : Dr. Urmila Cheljabhai Chaudhari
DEPARTMENT : Department of Gujarati
POSITION : In- Charge Principal

DESIGNATION Assistant professor
DATE OF JOINING 05-08-1997
DATE OF BIRTH 17-07-1974
RESIDENTIAL ADDRESS 4, Samadhan Society, Ramjima ndir Road, Ranip,
 Ahmedabad 382480
TELEPHONE NO.(R) 079 27524007
TELEPHONE NO.(M) 09727549238
EMAIL umacchaudhari@gmail.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
Ph.D	Gujarat University	2003	-	
M.Phil	Gujarat University	1997	67.5 %	First Class with Distinction
M.A	Gujarat University	1996	57 %	
B.A	L.D Arts College, Ahmedabad	1994	52 %	

RECOGNITION:

NO PARTICULARS

- 1 U.G. Teacher Recognition No. 52836, 22/11/2010
- 2 P.G. Teacher Recognition No. 8534, 02/02/2011

DETAILS OF PUBLICATIONS IN JOURNALS:

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	'Huj Chhu' A Poem	March 2011	Sahitya Setu	E Journa l
2	'Uc hchara n ane jodani'	2011	Director of Languages Govt. of Gujarat	-
3	Gujarati Bhasha ma n Kal Vyavasatha	2011	Director of Languages Govt. of Gujarat	-

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

N O	HOST	LEVEL	PLACE	DATE	PARTICIPA TED/ PRESENTE D	TITLE
01	Gujarat Sahitya Academy & Sannidha n	National	Ahmedabad	20-22 August 1999	Participated	-
02	Training & Orientation Centre	National	Vadodara	12-14 October 2001	Participated	-
03	Gujarat University	National	Junagadh	19-21 January 2002	Participated	-
04	Samarpan Arts & Commerce College, Gandhinagar	National	Gandhinagar	22 nd September 2007	Participated	-
05	U.T.S. Mahila Arts College, Nadiad & Sannidha n	National	Nadiad	6-7 October 2001	Participated	-
06	Smt. S.B. Patel Arts & Shree R.N. Amin Comme rce College, Vaso	National	Vaso	29 th August 2008	Participated	-
07	Gujarat Sahitya Academy & School of La nguages	National	Ahmedabad	3-4 January 2009	Participated	-
08	U.T.S. Mahila Arts College, Nadiad	National	Nadiad	5 ^h January 2009	Participated	-
09	Samarpan Arts & Commerce College, Gandhinagar	National	Gandhinagar	10 th January 2009	Participated	-
10	Shri P.K. Chaudhari Arts Mahila College, Gandhinagar	Colle ge	Gandhinagar	31 st January 2009	Participated	-
11	Government Arts College, Gandhinagar	State	Gandhinagar	-	Participated	<i>Chunilal Madia's Eakanki</i>

12	Gujarat Sahitya Vishwa Kosh	National Ahmedabad	01-03 August 2010	Participated	-
13	Shri P.K. Chaudhari Mahila Arts College,	State Gandhinagar	17 & 18 August 2010.	Participated	-
14	Smt. Shushilaben Ramniklal Mehta Arts College	College Ahmadabad	8th September 2010	Participated	-
15	U.T.S.mahila Arts College	National Nadiad	4-5 December 2010	Participated	-
16	Govt. Commerce College	State Gandhinagar	22 nd Janu. 2011	Participated	-
17	School of Languages	State Ahmedabad	27 th Janu. 2011	Participated	-
18	R.H.patel Commerce and Arts College	State Ahmedabad	26 th Feb. 2011	Participated	-
19	Gujarati Sahitya Parishad	National Ahmedabad	8 th March 2011	Participated	-
20	Pragatishil Lekhak Sa ng	National Ahmedabad	13 th March 2011	Presentation	Umashakar Joshi ni Nataka Man samajik Chetna

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO NATURE DATES PLACE ORGANIZER FROM TO

1	Orientation	31-05-2010	27-06-2010	Ahmedabad	Academic Staff College
2	Refresher	21/03/2011	10/04/2011	Ahmedabad	Academic Staff College
3	Refresher	20/06/2011	10/07/2011	Ahmedabad	Academic Staff College

**DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:
OTHER INFORMATION:**

NO PARTICULARS YES/NO

1 NAAC STEERING COMMITTEE	YES
2 ADMISSION COMMITTEE	YES
3 EXAMINATION COMMITTEE	YES
4 INFRASTRUCTURE COMMITTEE	YES
5 DISCIPLINE COMMITTEE	YES
6 PLACEMENT CELL	YES
7 LIBRARY COMMITTEE	YES
8 MAGAZINE COMMITTEE	YES
9 STUDENT GRIEVANCE REDRESSAL COMMITTEE	YES
10 VOCATIONAL GUIDANCE COMMITTEE	YES
11 COUNSELLING CELL	YES
12 C.W.D.C.	YES
13 CULTUREL COMMITTEE	YES
14 HOSTEL COMMITTEE	YES
15 TIME-TABLE COMMITTEE	YES

Other Informations:

NO PARTICULARS DURATION

1 A writer of a series of article in the 'Gandhinagar Samachar' on the prominent writers of Gujarati literature and poems.	October 2010 onwards
--	----------------------

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : Dr. Leena V.Swadia
DEPARTMENT : Department of Gujarati
POSITION : Full Time

DESIGNATION Assistant Professor
DATE OF JOINING 23/12/1991
DATE OF BIRTH 14/12/1967
RESIDENTIAL ADDRESS Plot No. 576/1 Sector-8 Gandhinagar
TELEPHONE NO.(R) 079-23223523
TELEPHONE NO.(M) 9427049047
EMAIL rana.leena14@gma il.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
Ph.D	Gujara t University	2003 -		
M.Phil.	Saurashtra University	1991 -		
M.A.	Saurashtra University	1990	61 %	
B.A.	Saurashtra University	1988	58%	

RECOGNITION:

NO PARTICULARS

- 1 U.G. teacher recognition no-61472, 04/02/1992
- 2 P.G. teacher in Gujarati sinc e 16th Sept. 1996 recognized by Gujarat University Letter No. 35660 /16/10/1996

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	Govt. Arts College Gandhina gar	As a visiting faculty in M.A.	
2	Uma Arts Arts and Nathiba Commerce College Sector-23, Gandhinagar	As a visiting faculty in M.A.	

ACHIEVEMENTS:**No Achievement**

1 Udgam Woman Achievers Award on International Women's Day 2011

DETAILS OF BOOK AUTHORED:

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/ CO-AUTHOR
1	<i>Chandra Has Aakhyan: Ek Aaswad</i>	1995	Gurjar Granth Ratna	Author
2	<i>Sanskaryatra ni Gaurav yatra</i>	2011	Culturalforum	Co-author

DETAILS OF PUBLICATIONS IN JOURNALS:

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Samanarti Rudhiprayagane Kahevato	2011	Director of Languages Govt. of Gujarat	
2	Virudharthi Rudhiprayagane Kahe vato	2011	Director of Languages Govt. of Gujarat	

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR / WORKSHOP:

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATED/ PRESENTED	TITLE
1	S.D.Arts & B.R Commerce College	National	Mansa	28-29 July 2008	Presentation	Batris Putali Ni vedna : Narivadi Abhigam Dharatavi Navalkatha
2	M.B.College of Commerce & Shri GMN Arts College	National	Dehgam	4th Decemr 2009	Presentation	Akhepatar navalkatha Man Nari Nirupan
3	M.P.Arts and M.H.Commerce Collge	Narional	Ahmedabad	29th Novembe r 2009	participation	-
4	B.A.O.U National	G.C.E.R.T.	Gandhinagar	22nd July 2009	participated	-
5	B.A.O.U National	G.C.E.R.T.	Gandhinagar	26 th March 2009	Participation	-

6	M.P.Arts and M.H.Commerce College and Vishvakosh	National	Vishvakosh Bhavan Ahmedabad	28th February 2009	Participated	-
7	Samarpan Arts and Commerce College	College	Gandhinagar	9-10 January 2009	Participated	-
8	Shri P.K.Chaudhari Mahila Arts College	College	Gandhinagar	31 st January 2009	Participated	-
9	Govt.Arts College	National	Gandhinagar	29-30 January 2010	Presentation	Sathotari Mahila Upanaya s man mahila Lekhikao nu pradan
10	Institute if Jainology and Bhandarkar Research	National	Ahmedabad	1-3 August 2010	Participated Workshop	-
11	Shri P.K.Chaudhari Mahila Arts College	College	Gandhinagar	17-18 August 2010	Participated Workshpo	-
12	Smt. Shushilaben ramniklal Mehta Arts College	College	Ahmadabad	8 th Septembe r 2010	Participated Workshpo	-
13	U.T.S.mahila Arts College	National	Nadiad	4-5 Decembe r 2010	Participated	-
14	H.K.Arts College	College	Ahmedabad	11 th Decembe r 2010	Participated	-
15	Bhasha sahitya Bhavan, Gujarat Uni.	College	Ahmedabad	27 th January 2011	Participated	-
16	Pragatishil Lekhak Sang	National	Ahmedabad	13 th March 2011	Presentation	Umashakar Joshi ni Kavita Man samajik Nisba t

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

N	NATURE	DATES	PLACE	ORGANIZER
1	Refresher	03/10/2001	23/10/2001	Ahmedabad Gujarat Vidyapith
2	Refresher	08/06/2009	28/06/2009	Ahmedabad ASC Gujarat Uni.
3	Orientation	02/06/2001	25/06/2001	Ahmedabad ASC Gujarat Uni.

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	YES
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	YES
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	YES
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	YES
8	MAGAZINE COMMITTEE	YES
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	YES
13	CULT UREL COMMITTEE	NO
14	HOST EL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	YES

OTHER INFORMATION:

NO PARTICULARS DURATION

1	A series of articles in the 'Gandhinagar Samachar' on the prominent writers of Gujarati literature.	October 2010 onwards
2	Resource Person at the Director of Languages, Govt. Of Gujarat	In the refresher courses for the government officers
3	Active member in Junior Citizen Council & Red Cross	Since 1995 and 2009
4	Visiting faculty For M.Phil in the Shamjkrushna Varma Kutch University.	2007
5	Resource Person in a Workshop	14/12/2010
6	Resource Person in Gandhinagar Sahitya Sabha	13-02/2011
7	Interviewer on Doordarshan	24/02/2011
8	Expert in a live Programme on Doordarshan	16/06/2011

Department of the Home Science

Sr. No.	Reports
1	Name of the Department Home Science
2	Year of Establishment June-1994
3	Number of Teachers sanctioned and present position Sanc.-5, P.P.-4
4	Number of Administrative Staff --
5	Number of Technical Staff 01
6	Number of teachers and Students 4:75
7	Demand ratio(No. of seats : No of applications) 390 : 75
8	Ration of Teachers and Students 1 : 19
9	Number of research scholars who had their master's degree from other institutions --
10	The year when the curriculum was revised last F.Y.B.A. 2011 S.Y.B.A. -- T.Y.B.A. --
11	Number of students passed NET/SLET etc. (last two years) --
12	Success rate of students (What is the pass percentage as compared to the University average?) College- 93.75 % Uni.- 77.27 %
13	University Distinction / Rank
14	Publications by the faculty (last 5 years) --
15	Awards and recognitions received by the faculty(last five years) --
16	Faculty who have Attended National and International Seminars (last five years) 04
17	Number of National and International Seminars organized (last five years) --
18	Number of teachers engaged in consultancy and the revenue generated --
19	Number of Ongoing projects and its total outlay --
20	Research projects completed during last two years & its total outlay --
21	Number of inventions and patents --
22	Number of Ph.D. theses guided the last two years --
23	Number of Books the Department Library, if any --
24	Number of Journals/Periodicals --
25	Number of Computers 01
26	Annual Budget --

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts College
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail:



NAME : CHHANIYARA PRATIMA MANHARLAL
DEPARTMENT : Department of Home Science
POSITION : H.O.D

DESIGNATION Associate Professor

DATE OF JOINING 15/7/1994
DATE OF BIRTH 24/9/1968
RESIDENTIAL ADDRESS "Pramukhnandan" Flat No.609/203 Sec.22 Gandhinagar.
TELEPHONE NO.(R) 07923243838
TELEPHONE NO.(M) 9825731495
EMAIL pratima_pandya06@yahoo.co.in

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
	Gujarat Uni.	1990	66%	Gold Medalist(Uni.1 st)
B.A	Gujarat Uni.	1992	59%	Gold Medalist(Uni.1 st)
M.A				

RECOGNITION:

NO PARTICULARS

- 1 Recognition as a U.G. Teacher, No 19093/199 Date-07/11/1994
- 2 Recognition as a P.G. Teacher, No 1373/2007 Date-09/04/2007

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	B.D.Arts College Ahmedabad	As a visiting faculty in M.A	03 years

DETAILS OF PUBLICATIONS IN JOURNALS:

N O	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	'Nisargupchar Dwara Chikatsa'	December 2009	Govt. of India	"Yojna" Magazine

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

N O	HOST	LEVEL	PLACE	DATE	PARTICIPATE D/ PRESENTED	TITLE
1	A.R.S. Sakhida Arts College	State	Limbadi	20/12/2008	Presented	Awariness of Homescie nce in Rural and Urban Community
2	S.L.U College	Uni.	Ahmedab ad	14/10/2008	Participa ted	Current Trends in Social Science Research
3	R.P.Bhalodia Arts & com & Sc i. college	National	Rajkot Upleta	10-11 January 2009	Presented	Current Problem of Obesity in India
4	C.B.Patel Arts College	National	Nadiad	14-15 November 2009	Participa ted -	
5	P.K.Chaudhari Mahila Arts college	College	Gandhina gar	31st January 2009	Participa ted -	
6	B.D.Arts College	State	Ahmedab ad	11th February 2010	Presented	Safety of food
7..	J.P.Shroff Arts college	National	Valsad	24,25. January 2010	Presented	Furniture and Furnishing

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

**NO NATURE DATES PLACE ORGANIZER
FROM TO**

1	Refresher	13/11/2000	3/12/2000	Baroda	A.S.C. Ahmedabad--
2	Refresher	25/4/2001	12/5/2001	V.V.Nagar	A.S.C. Ahmedabad
3	Refresher	1/10/2005	22/10/2005	Baroda	A.S.C.M.S. Uni.
4	Orientation	31/3/2001	23/4/2001	Ahmedabad	A.S.C.

Baroda
Gujarat Uni.
Ahmedabad

ACHIEVEMENTS:

NO ACHIEVEMENT

- 1 Life time member of Indian Red cross society & YRC
- 2 Social worker of Punarutthan Trust
- 3 Naturopathy Doctor at Shivasharam
- 4 Member of Bharat Vikas Parishad
- 5 Member of Naturtathy and Yoga Practitiners We lfare Committee

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	YES
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	YES
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	YES
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	YES
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULT UREL COMMITTEE	YES
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	YES

OTHER INFORMATION:

NO PARTICULARS DURATION

- 1 Passed cc c+ Examination
- 2 Chaudhary Tech. Ins. Spring Fest as a Guest Faculty 11/2/2009
- 3 Chaudhari Tech. Ins. Sprig Fest as a Guest Faculty 17,18, Feb.2010
- 4 Passed Naturepathy Exam. By BAOU 82% Uni. First 2010
- 5 Youth Festival in charge professor 2007 to date
- 6 As an Official in the Special Olympic held at Gandhinagar in October 2010 2nd to 5th January 2010 Gandhinagar

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts College
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : Sajjanben Kanabhai Chaudhari
DEPARTMENT : Department of Home Science
POSITION : Full Time

DESIGNATION Assistant Professor
DATE OF JOINING 04/08/1997
DATE OF BIRTH 01/11/1968
RESIDENTIAL ADDRESS Block no-164/8,J-2, Sec-7-C, Gandhinagar.
TELEPHONE NO.(R) -
TELEPHONE NO.(M) 9913612558
EMAIL Sajjanbenchaudhari@yahoo.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/INSTITUTE	YEAR OF PASSING	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
B.A.	GUJARAT VIDHYAPITH, RADHE JA	1994	66.11%	-
M.A.	GUJARAT VIDHYAPITH, RADHE JA	1996	66.86%	-
B.Ed	GUJARAT VIDHYAPITH, AHMEDEBAD	1997	67%	-

RECOGNITION :

NO PARTICULARS

- 1 Recognition as a U.G. teacher no- 52806, 19-11-2010
- 2 Recognition as a P.G. teacher no- 27302, 05-07-2011

DETAILS OF PUBLICATIONS IN JOURNALS:

N O	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	'Anna Salamati'	Octo-2010	Ministry of Information and Broadcasting. Gov. of India.	Yojana

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

N O	HOST	LEVEL	PLACE	DATE	PARTICIPAT ED/ PRESENTED	TITLE
1	SHRI C.C. HOME SCIENCE COLLEGE,	STATE	LIMBADI	20 th Decembe r 2008	PRESENTED	RURAL AND URBAN COMMUNI TY IN CONSUMM ER EDUCATIO N
2	R.P.BHALO DIYA ARTS COLLEGE	NATIONA L	UPLETA	10-11 January 2009	PRESENTED	CURRENT PROBLEM OF OBESITY IN INDIA
3.	DR.BABASA HEB AMBEDKAR OPEN UNI.	NATIONA L	GANDHINAGA R	22 nd July 2009	PARTICIPENT	VALUE EDUCATIO N IN INDIA
4.	SHRI P. K. CHAUDHAR IMAHILA ARTS COLLEGE	STATE	GANDHINAGA R	31 st January 09	PARTICIPENT	NIBANDH SAHITYA SWAROOP
5.	B.D.ARTS CLLOEGE	STATE	AHMEDABAD	11 January 2010	PARTICIPENT	CONSUMM ER EDUCATIO N- A THIRD EYE FOR TODAY'S GENERATI ON

6.	SHRI P. K. CHAUDHAR I MAHILA ARTS COLLEGE	COLLEGE	GANDHINAGAR	17-18 August 2010	PARTICIPENT	CHALO VANCHIE 'GUN' VADHARIYE WORKSHOP
7	Horticultural Dept.Gandhinagar	Work Shop	Gandhinagar	16 - 31 September 2006	Presented	Food Preservation Training
8	Handicraft Basic (A level)Course	Work Shop	Gandhinagar	24 - 13 October 2004	Presented	Participation
9	G.C.E.R.T, Gandhinagar	Work Shop	Gandhinagar	3-5 January 2002	Presented	Home Science Education
10	B.D.Arts College Ahmedabad	Work Shop	Amedabad	24 - 26 July 2007	Presented	Home Science Curriculum Development

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO NATURE DATES PLACE ORGANIZER

FROM TO

1	Refresher	16/05/2010	21/06/2010	AHMEDABAD	A.S.C.	,AHMEDABAD
2	Orientation	15/11/2010	12/12/2011	AHMEDABAD	A.S.C.	,AHMEDABAD
3	Refresher	21/03/2011	10/04/2011	AHMEDABAD	A.S.C.	,AHMEDABAD
4	Refresher	30/05/2011	19/06/2011	AHMEDABAD	A.S.C.	,AHMEDABAD

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1 NAAC STEERING COMMITTEE	NO
2 ADMISSION COMMITTEE	NO
3 EXAMINATION COMMITTEE	NO
4 INFRASTRUCTURE COMMITTEE	YES
5 DISCIPLINE COMMITTEE	YES
6 PLACEMENT CELL	NO
7 LIBRARY COMMITTEE	NO
8 MAGAZINE COMMITTEE	NO
9 STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10 VOCATIONAL GUIDANCE COMMITTEE	NO
11 COUNSELLING CELL	YES
12 C.W.D.C.	NO
13 CULTUREL COMMITTEE	NO
14 HOSTEL COMMITTEE	YES
15 TIME-TABLE COMMITTEE	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



Name: TARABEN RAMJIBHAI DESAI
 Depa rtment : Home Science
 Designation : Full Time

De signation Assista nt Professor of Home Science
Date of joining 4/8/1997
Date of Birth 1/6/1970
Re sidential Address Plot No.175/2 Sec.6”B” Gandhinagar
Telephone No.(R) 07923246743
Telephone No.(M) 9428199899
Email trdesai175@yahoo.com

Qualifications:-

Degree	University	Year Of	Passing	Percentage
B.Sc	Guj.Agri.Uni.(S.K.Nagar)	1992	6.45/10 Basis	
M.Sc	Sa u.Uni.Rajkot	1995	55%	

DETAILS OF PUBLICATIONS IN JOURNALS:

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Awareness In Nutrition,Health,Environment	March 2009	Govt.of India	“Yojna” Magazine
2	Fast Food & Health	October 2009	Govt.of India	“Yojna” Magazine
3	Medicinal Plant-Mashroom	July 2010	Govt.of India	“Yojna” Magazine
4	Food Safety and Maintenance	September 2010	Govt.of India	“Yojna” Magazine

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR / WORKSHOP:

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATE	D/ PRESENTED	TITLE
1	R.P.Bhalodia Mahila Arts college,	National	Upleta	10-11 January 2009		Presented	Current Problems of Obesity in India
2	Dr. Babasaheb Ambedkar Open Uni.	National	Gandhinag ar	22th July 2009		Participated	-
3	B.D.Arts College	State	Ahmeda ba d	11 January 2010		participated	-
4	Shri. C.C.Home Science College	State	Limbdi	20th December 2008		Presented	Rurel& Urban Community in Consumer Education
5	G.C.E.R.T. Work	Shop	Gandhinag ar	3 -5 January 2002		Participated	
6	Dr.Babasahe b Ambedker Open University	Seminiar	Gandhinag ar	27th Novembe 2008		participated	-
7	P.K.Chaudha ri Mahila Arts College,	State	Gandhinag ar	31 st January 2009		participated	-
8	B.D.Arts College	Work Shop	Ahmeda ba d	24 to 26 July 2007		Participated	-
9	P.K.Chaudha ri Mahila Arts College	State	GAndhina gar	17-18 August 2010		Participated	-

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO	NATURE	DATES	PLACE	ORGANIZER
		FROM	TO	
1	Refresher	21/06/2010	11/07/2010	Ahmedabad ASC Gujarat University
2	Orientation	15/11/2010	12/12/2010	Ahmedabad ASC Gujarat University

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1 NAAC STEERING COMMITTEE	NO
2 ADMISSION COMMITTEE	NO
3 EXAMINATION COMMITTEE	NO
4 INFRASTRUCTURE COMMITTEE	NO
5 DISCIPLINE COMMITTEE	NO
6 PLACEMENT CELL	NO
7 LIBRARY COMMITTEE	YES
8 MAGAZINE COMMITTEE	NO
9 STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10 VOCATIONAL GUIDANCE COMMITTEE	NO
11 COUNSELLING CELL	NO
12 C.W.D.C.	NO
13 CULTUREL COMMITTEE	NO
14 HOSTEL COMMITTEE	NO
15 TIME-TABLE COMMITTEE	NO

Other information:-

No Particulars Duration

- 1 Appointed as member for vigilance Scoqured In 4-3-2010 To 10-3-2010
S.S.C/H.S.C. March-2010
- 2 Vidhyabhar ti Learning ,Pre-
education,Reaserch Centre Sec-22 Gandhinagar
- 3 Mahila Vanijya Mahavidhya la y-Bapunagar 28/12/2005

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : Hema ngini S.Waghela
DEPARTMENT : Department of Home scienc e
POSITION : Full Time

DESIGNATION Assistant Professor

DATE OF JOINING 24-8-2001
DATE OF BIRTH 23-10-1978
RESIDENTIAL ADDRESS Plot no:-1261-1,,Sector-5-A,Gandhina gar
TELEPHONE NO.(R) ---
TELEPHONE NO.(M) 9099380727
EMAIL whemangini@yahoo.in

QUALIFICATIONS :

DEGREE	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
--------	-----------------------	------------------	-------------	--------------------------

M.A	Gujarat University	2001	55%	---
B.Ed	S.N.D.T	2008	71%	---
PGDCA	CDAC	2010	70%	---

RECOGNITION:

NO PARTICULARS

- 1 U.G.Teacher recognition No-52834 da te-22/11/2010
- 2 Recognition as a P.G. teacher no- 27303, 07-11-2011

DETAILS OF PUBLICATIONS IN JOURNALS:

N O	TITLE	YEAR OF PUBLICATIO N	PUBLISHER	REMARKS
1	Garbhavastha- Poshan ane Aahar	October 2009	'Yojana'	Govt. of Gujarat
2	Ochhi Caleri ane Paushtik Aahar	November 2010	Aruved Times -	
3	Aruved ane Aapni Viruddh Aahar	November 2010	Aruved Times -	

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

N O	HOST	LEVEL	PLACE	DATE	PARTIC IPATED / PRESE NTED	TITLE
1	J. P. Shroff Arts College Valsad	National	Valsad	24-25 January 2010	Presented	“Furniture And Furnishing”
2	R.P. Bhalodia Mahila Arts College, Upleta	National	Upleta	10 -11 January 2009	Participa ted	“Current Problem of Obesity in India”
3	S.M.Patel College of Home Science Vallabh- Vidyanagar	National	Vallabh- Vidyana gar	26-27 February 2010	Participa ted	“Health of the female Child- Issues, Concerns and Challenges”
4	Dr.BabaSaheb Ambedkar open University	National	Gandhina gar	22 nd July 2009	Presented	“Value Education in 21 st Century”
5	C.B.Patel Arts College Nadiyad	National	Nadiyad	14-15 November 2009	Presented	“Role of Educational Leadership And Academic Administration or Quality in Higher Education”
6	B.D.Arts College Ahmedabad	State	A’bad	11 th January 2010	Participa ted	“Consumer Education- A Third Eye for Today’s Generation”
7	Shri. C.C.Home Science College, Limbdi	State	Limbdi	20 th December 2008	Participa ted	“Rural & Urban Community in Consumer Education”
8	Horticultural Dept.Gandhinagar	Work Shop	Gandhina gar	16-31 September 2006	Presented	Food Preservation Training

9	Handicraft Basic (A level) Course	Work Shop	Gandhinagar	24-13 October 2004	Presented	Participation
10	G.C.E.R.T, Gandhinagar	Work Shop	Gandhinagar	3-5 January 2002	Presented	Home Science Education
11	B.D.Arts College Ahmedabad	Work Shop	Ahmedabad	24-26 July 2007	Presented	Home Science Curriculum Development
12	Chaudhari Technical Institute	Work Shop	Gandhinagar	17-18 February 2010	Presented	Handicraft
13	P.K.Chaudhari Mahila Arts College	State Level	Gandhinagar	18-19 August 2010	Presented	Vaach Gujarat
14	P.K.Chaudhari Mahila Arts College	Work Shop	Kailashdham Pethapur	5-7 October 2010	Participated	Vibhagiy Netrutva Talim Seminar

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO NATURE DATES PLACE ORGANIZER FROM TO

1	Refresher	08/11/2010	28/11/2010	V.V.Nagar	ASC. V.V.Nagar
2	Orientation	31/05/2010	27/06/2010	Ahmedabad	Guj Uni Academic Staff Collage

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	YES
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	YES
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	YES
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	YES
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULTUREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	NO

OTHER INFORMATION:

NO PARTICULARS DURATION

- | | | |
|---|---|---|
| 1 | As a resource person in the work shop held at the Chaudhari Technical Institute | 17-18
February
2010 |
| 2 | As an Official in the Special Olympic held at Gandhinagar in October 2010 | 2 nd to 5 th January 2010
Gandhina gar |

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
 Sanc halit
 Shri P.K.Chaudhari Mahila Arts Colle ge
 Sector-7, Gandhinagar
 www.pkchaudharimahilaartscollege.com
 E-mail: pkchaudhari1994@yahoo.com



NAME : MANISHA SANKALCHAND CHAUDHARI
DEPARTMENT : Department- Home science
POSITION : Lab.Co-ordinator

DESIGNATION Lab.Co-ordinator

DATE OF JOINING 12-08-1996
DATE OF BIRTH 06-01-1972
RESIDENTIAL ADDRESS 717/4,ch-1T ype,Sector-8,Gandhinagar.
TELEPHONE NO.(R) 07923246034
TELEPHONE NO.(M) 9408807573
EMAIL manisha.choudheri@gmail.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
HSC	G S E Board	1989	78%	Distinction
B. Sc.	S P University	1992	58.4%	Second class
M Sc.	S P University	1995	54.08%	Second class

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR / WORKSHOP:

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATED	TITLE	
1	S.P.University	Re gional	V.V.Nagar	19-20	March 1994	participated	-
2	G.C.E.T	State	Gandhinagar	3-5	January 2002	participated	-

3	Aakar Academy	College	Gandhinagar	24 th	September To 13 th October 2004	participated	-
4	Horticulture Gujarat State	State	Gandhinagar	16 th	January To 31 st January 2006	participated	-
5	P.K.Chaudhari Mahila Arts college	College	Gandhinagar	31 st	January 2009	Participated	-

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/N

1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	YES
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	YES
12	C.W.D.C.	NO
13	CULTUREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	NO

OTHER INFORMATION:

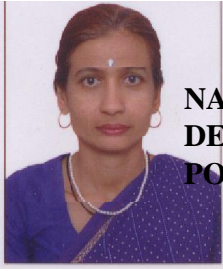
NO PARTICULARS DURATION

1	MS-Office-2000 CTI	Oct-2006	2001
2	CCC in BAOU		Oct-2006

Department of the Sanskrit

Sr. No.	Reports
1	Name of the Department Sanskrit
2	Year of Establishment June-1994
3	Number of Teachers sanctioned and present position Sanc.-02, P.P.-02
4	Number of Administrative Staff --
5	Number of Technical Staff --
6	Number of teachers and Students 2:713
7	Demand ratio(No. of seats : No of applications) 780 : 713
8	Ration of Teachers and Students 1 : 357
9	Number of research scholars who had their master's degree from other institutions --
10	The year when the curriculum was revised last F.Y.B.A. 2009-10 S.Y.B.A. 2009-10 T.Y.B.A. N.A.
11	Number of students passed NET/SLET etc. (last two years) --
12	Success rate of students (What is the pass percentage as compared to the University average?) (Offered as First Sub.)
13	University Distinction / Rank --
14	Publications by the faculty (last 5 years) Book-1, Articles-6
15	Awards and recognitions received by the faculty(last five years) --
16	Faculty who have Attended National and International Seminars (last five years) 02
17	Number of National and International Seminars organized (last five years) --
18	Number of teachers engaged in consultancy and the revenue generated --
19	Number of Ongoing projects and its total outlay --
20	Research projects completed during last two years & its total outlay --
21	Number of inventions and patents --
22	Number of Ph.D. theses guided the last two years --
23	Number of Books the Department Library, if any --
24	Number of Journals/Periodicals --
25	Number of Computers 01
26	Annual Budget --

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector - 7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail : pkc haudhari1994@ya hoo.com



NAME : Prof. Dr. Mina S. Vyas
DEPARTMENT : Sanskrit
POSITION : H.O.D

DESIGNATION Associate Professor of Sanskrit

DATE OF JOINING 15/7/1994

DATE OF BIRTH 29/10/1964

RESIDENTIAL ADDRESS D/31, Harinagar Row House , Vavol Gandhianga r –
382016

TELEPHONE NO. (R) -

TELEPHONE NO. (M) 9879926953

E-MAIL rajmin29@yahoo.co.in

QUALIFICATIONS:

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAGE	DITINCTIVE ACHIEVEME NTS
Higher Secondary	G.S.E.B.	1985	63%	First Class
B.A.	Guj. Uni.	1989	72%	First Class First Gold Medalist
M.A.	Guj. Uni.	1992	57%	Second Class
Ph.D.	Guj. Uni.	2000	Award	Award
CCC+	SPIPA G'nagar	2008	64%	First Class
CIC	BAOU	2009	59%	Second Class

RECOGNITION:

NO. PARTICULARS

- 1 Recognition date (uni) 7-11-94 No. AK/Adhya/Jodan/19093
- 2 Recognition of P.G. Letter No. 29706/2000 Date 24-10-2000

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY:

NO.	NAME OF INSTITUTE	Guest / Visiting	DURATION
1	Smt. Sadguna C.U.Arts Colle ge, Ahmedabad	Visiting	June 2001 to Continue 10 Year
2	Uma Arts Colle ge Gandhiangar	Visiting	2 Year

DETAILS OF PUBLICATIONS IN JOURNALS:

NO.	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Vedic Civilsation	De c. 2007	Sambhavi Vidyapith Amroli Surat	International Sanskrit Conference
2	Upnishadoma Bra hmnu Svarup	Jan. 2010	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
3	Vedaka lin ane morden srusti vichar	April 2010	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
4	Global Challenges in Higher Education	Aug. 2010	Uma Arts College	Naac Sponsored National Seminar
5	Shrusti Rac hna Ni Khoj Upanishad ni dharati Upar	Oc tober 2010	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
6	Upnishadonu Tatvachintan	Oc tober 2010	Nirman Foundation Baroda	'Ved Vyasang' Trimanthly Magazine
7	Ved ma Aacharan Shastra	5 th March 2011	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
8	Sweetest Song that Tells Saddest Thought	6 th March 2011	Smt. A.P.Patel Arts College Na roda	National Seminar Ma gazine

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE / SEMINAR/ WORKSHOP

NO	HOST	LEVEL	PLACE	DATE	PARTICIPATED / PRESENTED	TITLE
1	S.V. Arts College, Ahmedabad	State level Seminar	Ahmedabad	31-8-2007	Presented	Veda Sangoshti
2	L.D. Arts College A'bad	One day workd Shop	Ahmedabad	1-9-2008	Participated	Kr. Bhoo-As. Prayoga h
3	Aryasmaj G'nagar	Veda Exhibition	G'nagar	29-30-31 Aug. 1/2 Sep. 2007	Participated	Veda Development week
4	S.V. Arts College,	Workshop	Ahmedabad	7-10-2007	Participated	Anuva da Karyasa la
5	Sambhavi Vid yapith Amroli - Surat	International Conference	Surat	20-21-22 Dec. 2007	Participated	Vedic civilization
6	Delhi Sanskrit Akadami, Delhi, Government, New Delhi	Three day all India- Indiam Sanskrit Conference	New Delhi	23-2-2008 To 25-2-2008	Participated	Upnishad's vedant scope (Submitted)
7	Anart Sunskrit Sunskruti swadhyay sansthan, Mehsana	National Seminar	Mehsana	9-3-2008	Presented	Veda & Vedant
8	Sanskrit sa hitya Akadami- G'nagar	One day Seminar	G'nagar	25-3-2008	Participated	Upnishad Literature
9	Municipal Artts & Urba nbank Science College Mehsana	National Seminar	Mehsana	30-3-2008	Presented	Sanskrit stotra Sahitya
10	F.D. Arts & Commer ce College For women A'bad	National Seminar	A'bad	5/6 Dec. 2008	Presented	Dhwani shastra & Gujarati Dhawa ni Vyawastha
11	H.P.Arts & P.S.M.	National seminar	Talod	16-12-2008	Presented	Adhunik yuge Darsha n

	Commerce College Talod.					Shastra Sya Pra Stutata.
12	P.K. Cha Udhari Mahila Arts College G'nagar	Parisam wad G'nagar	31-1-2009	Participate d		Nibandh Sahitya Svarup
13	Anart Sanskrit sanskriti swadhyay sansthan ambaji	Statelevel Seminar	Ambaji 22-23 Feb. 2009	Presented		Works in Sanskrit literature, shastra, critics in Gujarati.
14	Mahila Arts College Himatnagar	State level seminar	Himatnagar 30-3-2009	Presented		Sanskrit Natya Sahitya
15	Vadodara Sanskrit mahavi dhyala ya vadodara	ParisamWad	Vadodra 3-4-2009	Participate d		Popularity of Vedas
16	Swami vivekanand sa r vodaya Education college me hsa na	National Seminar	Mehsana 13-9-2009	Presented		Lifescience in Sanskrit sahitya
17	Gurukula Kangri Vishwavi d ya laya haridwar	World conference	Haridwar 20-21-22 Nove. 2009	Participate d		Ayur veda, (Sub – mitted)
18	S.D. Arts & B.R. Commerce College Mansa	State level Seminar	Mansa 15-16 Aug. 2009	Participate d		'Khyati Vadnu swarup' (Submitted)
19	Gujarat Rajya Sanskrit Adhyapak Mandal	State Leve l Seminar	Mandal 25-26-27 Dec. 2009	Participated		'Upnishadoma Niti Visha yak Chintan' (Submitted)
20	P.H.G. Muni. Arts & Scie nce College Ka lol	State Leve l Seminar	Kalol 31-12- 2009	Presented		'Mruchakatika ma nyaakala
21	Department of Sanskrit Uni. School of Languages, Guj. Uni.	State level Seminar	Guj. Uni. 5-1-2010	Participated		'Sanskrit & Computer

22	J.Z. Shah Arts & H.P. Desai Commerce College Amroli Surat	National Sanskrit Seminar	Surat	24-25 Jan. 2010	Participated	'Birth of Botany Science in Vedas (Communication) (Submitted)
23	Anart Sanskrit Sanskruti Swadhyay Sansthan Mehsana	National Sanskrit Seminar	Mehsana	13-14 March 2010	Presented	Matsya Puranasandarbha Narmada nadi necharan Sparsh
24	Smt. Sadguna C.U. Arts College	State Level Seminar	Ahmedabad	24-7-2010	Participated	Syllabus Workshop
25	Uma Arts College	National Seminar	G'nagar	6-7 Aug. 2010	Presented	Global Challenges in higher Education
26	Dr. Baba Saheb Ambedkar Open uni. Ahmedabad	Natioanl Seminar	A'bad	25-26 March 2009	Participated	'Morden different alalitical approach'
27	Dr. Baba Saheb Ambedkar Open uni. Ahmedabad	Natioanl Seminar	A'bad	22 nd July 2009	Participated	'Value Edcuation in 21 st Century
28	H.K. Arts College	College level Seminar	A'bad	12 th Dec. 2009	Participated	Role of WOMen in Gujarati Short Stories (WDC)
29	Govt. Commerce College	State	Gandhinagar	22 nd Janu. 2011	Participated	Examination Refors- One Day Workshop
30	R.H.Patel Arts College	State	Ahmedabad	26 th Feb. 2011	Participated	Shrimad Bhagavad Gita: Modern Concept
31	Municipal Arts and Urban Bank Sci. College	National	Mehsana	5-6 March 2011	Presented	Meditation Of Environment with Regard to Sanskrit literature and Shastra

32	A.P.Patel Arts College Naroda	National Ahmedabad	6-7	Presented	Sweetest Song that Saddest Thoughts
				March 2011	
33	Nirma Uni. Institute of Technology	State Ahmedabad	25-26	Presentatio n	Bhagavad Gita A Gods Prescriptions
				March 2011	
34	Nirma Uni. Institute of Technology	State Ahmedabad	27	Participated	Researc h Methodology
				th June To 1 st July 2011	

DETAILS REFRESHER PROGRAMME / OF ORIENTATION / COURSE ATTENDED

NO.	NATURE	DATES	PLACE	ORGANIZER	
FROM	TO				
1	Refresher	2-11-2000	19-11-2000	Guj. Uni.	A.S.C.
				Ahmedabad	
2	Refresher	24-4-2001	11-5-2001	Guj. Uni.	A.S.C.
				Ahmedabad	
3	Refresher	29-7-2003	18-8-2003	Guj. Uni.	A.S.C.
				Ahmedabad	
4	Orientation	31-3-2001	23-4-2001	Guj. Uni.	A.S.C.
				Ahmedabad	
5	One day Orientation WDC	26-8-2006	-	Guj. Uni.	C.W.D.C.
				Ahmedabad	
6	One Da y Orientation WDC	22-12-2007	-	Guj. Uni.	C.W.D.C.
				Ahmedabad	
7	One Da y Orientation WDC	9-8-2008	-	Guj. Uni.	C.W.D.C.
				Ahmedabad	
8	One Da y Orientation WDC	7-3-2009	-	Guj. Uni.	C.W.D.C.
				Ahmedabad	

ACHIEVEMENTS:

Sr.no	Degree	University	Year	Achievement Title
1	T.Y.B.A.	Guj. Uni.	1989	1 st Class 1 st Gold Medalist (72%)
2	B.Ed.	Guj. Uni.	1990	1 st Class (65%)
3	M.A. – II	Guj. Uni.	1992	Higher second Class (57%)
4	Medals	Guj. Uni.	1989	11 (Medals) Awards
5	Ph.D.	Guj. Uni.	2000	“Devrataashayam Chhandodarshanam: A Study”
6	Certificated	SPIPA	2008	CCC+

**DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE (S) OF COLLEGE:
NO PARTICULARS YES/**

1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	YES
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	YES
7	LIBRARY COMMITTEE	YES
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	NO
12	C.W.D.C.	NO
13	CULTUREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	YES

OTHER INFORMATION :

NO.	PARTICULARS	DURATION
1	For development of Sanskrit a unique on line webproject named www.sanskritriver.com lunched – in this project work by Sanskrit for the Sanskrit and from the Sanskrit students and lecturers covered for Sanskrit development. This is the first self project by a Independent lecturer placed in Gujarat.	15-2-2009 TO Continue

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : MR. RAKESH RAGHUBHAI PATEL
DEPARTMENT : Department of Sanskrit
POSITION Full Time

DESIGNATION Associate Professor
DATE OF JOINING 22-11-1994
DATE OF BIRTH 11-05-1970
RESIDENTIAL ADDRESS Plot-447/1, Sector-5-A, Gandhinagar
TELEPHONE NO.(R) -----
TELEPHONE NO.(M) 9408640930
EMAIL rrpattel_1970@ya hoo.in

QUALIFICATIONS:

DEGREE	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
B.A.	North Gujarat University	1991	68% 6	th Rank in university
M.A.	North Gujarat University	1993	56% -	

RECOGNITION:

NO PARTICULARS

- 1 Recognition as a U. G. Teacher. No- AK/ADHYA/JODAN/8/75193/2005
- 2 Recognition as a P. G. Teac her. No- 3071 DATE-14/03/2005
- 4 Vruksha Mitra – Special honorary duty for Forest Department, Gandhinagar District year 2009-10,2010-11, 2011-12
- 5 RED CROSS Life Member ,Gandhinagar
- 6 Co-ordinator of Swarnim Gujarat Project-2010-11
- 7 Co-ordinator of Somanath Sanskrit University

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	UMA ARTS & COM.COLLEGE,GANDHINAGAR	VISITING	2004 To date
2	A.P.PATEL ARTS & COM.COLLEGE NARODA,AHMEDABAD	VISITING	2004 TO 2010

ACHIEVEMENTS:**No Achievement**

- 1 Won BOLT AWORD 2nd place district level in October200, Organized by Air India & Gujarat Samachar

DETAILS OF BOOK AUTHORED:

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/CO-AUTHOR
1	'Sanshodhhan Sanidhhi'	2011-12	Divine Publication, Ahmedabad	Author

DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE /SEMINAR /WORKSHOP :

NO	HOST	TYPE/ LEVEL	PLACE	DATE	PARTICIPATED/ PRESENTED	TITLE
1	Amaroli-College,Surat at South Gujarat University	National Seminar	Amaroli-College ,Surat South Gujarat University	20-03-2007	PRESENTED	“ ? ?”
2	State level Seminar (Anart Sanskrit Sansthan,Mahesana &Ambaji Arts college)	State level Seminar	Anart Sanskrit Sansthan,Mahesana &Ambaji Arts college	09-03-2007	PARTICIPATED	“Devi Shakti Amba Bhagavati Ane Ambaji Shaktipith”

3	Sanskrit Adhyapak Mandal, Gujarat university	State level Seminar	Sanskrit Adhyapak Mandal, Gujarat university	14 to 16-04-2007	PRESENTED	“Adhunik Manager (MBA) Mate BHAGAVAD-GEETA no Karmyog”
4	Sanskrit Seva Samiti & Santaram Mandir, Nadiyad	National Level	Sanskrit Seva Samiti & Santaram Mandir, Nadiyad	19-09-2007	PRESENTED	“Ved-ma Prakruti Chintan”
5	S.V.College, Ahmedabad	University level Workshop	S.V.College, Ahmedabad	07-10-2007	PARTICIPATED	“Anuvad Kaushalya”
6	L.D.Arts College, Ahmedabad	University level Workshop	L.D. Arts College, Ahmedabad	01-09-2007	PARTICIPATED	Grammar Topics-“KRU-BHU-AS PRAYOGA”
7	The Department of Forest, Gandhinagar & NSS Department	WorkShop	Makakhad Dis.Mahesana	28 to 30 - 11-2007	PARTICIPATED	Nature Education Training
8	Amaroli-surat college, Surat	INTERNATIONAL SEMINAR	Amaroli-surat college	20 to 22 - 12-2007	PRESENTED	(“The Impact Of Vedas On World)
9	Ananad College	National seminar	Ananad College	02-03-2008	PRESENTED	Jagrut Nagarikana karyo
10	Sanskrit Sahitya Academy & Municipal coll. Mahesana	National seminar	Sanskrit Sahitya Academy & Municipal coll. Mahesana	30-03-2008	PRESENTED	Stotrakarana Lakshano Manobhumika ni Drashtie

11	Samarpan college & Sanskrit sa hitya Academy	State level	Samarpan college & Sanskrit sa hitya Academy	25-03-2008	PARTICIPATED	Upanishad SAHITYA
12	N.S.S. Department, Gujarat university, & C.U. Shah College, Ahmedabad	State level Work Shop	Gujarat university, & C.U. Shah College, Ahmeda	12 to 14-09-2008	PARTICIPATED	N.S.S.Program officer as Role Model
13	P.K.C.M AHILA ARTS COLLEGE, GANDHI NAGAR	State level seminar	P.K.C.MAHILA ARTS COLLEGE, GANDHINAGAR	30-10-2008	PARTICIPATED	Nibandh Sa hitya Swarup
14	Talod ARTS College, Talod	National level	Talod ARTS College, Talod	26-12-2008	PRESENTED	“Vichar swatantra –Bharatiy Darashanano Atma”
15	U.G.C. Sponsored (Gujarat state AIDS Control Society & ODE Colleg	National level U.G.C. Sponsored (Gujarat state AIDS Control Society & ODE College	ODE ARS & COM.College, Gujarat university	17 & 18-01-2009	PRESENTED	“N.S.S.& Symapathy Towards AIRDS Patients” (N.S.S. In 21th Century & HIV AIDS Awareness)
16	sahitya Acedemy, Gandhinagar	State level Sanskrit	sahitya Acedemy	07-03-2009	PARTICIPATED	“Modern Interpretation of Ancie nt Character

17	Dr.Babasaheb Ambedkar open university-G.C.E.R.T. Gandhinagar	National	Dr.Babasaheb Ambedkar open university-G.C.E.R.T. Gandhinagar	25 & 26-03-2009	PARTICIPATED	“Adhunik Vivec hanana vividh vado
18	MahilaArts college, Himmata nagar	State level	MahilaArts college, Himmata nagar	30-03-2009	PRESENTED	“Natya sha shtrani ‘RAS MIMANSA’ Ane Anadamay kosh” (“Sanskrit Sahitya Swarup”)
19	Dr.Babasaheb Ambedkar open university Ahmedabad	National	Dr.Babasaheb Ambedkar open university-Ahmedabad	22-07-2009	PARTICIPATED	“Value Education In 21 st century
20	Arya Samaj, Gandhinagar	State level seminar	Arya Samaj, Gandhinagar	15 & 16-08-2009	PRESENTED	? : ? I (Seminar on VED)
21	Rajasthan sanskrit parishad, Ajamer& Gujarat sanskrit Adhyapak mandal	National seminar	Rajasthan sanskrit parishad, Ajamer& Gujarat sanskrit Adhyapak mandal	25 to 27-12-2009	PRESENTED	? ? ? ? (“Rashtriya Sanskrit Sanghoshthi”)
22	State level seminar (Sanskrit sahitya Acedemy & Kalol College)	State level seminar	Sanskrit sahitya Acedemy& Kalol College	31-12-2009	PRESENTED	Fine Arts in Sanskrit Literature

23	Uma Nathiba Arts-com.college,Gandhinagar	National	NAAC & Uma Nathiba Arts-com.college,Gandhinagar	06 & 07 -08-2010	PRESENTED	Paryavaran Dharma –Mulya Shiksha ki Pathashala ka Pratham Adhyay
24	D.D.Thakar Arts – Com.College Khedabrahama	State	U G C & D.D.Thakar Arts – Com.College Khedabrahama	27-03-2010	PRESENTED	(Adhyay-1-1-1 to 10) Ma varnit ‘Anyoni Kamanapurti’ Ma “PARYAVARAN NU MULABHUT STHAN”
25	Shankaralok,Uvard	State	Anart Sansthan	17-01-2010	Presented	Shrimada bhaga vad Geeta aur JEEVAN
26	Gujarat Viswavidyalaya And Arya Samaj,Ahmedabad	National	Ahmedabad	12 to 14 November	Presented	Yjurved me varnit paryavaraniy tatvo aur usame chhipa jivan darshan(Adhyay-10-11 ke sandarbham)
27	Bharatiya Hemachandra Samaroh	National	Patan	25 to 27 February 2011	Presented	Kavyanushashana Adhyay 02 ma prastut Shrungar prachur Udaharano Ane Hemc handracharya nee RASA-Vibhavana
28	Arts & Commerce college,Idar	State	Idar	21 january	Presented	Karma yogana Sandarbham Shree Krishna no Sutratmak Sandesh
39	Anart Sanskrit Sansthan & Gujarat Sanskrit Sahitya Acedemy , Gandhinagar	National	Mahesana	5 & 6 March 2011	Presented	Veda nt Darshanana JAGAT Nirupan ma PARYAVARAN nu Sthan –Ek Abhyas

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED**NO NATURE DATES PLACE ORGANIZER
FROM TO**

1	Refresher	02-11-2000	19-11-2000	Rajakot, Saurashtra University	ASC Rajakot
2	Refresher	11-11-2002	01-02-2002	Rajakot, Saurashtra University	ASC Rajakot
3	Refresher	08-06-2006	28-06-2006	Ahmedabad, Gujarat University	ASC Ahmedabad
4	Orientation	20-04-1998	16-05-1998	Rajakot, Saurashtra University	ASC Rajakot

ACHIEVEMENTS:**NO ACHIEVEMENT**

- 1 As a NSS Program Officer handled 08 residential 10 days camps in different villages
- 2 As a NSS Program Officer handled one 'University level best leader competition' in year 2007-08
- 3 As a NSS Program Officer handled one '**Zonal level leader training seminar**'in 2010-11
- 4 Organizing secretary of two days 'VANICHE GUJARAT WORKSHOP' (Regarding to Reading, Thinking & Writing skill for students) in August 2010-11

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:**NO PARTICULARS YES/NO**

1	NAAC STEERING COMMITTEE	YES
2	ADMISSION COMMITTEE	YES
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	YES
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10	VOCATIONAL GUIDANCE COMMITTEE	NO
11	COUNSELLING CELL	YES
12	C.W.D.C.	NO
13	CULTUREL COMMITTEE	NO
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	NO

OTHER INFORMATION:**NO PARTICULARS DURATION**

- | | | | |
|---|---|---|-----------------------------------|
| 1 | Regular | Blood Donor | 06 times... |
| 2 | Passed | CCC & CCC +exams | With first class |
| 3 | Passed | CES (certifica te course in Environme nt Studies) | With first class |
| 4 | - | Paper setter of Kutch University , Bhuj | 2007-08 , 2008-09 |
| | | -Paper setter of North Gujarat University,Patan | 2007-08 |
| 5 | Rashtriya Sanskrit Sansthan ,Deemed University , New Delhi | -“Prathama Diksha” Non formal Sanskrit Education | 11-01-2005 (Three months program) |
| 6 | State le vel NSS- Training, (TOT) Rajiv Gandhi National Institute of Youth Development, (RGNIYD) At Gujarat Vidhyapith,Ahmedabad | | 19 to 23 July -2010 |
| 7 | State le vel NSS- Training, (TOT) Rajiv Gandhi National Institute of Youth Development, (RGNIYD) At Gujarat Vidhyapith,Ahmedabad | | 19 to 23 July -2010 |

Department of the Sociology

Sr. No.	Name of the Department	Sociology	Reports
1	Name of the Department	Sociology	
2	Year of Establishment	June-1994	
3	Number of Teachers sanctioned and present position	Sanc.-01. P.P.-01	
4	Number of Administrative Staff	--	
5	Number of Technical Staff	--	
6	Number of teachers and Students	1: 713	
7	Demand ratio(No. of seats : No of applications)	780 : 713	
8	Ration of Teachers and Students	1 : 713	
9	Number of research scholars who had their master's degree from other institutions		--
10	The year when the curriculum was revised last	F.Y.B.A. 2011	
			S.Y.B.A. --
			T.Y.B.A. --
11	Number of students passed NET/SLET etc. (last two years)		--
12	Success rate of students (What is the pass percentage as compared to the University average?)		
13	University Distinction / Rank	--	
14	Publications by the faculty (last 5 years)		
15	Awards and recognitions received by the faculty(last five years)		--
16	Faculty who have Attended National and International Seminars (last five years)		01
17	Number of National and International Seminars organized (last five years)		--
18	Number of teachers engaged in consultancy and the revenue generated		--
19	Number of Ongoing projects and its total outlay	--	
20	Research projects completed during last two years & its total outlay		--
21	Number of inventions and patents	--	
22	Number of Ph.D. theses guided the last two years	--	
23	Number of Books the Department Library, if any	--	
24	Number of Journals/Periodicals	--	
25	Number of Computers		--
26	Annual Budget		--

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : SONAL VINODCHANDRA MODI
DEPARTMENT : Department of Sociology
POSITION : Full Time

DESIGNATION Assistant professor of Sociology
DATE OF JOINING 15/06/2000
DATE OF BIRTH 02/06/1975
RESIDENTIAL ADDRESS Plot No: 1357/1, Sec-3/B, Gandhinagar.
TELEPHONE NO.(R) 07923231357
TELEPHONE NO.(M) 9426511613
EMAIL snlmd5@gmail.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/INSTITUT E	YEAR OF PASSIN G	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
B.A.	GUJARAT UNI.	1995	72.33%	FIRST CIASS
M.A.	GUJARAT UNI.	1997	57.50%	SECOND RANK IN GUJ.UNI.
M.PHIL	GUJARAT UNI.	2000	60%	FIRST CIASS

RECOGNITION:

NO PARTICULARS

- 1 U. G. Recognition No-11/52838/2010, Date- 22/11/2010
- 2 P. G. Recognition No-11/43063/2011, Date- 28/02/2011

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	Smt.SadGuna Arts College, Ahmedabad Lecturer	For 8 months in 2004	Smt.SadGuna Arts Colle ge, Ahmedabad Visiting Lecturer
1	Sarakari Kanya Chhatrala ya, as a guest le cturer	14/08/2010	Sarakari Kanya Chhatrala ya, as a guest lecturer March 2011
2	Govt. Arts College Ga ndhinagar As a visiting	faculty in M.A.	To date

DETAILS OF PUBLICATIONS IN JOURNALS:

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Svatantra Bharat ma strioni arthik bhagidari	November 2007	'COMPETITIVE GUJARAT ' ANK-1	Govt. of Gujarat
2	Stri na darajjama aavela parivartano na abhayaso	December 2007	'YOJANA ' ANK-9	Govt. of India
3	Adhunik Bharat ma sa majik parivartan lavvama kanoon ni bhumika	December 2007	'COMPETITIVE GUJARAT ' ANK-2	Govt. of Gujarat
4	Shaher samuday nu paramparagat roop	February 2008	'COMPETITIVE GUJARAT ' ANK-4	Govt. of Gujarat
5	Gujarat ma nagrikaran ni asaro	February 2008	'COMPETITIVE GUJARAT ' ANK-4	Govt. of Gujarat
6	Vavsa y karti striona prashno no abha yas	October 2008	'YOJANA ' ANK-7	Govt. of India
7	Adiva si Astva ane Asmita	March 2011	'YOJANA ' ANK-12	Govt. of India
8	Gujarat ni Va sti Ganarti	July 2011	'YOJANA ' ANK-4	Govt. of India

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

Sr No	HOST	LEVEL	PLACE	DATE	PARTICIPA	TED/ PRESENTED	TITLE	
1	Gujarat Samajshastra parishad nu satmu adhivision		State Mumbai	15-16		Presented	Vyavsay karti strioni kautumbik samasyao	
2	Indian Red Cross Society. Civil Hospital		State Gandhinagar	12th		Presented	AIDS ja gruti ange juth Charcha.	
3.	P.G. Department of Sociology, Sardar Patel Uni.		National Vallabh vidyanagar	29-30		Presented	Stri viruddh Hinsa	
4.	Nalini Aravind & T.V. Patel Arts College		National Anand	7-8		Presented	Aatankvad ane Visha vashanti	
5.	D.M.Patel Arts And Commerce College, Anand		National Anand	17-18		Presented	HIV /AIDS ane jokhami jutho	
6.	M.D. Shah Commerce & B.D. Patel Arts College		State Mahudha	18th		Presented	Manav Adhikaro ane Balma juri	
7	Gujarat Samajshastra Parishad, Department of Sociology, Guj.Uni.		State Ahmedabad	6st		Participated	Shri Nivas, Akshay Desai Ane I.P. Desai na sama jsha striy pradan ange vyakha yan	
8	Experimental College	International		Prantij	12-13		Participated	Netrutv ange
9	Gujarat SamajSastra Parishad, 13 mu Adhivision, H.K. Arts College		State Ahmedabad	28-29		Participated	Strio,gramin vagere ange	
10	Research Methodology, Mahatma Gandhi Labour Institute		National Ahmedabad	22-24		Participated	Research Training Programm	

11	S.L.U College	State	Ahmedabad	26,27	July 2008	Participated	Stri Brun Hatya
12	Faculty Development Programm, S.L.U College	State	Ahmedabad	14	Oct 2008	Participated	Vartman pravaho ange sama jik Sanshodhan
13	Dr. Babasaheb Ambedkar Open Uni.	State	Ahmedabad	27	Nov. 2008	Participated	Gandhiji nu Sahitya Prastutata ane Prabhavakta
14	Internation School	State	Le kavada	4	th Jan 2009	Participated	Sanskruiti, Dharma, Adhayatm jivanmulyo Ange
15	Shri P.K. Chaudhri Mahila Arts College	State	Gandhinagar	31	st Jan. 2009	Participated	Nibandh Sahitya nu Swaroop
16	Vanche Gujarat, Shri P.K.Chaudhri Mahila Arts College	State	Gandhinagar	17-18	Aug. 2010	Participated	Chalo Vanchie 'Gun' Vadharie Karya Shibir, Workshop
17	Cetre for Social studies	Nationa l	Surat	22-25	Feb. 2011	Participation	'Research methodology in Social Sciences' Workshop
18	School of Social Scienc es	State	Ahmedabad	4-5	March 2011	Participation	'Social Analysis of Gujarat'
19	HMPIETR and CERLIP	Nationa l	V.V.Nagar	1-2	July 2011	Participation	'Research Methodology in Social Sciences'

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

NO	NATURE	DATES	PLACE	ORGANIZER
		FROM	TO	
1	Refresher	21/06/2010	11/07/2010	AHMEDABAD A.S.C. Guj.Uni., Ahmedabad
2	Orientation	15/11/2010	12/12/2010	AHMEDABAD A.S.C. Guj.Uni, Ahmedabad
3	Refresher	30/05/2011	19/06/2011	AHMEDABAD A.S.C. Guj.Uni, Ahmedabad

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1	NAAC STEERING COMMITTEE	NO
2	ADMISSION COMMITTEE	NO
3	EXAMINATION COMMITTEE	NO
4	INFRASTRUCTURE COMMITTEE	NO
5	DISCIPLINE COMMITTEE	NO
6	PLACEMENT CELL	NO
7	LIBRARY COMMITTEE	NO
8	MAGAZINE COMMITTEE	NO
9	STUDENT GRIEVANCE REDRESSAL COMMITTEE	YES
10	VOCATIONAL GUIDANCE COMMITTEE	YES
11	COUNSELLING CELL	NO
12	C.W.D.C.	YES
13	CULTUREL COMMITTEE	YES
14	HOSTEL COMMITTEE	NO
15	TIME-TABLE COMMITTEE	YES

OTHER INFORMATION:

NO PARTICULARS DURATION

1	Smt.SadGuna Arts College, Ahmedabad Visiting Lecturer	For 8 months in 2004
2	Sarakari Kanya Chhatralaya, as a guest lecturer	14/08/2010

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : CHAUDHARI VINODBHAI RAMJIBHAI
DEPARTMENT : Department of Physical Education
POSITION : Full Time

DESIGNATION Director of Physical Education
DATE OF JOINING 25/07/2002
DATE OF BIRTH 28/07/1970
RESIDENTIAL ADDRESS BLOCK NO. 162/7, J-2 TYPE, SECTOR-7
GANDHINAGAR
TELEPHONE NO.(R)
TELEPHONE NO.(M) 9428398963
EMAIL vrchaudhari1970@gmail.com

QUALIFICATIONS :

DEGREE	UNIVERSITY INSTITUTE	YEAR OF PASSIN G	PERCENTAGE	DISTINCTIVE ACHIEVEMENTS
T.Y.B.A.	GUJARAT UNI.	1993	52.88% -	
B.P.Ed.	GUJARAT UNI.	1998	62.25% -	
M.P.E	GUJARAT UNI.	2000	55.36%	

RECOGNITION:

NO PARTICULARS

1 U.G. Recognition No -52835, 22/11/2010

**DETAILS OF PAPERS PRESENTED AND PARTICIPATED AT CONFERENCE
/SEMINAR / WORKSHOP:**

N O	HOST	LEVEL	PLACE	DATE	PARTICIPATE D/ PRESENTED	TITLE
1	Arts and Commerce College Kadi Sarva	State	Ahmedabad	7-8 March 2009	Presented	"Yoga For Peace "
2	Viswavidyalay a Uni.	Nationa l	Gandhina gar	28-29 March 2009	Participated	-
3	Babasaheb Ambedkar Open Uni.	Nationa l	G.C.E.R.T. Gandhina gar	22 July 2009	Participated	-
4	Arts and Commerce College	Nationa l	Unja Dist.- Mehsana	19-20 February 2010	Presented	" Sports Event Management"
5	Gujarat State Universities & Colleges Physical Education Teachers Associa tion	Uni.	Ambaji	14-15 April 2010	Participated	Workshop on Modern Trends in Phy.Edu. and Sports
6	Arts and Commerce College	Nationa l	Bardoli	11-12 January 2010	Presented	I. T. in Physical Education
7	Arts and Commerce College	Nationa l	Naroda	6-7 March 2011	Presentation	Psychological Approach in the Field of sports
8	Town Hall	State	Gandhina gar	8 October 2010	Participated	-
9	Old Circuit House Shahibag	State	Ahmedabad	20-21 July 2011	Participated	-

DETAILS REFRESHER PROGRAMME/ OF ORIENTATION/COURSE ATTENDED

**NO NATURE DATES PLACE ORGANIZER
FROM TO**

- 1 Orientation 15/11/2010 12/12/2010 AHMEDABAD ASC.GUJARAT UNI.
- 2 Refresher 20/06/2011 10/07/2011 AHMEDABAD ASC.GUJARAT UNI.

ACHIEVEMENTS:**NO ACHIEVEMENT**

- 1 District Sports Director, Special Olympic of Gujarat

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:**NO PARTICULARS YES/NO**

1 NAAC STEERING COMMITTEE	NO
2 ADMISSION COMMITTEE	NO
3 EXAMINATION COMMITTEE	NO
4 INFRASTRUCTURE COMMITTEE	NO
5 DISCIPLINE COMMITTEE	YES
6 PLACEMENT CELL	NO
7 LIBRARY COMMITTEE	NO
8 MAGAZINE COMMITTEE	NO
9 STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10 VOCATIONAL GUIDANCE COMMITTEE	NO
11 COUNSELLING CELL	NO
12 C.W.D.C.	NO
13 CULTUREL COMMITTEE	NO
14 HOSTEL COMMITTEE	NO
15 TIME-TABLE COMMITTEE	NO

OTHER INFORMATION:**NO PARTICULARS DURATION**

- 1 Observer in the Gujarat Uni. Exam March 2005, March 2008, 2011
- 2 Coach Managar, South Zone Inter College Games 2002 to date
- 3 Mahila Coach Managar 2002, 2003, 2010
- 4 Official Nirma University, Ahmedabad 2005 to date
- 5 Referee Inter Zonal Athletics, Guj Uni 2006
- 6 State Championship, Special Olympic 2008, 2010
- 7 Organizing Committee Member, Special Olympic 2009
- 8 Referee, 7th state Special Olympic 2011
- 9 Observer in the Gujarat Secondary Exam 2010-11
- 10 Swarnim Gujarat Chess Mahotsav, Volunteer leader 2010-11
- 11 Swarnim Khel maha Kumbh Athletics Hokay, 2010-11
Swimming Official

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Prakashbhai Kalubhai Chaudhari
DEPARTMENT : Department Library
POSITION : Librarian

DESIGNATION Librarian
DATE OF JOINING 01/01/2009
DATE OF BIRTH 5/11/1980
RESIDENTIAL ADDRESS black No – 88/12 Sector 12,Gandhinagar
TELEPHONE NO.(R) 9913838213
TELEPHONE NO.(M) 9913838213
EMAIL Librar y.pkarts@gmail.com

QUALIFICATIONS :

DEGREE	UNIVERSITY/ INSTITUTE	YEAR OF PASSING	PERCENTAG E	DISTINCTIVE ACHIEVEMENTS
B.Lib	H.N.G.U.Patan	2004	Second class	
M. Lib	H.N.G.U.Patan	2006	Second class	

DETAILS OF EXPERIENCE AS GUEST/VISITING FACULTY :

NO	NAME OF INSTITUTE	Guest/Visiting	DURATION
1	K.B.Dave College of Educational Pilvai	Librarian	January 2007 To January 2008

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:**NO PARTICULARS YES/NO**

1 NAAC STEERING COMMITTEE	NO
2 ADMISSION COMMITTEE	NO
3 EXAMINATION COMMITTEE	NO
4 INFRASTRUCTURE COMMITTEE	NO
5 DISCIPLINE COMMITTEE	NO
6 PLACEMENT CELL	NO
7 LIBRARY COMMITTEE	YES
8 MAGAZINE COMMITTEE	YES
9 STUDENT GRIEVANCE REDRESSAL COMMITTEE	NO
10 VOCATIONAL GUIDANCE COMMITTEE	NO
11 COUNSELLING CELL	NO
12 C.W.D.C.	NO
13 CULTUREL COMMITTEE	NO
14 HOSTEL COMMITTEE	NO
15 TIME-TABLE COMMITTEE	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Ramilaben Mansinhbhai Chaudhari
DEPARTMENT : Administrative
POSITION : Senior Clerk

DESIGNATION Se nior Clerk
DATE OF JOINING 11/07/1994
DATE OF JOINING (Senior Clerk) 27/12/2002
DATE OF BIRTH 01/06/1965
RESIDENTIAL ADDRESS Plot No – 454/2 Sector 5/A,Gandhinagar
TELEPHONE NO.(M) 9428597388

QUALIFICATIONS : B.Com

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO	PARTICULARS	YES/NO
1	PLACEMENT CELL	NO
2	MAGAZINE COMMITTEE	YES
3	C.W.D.C.	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Mehul Dineshchandra Shastri
DEPARTMENT : Administrative
POSITION : Senior Clerk

DESIGNATION Senior Clerk
DATE OF JOINING 15/07/1994
DATE OF JOINING (Senior Clerk) 27/12/2002
DATE OF BIRTH 15/10/1971
RESIDENTIAL ADDRESS Plot No – 440/8 Sector 30,Gandhinagar
TELEPHONE NO.(M) 9879350250
EMAIL mdsha stri1971@gmail.com

QUALIFICATIONS : H.S.C

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO	PARTICULARS	YES/NO
1	ADMISSION COMMITTEE	YES
2	EXAMINATION COMMITTEE	YES
3	DISCIPLINE COMMITTEE	YES
4	TIME-TABLE COMMITTEE	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Mihirbhai Harishchandra Vyas
DEPARTMENT : Administrative
POSITION : Junior Clerk

DESIGNATION Junior Clerk
DATE OF JOINING 18/07/1994
DATE OF BIRTH 31/08/1970
RESIDENTIAL ADDRESS 14,Sudarsha n colony,Nr.Umiyavijay
Se ttelite Road,Ahmedabad-15
TELEPHONE NO.(M) 9726896617

QUALIFICATIONS : B.Com

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO	PARTICULARS	YES/NO
1	NAAC STEERING COMMITTEE	NO
2	INFRASTRUCTURE COMMITTEE	NO
3	CULT UREL COMMITTEE	NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Pushpaben Dalsukhbhai Chaudhari
DEPARTMENT : Administrative
POSITION : Junior Clerk

DESIGNATION Junior Clerk
DATE OF JOINING(Peon) 15/07/1994
DATE OF JOINING (Junior Clerk) 09/02/2005
DATE OF BIRTH 28/10/1970
RESIDENTIAL ADDRESS Block No:67/3 'j' Type, sec – 6
Gandhinagar
TELEPHONE NO.(M) 9925809904

QUALIFICATIONS : B.A.

DETAILS OF PARTICIPATION IN DIFFERENT COMMITTEE(S) OF COLLEGE:

NO PARTICULARS YES/NO

1 STUDENT GRIEVANCE REDRESSAL COMMITTEE NO
2 HOSTEL COMMITTEE NO

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Puriben Dahyabhai Chaudhari
DEPARTMENT : Administrative
POSITION : Peon

DESIGNATION Pe on

DATE OF JOINING

15/07/1994

DATE OF BIRTH

01/05/1974

RESIDENTIAL ADDRESS

Block No:67/4 'j' Type, sec – 6

Gandhinagar

TELEPHONE NO.(M)

9925462002

QUALIFICATIONS : B.A.

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Ganeshbhai D. Patel
DEPARTMENT : Administrative
POSITION : Peon

DESIGNATION Pe on
DATE OF JOINING 24/08/1994
DATE OF BIRTH 29/06/1975
RESIDENTIAL ADDRESS Nr. Mandir Vas, Motera Gam
Ahmedabad
TELEPHONE NO.(M) 9898383434
QUALIFICATIONS : H.S.C.

Shri Akhil Anjana Kela vani Mandal, Gandhinagar
Sanc halit
Shri P.K.Chaudhari Mahila Arts Colle ge
Sector-7, Gandhinagar
www.pkchaudharimahilaartscollege.com
E-mail: pkchaudhari1994@yahoo.com



NAME : Ashaben R. Chaudhari
DEPARTMENT : Administrative
POSITION : Peon

DESIGNATION Pe on

DATE OF JOINING

21/12/2009

DATE OF BIRTH

15/11/1980

RESIDENTIAL ADDRESS

Block No. 88/6

TELEPHONE NO.(M)

Se c.6 Gandhina gar

9924672298

QUALIFICATIONS : H.S.C.

EXECUTIVE SUMMARY

Shri Akhil Anjana Kelvani Mandal is managed by some great visionaries of the State of Gujarat. It was a trust set up by people who worked dedicatedly to the cause of education, and especially to the cause of girls' education. The mandal had as its President, Shri Jivanbhai Chaudhari a great visionary who worked hard all his life to provide education to the girls' of the rural areas and the backward communities of the Central and Northern parts of Gujarat. Shri J.M. Chaudhari began life humbly but his vision was to help in the creation of a Nation wherein its girls' will be educated and thus independent and self reliant.

To begin with, Shri J.M. Chaudhari began collecting funds to enable young members of the community to go abroad for further studies or even for permanent settlement. When the above fund was collected in quite some quantity Shri J.M. Chaudhari popularly known "**Sheth**" decided to use the same for a beneficial cause i.e. education of the girl child. He believed that if 50 % of the country's population is educated in the right way then most of the Nations' problem can be resolved. With this view he established a school for girls in 1983. He realized that villages of the Northern and central part of Gujarat did not have adequate educational facilities. The Trust thus look upon itself to establish schools and colleges in this regions to fulfill this lacuna.

The Trust is currently managed by Shri Manibhai Chaudhari another great visionary who is an active politician, businessman and educator. Shri Manibhai Chaudhari, dreamt to bring about a social revolution by educating the girl students of the state under the guidance of Lt. Shri Jivanbhai Chaudhari, Shri Manibhai Chaudhari and other members of the trust believed that a healthy strong society can be constructed only when the girl child is educated and made independent. For the overall growth of the girls this visionaries have tried to create a conducive and comfortable environment for academic pursuits, cultural activities, social and community work and such other activities related to good citizenship.

Under the able guidance and vision of Shri Akhil Anjana Kelvani Mandal there are 13 institutes in the District of Gandhinagar and around 20 Institutes in the Northern and Central part of the state. Education related to law, humanities, management, sciences and computer technology is imparted in these various institutes.

1 Criterion I : Curricular Aspects

The programmes offered by the college are as follows:

Bachelor of Arts

Bachelor of Home Science

1.1 Curriculum Design and Development

1.1.1 State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?

Vision :

To empower the girl child through the means of education and strive for her overall development in order to place her at the centre of the nation's march towards excellence.

Mission :

To offer a conducive learning environment to girl students wherein they can achieve all-round growth, and thus help in the creation of a better and harmonious society.

The Vision and Mission statements are displayed at various key locations of the college premises, like at the entrance of the college, in the hostel building, and within the college building as well. The above statements are also given a prominent place in the College Prospectus and in the College Website. Every year after the admission process gets completed, there is a Welcome Ceremony held for the fresh batch. During the Welcome address to the new batch of students, the Principal and the senior Faculty members deliberate upon the Vision and Mission statements. Moreover, the Shri Akhil Anjana Kelavani Mandal, Gandhinagar, publishes its Annual Report every year. This report is sent to all the registered members of the Mandal, the donors to the Mandal, and other stakeholders of the Anjana Community. In this report the Mission and the Vision of the College are

particularly focused upon and emphasized.

Objectives :

The Shri Akhil Anjana Kelavani Mandal, Gandhinagar has the following objectives:

1. To empower the girl child through the means of education.
2. To make it possible for the girl students to achieve a degree at the higher education level.
3. To achieve the overall development of the girl students so that they are able to face challenges in public and professional lives.
4. To instill confidence and a feeling of sensitivity in the girl students towards their social responsibilities.
5. To make the girl students self-reliant and develop faculties of independent thinking in them.
6. To help the students realize the inherent potential within themselves and to create an amicable atmosphere where they can make use of this potential.

1.1.2 How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

The College was established in the year 1994 by the Shri Akhil Anjana Kelavani Trust. The founding members of the said trust firmly believed that by empowering the girl child, they will be serving the nation in the best possible manner. If 50% of the country's population is educated in the right way, then most of its problems can be solved. With this purpose in mind they had already established a school for girls in the year 1983. However, with the changing times,

it has become imperative to attain a degree in Higher Education as well.

Consequently, the Trust decided to establish a College to facilitate the girl students to take an undergraduate degree. They realised that this was a unique position; in the sense that their College was located in an urban area, but it aspired to provide education to the girl students of the rural areas. Since Gandhinagar is a newly created capital, it is surrounded by villages and small towns, which do not offer too many opportunities for higher education to the girl child. Hence, the College has become the ideal platform from where a degree of higher education is provided to such learners from the rural areas.

The Management of the College is of the firm opinion that unless the girls of the regional and rural areas are provided with a firm and viable platform for development and upliftment, our society and the nation as a whole will not progress.

1.1.3 Are the academic programmes in line with the institution's goals and objectives? If yes, give details on how the curricula developed / adopted, address the needs of the society and have relevance to the regional / national and global trends and developmental needs? (access to the Disadvantaged, Equity, self development, Community and National Development, Ecology and environment, Value Orientation, Employment, ICT introduction, Global and National demands and so on)

The curriculum prescribed at the two undergraduate degree courses offered by the College is framed by the Gujarat University, to which the College is affiliated. We do however try to use innovative methods for the teaching of these courses. The academic programmes are very much in line with its goals and objectives. We have an undergraduate degree course in Arts and an undergraduate degree course in Home Science. These facilitate the students with two options for

pursuing their undergraduate degree course.

An undergraduate degree course in Arts is the foundation course for those who wish to attain a degree in Higher Education and gain useful employment after attaining it. A Bachelors' Degree in Humanities equips the girl students with an important base through which they can compete in the competitive exams, or attain gainful employment in Government Offices, NGOs, Banks, Insurance Sectors, Educational Institutions, and the Private Sector.

The Degree in Home Science facilitates the girl students to attain gainful employment in the food and beverage industries, the hospitality industry, as well as the garment and textile industry. The availability of such a wide range of options for employability makes the degree viable and offers a platform for further development and progress. Such a degree helps not only in acquiring of professional skills but also in the development of self-esteem and confidence. The College strives to instill in our girl students a spirit of self-sufficiency and a sense of independence.

We have also applied for a PG Centre at the College where we plan to offer the degree of Masters in Arts. This is another step towards making our students self-sufficient and economically independent. The Master's Degree, we believe, is the entry level qualification for those aspiring to become teachers that at Higher Education level.

1.1.4 How does the curriculum cater to inclusion / integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

The College does not frame its own syllabus as it is affiliated to the Gujarat University. However, we believe that in contemporary times no education becomes complete without a basic knowledge of Information Technology, i.e. computers. The College therefore applied for the Digital English Language Laboratory (DELL). It offers courses on Spoken English and teaches the use of computers in the study of various subjects to the students. It ~~is self-aided~~ course, and which we insist upon our students to opt for. We do receive some nominal grant from the Govt. for it, but we encourage the girl students to join it as we consider it to be our moral duty to provide this vital education to our girl students. For the said purpose we have a fully equipped, Computer Lab, where we have **25** computers. In this lab we also have the Multi-media system which provides the facility of showing films on related subjects to the students. Moreover, the Lab also has the facility of Internet. Employability today is largely dependent on a thorough knowledge of Computing Methods; hence this is our effort to increase the opportunities of our students to get gainful employment.

1.1.5 Specify the initiatives and contributions of the institution in the curriculum

design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)

Though the College cannot design its own syllabus, due to it being an affiliated body to the University, yet we have frequently felt the need to become involved in the process of designing the curriculum. With this purpose in mind, the College has been making efforts to have its Faculty members as members of the Board of Studies in the Gujarat University. Our Faculty member Ms. Pratimaben Chhaniyara has been a part of the Board of Studies in the Home Science subject for five years. Similarly Dr. Urmilaben C. Chaudhary of Gujarati Department has been an invitee member of the Board of Studies in the subject of Gujarati since last three years; Dr. Leenaben V. Swadiya has also been an invitee member in the Board of Studies. In the era of Globalization, we find that rules, laws, regulations, managerial practices, communication skills and computer skills change very frequently; therefore, by becoming a part of the Board of Studies as its member, our faculty members strive to bring about changes which affect not only the college, but the entire curriculum of the University.

1.2 Academic Flexibility

1.2.1 What are the range of programme options available to learners in terms of Degrees, Certificates and Diplomas?

Again in synchronization with our mission, we have made available two degree courses at our premises. We also plan to introduce the Master's Degree Programme shortly. We firmly believe that to strengthen the Indian society, education of girls is very important, so in order to make them economically independent, the Institution has chosen to offer courses which can enable the students to have better access to the employment market. They can choose from a degree in Arts or Home Science. Both the courses have over the years proved quite apt for making our students self-sufficient.

1.2.2 Give details on the following provisions with reference to academic flexibility, value addition and course enrichment.

(a) Core Courses and Options within

B.A. Programme:

As per the guidelines of the Gujarat University, for an undergraduate degree in Arts, the student has to choose from the available subjects, one main subject in which she wishes to graduate; one subsidiary subject and one second subsidiary subject. Our Institute offers a choice of two subjects which can be offered as the Main Subject. These are English and Gujarati. Our Institute offers Sanskrit as the First Subsidiary and Sociology as the Second Subsidiary subjects.

In the First Year, the students are supposed to study two papers of the Main subject, two papers of the First Subsidiary, and one paper of the Second Subsidiary subject and one paper of Sanskrit Compulsory. This makes it 06 papers to study in the first year. Apart from these, keeping in mind the global requirement

of having a thorough knowledge of English Language, English as a compulsory subject has been subscribed in each of the three years. This makes it 07 papers in all for them in the First Year. In the second year, exactly the same pattern follows.

In the Third Year, the student is to study only the papers pertaining to the Main subject that she has offered. The First and the Second Subsidiary subjects now do not figure in the list of subjects to be studied. However, the paper on Compulsory English persists.

Hence, in all, the students study 11 papers of their Main subject, 4 papers of the First Subsidiary, and 2 papers of the Second Subsidiary. Added to these are the 3 papers, one each in every year, of the Compulsory English.

Apart from these, the students of the First Year are to study a classical language as well, which is Sanskrit and which is Compulsory nature.

(b) Elective Options

As per the curriculum of the Gujarat University the structure of the papers

is as has been explained in the core options. So far we do not have the system of offering elective options alongwith the core options. The said system is to be introduced shortly by the affiliating university; but as of now it is not in existing.

(c) Add-on courses

As an institute, we do not have any add on courses so far but the institute is planning to introduce such a course in the near future in order to prepare its students for their betterment and for gainful employment.

(d) Interdisciplinary courses

The design of the curriculum by the University does not permit us to offer our students interdisciplinary courses.

(e) Flexibility to the students to move from one discipline to another

Again the curriculum and structure of the degree courses offered by us in the college are as per the norms of the affiliating University, which does not offer the said flexibility of movement from one discipline to another.

(f) Flexibility to pursue the programme with reference to the time frame

For an undergraduate degree programme, the structure of a three year time-frame is followed, which is presumably the norm in the entire nation. Generally, the academic year runs from June to the April of the next year. However, if a student fails to clear the examination of a particular subject at the final University examination of the concerned stage, she is permitted to be admitted in the next year, and then the examination is taken in which she had failed, in the middle of the academic year.

1.2.3 Give details of the programmes and other facilities available for international

Students (if any)

So far, we have had no international student in our Institute. However, in the case of a student obtaining admission in our institute from another country, we will be able to facilitate her accommodation as well as other requirements, as we have a full-fledged hostel with the necessary equipment and paraphernalia. We will be able to offer her a separate room, with a study table, a chair, a cupboard, and of course a separate bed.

1.2.4 Does the institution offer any self-financed programmes in the institution? If

yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

The Institution per se does not have any self-financed programme of their own. However, the Trust, that established this institute, runs quite a few self-financed courses. Notable among them are the Master's Programme in Business Administration and Computer Applications. These Programmes run in the building adjacent to the building of our Institute.

1.3 Feedback on Curriculum

1.3.1 How does the college obtain feedback on curriculum from

a) Students?

We do have a formal mechanism for taking feedback from the students and other stakeholders; the analysis of the same are presented as and are also a part of the Executive Summary of the various Departments. Apart from this, at an informal level also, the Institute encourages students to freely discuss and deliberate upon the Faculty's teaching patterns, systems, methodology adopted, their specific knowledge regarding their subject, their deliverance of it, and their interaction with the students, their approachability, as well as their interest in development activities other than the syllabic parameters.

b) Alumni?

Our Alumni Association is at an infant stage so a formal mechanism for obtaining feedback from them is not in place. However, it is obtained in an informal manner through mails, telephonic talks and a few common functions that are organised by the Association.

c) Parents?

The College firmly believes in an open-door policy. The Principal's chamber, the college office and the Faculty room are always approachable by any parent of the students. Since ours is a girls' college, quite a large number of parents visit us to inquire about their ward's performance, career options after Graduation, Employment opportunities available, as well as to table any queries regarding the Faculty. This facilitates us in getting a first-hand feedback and suggests areas for making improvements.

d) Employers / industries?

A few of our Faculty members offer their valuable service to NGOs and other agencies in various capacities. As such, a link is established with people belonging to such NGOs and Industries. Their feedback regarding infrastructure, Faculty appointment, scholarships being offered, teaching methodology and other practices being carried out is constantly sought. It is through such feedbacks that the College Management decided to establish the Digital English Language Laboratory (DELL), with the help of the Education Department, Gujarat State. Through this Lab are offered basic computer courses, basic English language course and also the facility of teaching other subjects like Gujarati, Sanskrit and Sociology. The Management has been encouraging the Faculty members to make full use of the said Lab. for the benefit of the girl students. Of course, this is done in an informal manner. Most significantly, from such people engaged in the industries we get vital inputs about the employment sector and the changes taking place in it from day to day. In the times of Global Recession, such feedback becomes crucial for our students' development.

e) Academic peers?

Our College was established in 1994, and hence it 17 years old.

Yet it has carved a name for itself in the academic world. There are many other prestigious institutes in the city which have inspired us to deliver quality education to our students. There is a pretty amicable atmosphere among the academic institutes of the city. Informally therefore, these institutes are looked up for suggestions.

f) Community?

As our mission statement suggests, we have established this institution with the aim of providing higher education to the girl students of the city and surrounding areas. To realise our mission, we are in constant touch with members of the community. Their suggestions for improvements at every front are taken very seriously. Our Annual Functions/Prize Distribution Ceremony is graced by leading citizens of the community. Their feedback is constantly taken by the Management/Trust & their observations are duly incorporated by the Faculty, the Students and the Administrative Staff.

1.3.2 How is the above feedback analyzed and the outcome / suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion?

Whatever feedback is received is openly discussed by the Management, Principal & Faculty Members. If there has been a relevant suggestion or observation made by any of the above, the Principal convenes a meeting with the Faculty, and there is a proactive discussion carried out over it. For example, when the Alumni Association suggested that we must organise the Garba Programme during the Navratri Festival, as it would offer a platform where students, Faculty,

Parents, Alumni, and other community members can join in, the Management readily agreed to it. A few of our Faculty members are members of the Board of Studies at the University. This facilitates them to strongly present their opinion about curriculum design, implementation, exam reforms, incorporation of new subjects/topics into the curriculum and such other things.

1.4 Curriculum update

1.4.1 What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

The revision in the curriculum falls under the purview of the Gujarat University. However, when required, the curriculum is revised (generally within 3-5 years). Such a revision generally takes place in all the subjects, which also includes the subject of Compulsory English.

1.4.2 How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

Our institution does not have the full freedom to design and develop its own curriculum as we are an affiliated college. However, we do make our best efforts to adopt a modern teaching methodology, which is in synchronization with the modern times.

1.4.3 Does the institution use the guidelines of statutory bodies (UGC / AICTE / State Councils of HE and other bodies) for developing and/or restructuring the curricula?

While framing and designing the curricula at the meetings of the Board of Studies convened by the University, those Faculty members who are members of the Board of Studies do call upon the attention of the Chair towards the guidelines given by bodies such as the UGC.

1.4.4 How are the existing courses modified to meet the emerging / changing national and global trends?

Education in the modern world must keep up its pace with the fast developing and emerging national and global trends. The modern thrust today is to develop a curriculum to enable a student to be well-placed in the employment market soon after her/his graduation. In our limited capacity we try to effect such changes in the curriculum which can in turn benefit the students.

1.5 Best Practices in Curricular Aspects

1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

The ex-principal of our Institute, Ms. Nitaben N. Shah, who offered her valuable services to the Institute till October, 2010, was a Member and then Chairperson of the Board of Studies in the Home Science Subject in almost all the universities of the State of Gujarat for 20 years. She was instrumental in incorporating many changes in the curriculum, rendering it modern, industry-friendly, and that which enables students to get gainful employment soon after their graduation.

1.5.2 What best practices in “Curricular Aspects” have been planned / implemented by the institution?

We have adopted unique teaching methodology for all the subjects being taught at our Institution. The slow and advanced learners are identified and separate classes are conducted for them. The Prospectus of the Institution has all the names of the papers and topics that are to be taught at the two Programmes. This enables the students to get a complete idea about the curriculum as designed by the University. However, we would again point out that the curriculum design

being a University subject, it does not fall in the jurisdiction of the college.

The prescribed curriculum is explained in detail to our students and the concerned faculty members decide how to supplement the classroom teaching with the help of audio visual aids and such other methods. For example films and documentary available for a specific topic/ text is procured right at the beginning of the academic year itself.

2 Criterion II : Teaching – Learning and Evaluation

2.1 Admission Process and Student Profile

2.1.1 How does the institution ensure wide publicity to the admission process?

a) Prospectus

Our Institution has a well-designed prospectus which we give to the students when they approach the college for admission. This prospectus gives detailed information on both the Programmes that the College runs – **B.A.**, and **Home Science**. It also gives full information about the papers, options and compulsory subjects offered in the curriculum. From the year 2010-2011, we have also included details of the Faculty members in the Prospectus, which gives a clear idea to the students about the qualifications and achievements of the Faculty members. Moreover, the prospectus outlines the rules and regulations of the College; the Vision and the Mission statements and a brief history of the Management.

b) Institutional Website

Our Institution has its own website, which is -
www.pkchaudharimahilaartscollege.com This website is regularly updated and it contains vital information about the College, its activities, events, brief history, faculty introduction, Annual Functions and achievements by Faculty/Students.

c) Advertisement in Regional / National Newspapers

Since ours is a girls' college, we have girl students coming from the rural areas as well. We have girl students coming from all over the Gujarat State. It is possible that the information about the admission process may reach a little late in the remote and the rural areas. Hence, generally, we make it a point to give **press release** in a local/state daily just before the class 12th results are to be declared. This facilitates the girl students to reach the college premises on the correct date and time and secure their admission within the stipulated time period. Moreover, pamphlets about the Home Science Programme are distributed along with the daily newspapers in the city of Gandhinagar. This method has gone down very well with the students and it attracts a large number of students to the Institute during admission time.

d) Any other (specify)

The Institute has made a mark of its own in the field of teaching and academics. So it attracts a large number of students from all over the region for admission to Arts and Home Science Programmes. Moreover, ours is a girls' college with a reputation of being very well managed by an old and respectable educational Trusts of the state capital; hence it attracts a large

number of students during admission time. As mentioned above, we distribute pamphlets of the Home Science Programme giving details about the subjects offered, their relevance in modern times, their usefulness in gainful employment and such other details. This method has benefitted both the Institute and the girls wishing to obtain higher education.

The trust of the institute Shri Akhil Anjana Kelvani Mandal publishes its Annual Report every year, giving details about the functions and activities being carried out by all the institutes that are run by the trust. These annual report puts special emphasis on our college, i.e. Shri P.K. Chaudhari Mahila Arts College, and outlines its Mission and Vision with utmost care and consideration. This annual report is then circulated among the community and society at large. It thus gives a peep into the way the said institute is managed and how it has been striving to educate the girl child of the rural areas. Over the years we have found that the report has generated quite some interest in the college and its various activities. This too attracts girl students to our college from all over the state more over the facility of the hostel that we provide is a further impetus for the girl students to enroll at our institute.

2.1.2 How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level

a) General

The selection of the students to the First Year of the Bachelor of Arts and Home Science Programme is done primarily on the first-cum-first-served basis. But the cut-off percentage is decided upon by the Management and the Principal. For the B.A. Programme, it is usually as **55%** on an average, and for the Home Science Programme it is usual**50%**. We do have highly

meritorious students seeking admission in the First Year of B.A. or Home Science, who have secured ~~85%~~**85%-90%** in their 12th Standard. Merit is given preference during the admission time.

b) Professional

We do not offer any professional courses at our Institute.

c) Vocational

We do not offer any Vocational courses at our Institute.

2.1.3 How does the Institution ensure transparency in the Admission process?

As soon as the results of the Standard General Stream are declared, the Institute hears from the University about the guidelines of the admission process. The notice regarding the admission to both the Programmes is immediately put up on the Institute's Notice Board. We then offer a time period of approximately 15 days for admission forms to be filled in by the students. Once the form filling is completed, the Admission Committee, along with the Principal, makes a list of the meritorious student. The students with the highest percentage marks are given admission in the respective Programmes that they have selected. The first merit list usually consists of 300 students. After the first merit list, the admission committee comes out with the second and if need be the third list as per the number of seats allotted to the college by the University. All the three admission lists are strictly on the basis of merit. After the admission lists are put up on the notice board, the students are given a time of 03 days for depositing the fees. Once the fees are deposited, the admission of the candidate is confirmed. The student is then instructed to make a copy of the timetable from the Notice Board. For some years this method is not followed very strictly due to less number of students coming for admission in Arts. .

2.1.4 How do you promote access to ensure equity?

a) Students from disadvantaged community.

Admissions to students of the disadvantaged community are given as per the reservation rules of the Govt. They are of course asked to submit proof of their belonging to the disadvantaged community. A separate Notice for this category is displayed.

b) Women

Since ours is a girls' college there is no room for special provisions. However, most of our girl students are accompanied by their parents. Our student volunteers of the senior years as well as the Faculty members provide counseling to the admission seekers.

c) Differently-abled

The initial stage of the admission process, which involves the purchase of the admission forms, is carried out at the ground floor of the Institute's Administrative Office. For the differently-abled candidates, arrangement of a chair is made, and care is taken that such candidates are not made to stand in the queue. After filling the form, when such candidates come for securing the admission, one of our student volunteers or even the administrative personnel accompanies them to the Office. In case of any confusion, the Principal or one of the Faculty members in the Admission Committee are always available to guide, counsel and advise such students on the subjects they can offer, the timings, the exam pattern, the nearest bus-stop, the best way to reach the college and such other details.

d) Economically weaker sections

As per the rules & regulations of the state govt. there are special arrangements made for the economically weaker sections of society. They are also offered scholarships/freeships under various schemes of the state Govt. The education of girls in state run or state funded institutions is subsidized by the Govt. of Gujarat. But for the students from the weaker sections this nominal fee is also not charged. Our Management offers economic help to those who are not able to pay any fee at all. Such candidates can approach the Principal, College office or the Trust office of the Management directly.

e) Sports personnel

By Govt. directives, there is no special provision for admission on sports grounds. Yet, in order to encourage sports, we do give preference to those students who have participated in any district/state/national level competition in any sporting activity.

f) Any other (specify)

Our institute believes in all-round development of its students. An important part of this all-round development is participation in Cultural activities. While offering admissions, we do give preference to those students who have had a good record of participation in debates, quiz competitions, elocutions, folk-dance, classical dance, western dance, anchoring programmes, event management and such like activities.

2.2 Catering to Diverse Needs

2.2.1 Is there a provision for assessing the students' knowledge and skills before the commencement of the programme? If yes, give details on the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope with the programme to which they are enrolled.

As per the University norms, there is no provision of assessing the students' knowledge and skills before the commencement of any programme except for the mandatory prerequisite of possessing the original mark sheet of 12th Standard. We do not have any provision for conducting any entrance test. However, after the admission has been done, the college identifies students with comparatively poor skills in the basic subjects that they are going to study, like Language Skills, English Language proficiency, basic vocabulary and pronunciations. Such students are given personal coaching during and after the normal college hours by the faculty members so as to bring them at par with the rest of the freshers.

2.2.2 How does the institution identify slow and advanced learners? Give details on the strategies adopted for facilitating slow and advanced learners

As soon as the regular academic session begins, the Faculty members are able to identify the slow and advanced learners by asking some fundamental questions related to the subject. The Faculty members then judge the students through their responses to these questions in the class. The slow learners are then given a classroom number and are asked by the college to stay back in those classrooms after the regular lectures get over for the day. Then once a week, an extra session for each subject on the syllabus is conducted after the normal college

hours. This facilitates the slow learners to go through each subject/topic the second time. Moreover, since they have already done that particular topic once in the class, they now ask questions, doubts and other relevant matters related to the subject/topic. These extra classes are conducted in the month of June, for about 10-15 days, and help the slow learners to brush up their basics. However, if a faculty member feels that some extra classes are needed even after 10-15 days, then she/he has full freedom by the Institution to conduct the same.

Since many years for example, Prof. Narendra K. Patel and Prof. Geetaben

R.Chaudhary, members of the English Department, have been conducting classes on the basics of the English language. In this way, any student who has a problem with the basic fundamentals of English is able to have a better understanding of it.

Prof. Geetaben R. Chaudhary also makes herself available in the Library on all working days after the lectures get over for counseling the students regarding their syllabic queries, or career related options or even personal doubts. Any student with any doubts regarding the subject or with any other query related to co-curricular activities is free to consult her.

2.2.3 Does the institution have a provision for tutorials for the students? If yes, give details.

As per the University structure, there is no provision of tutorials.

2.2.4 Is there a provision for mentoring of students or any similar process? If yes, give details.

The college offers guidance to all its students for their various needs. There is a Counseling Cell in the college. But there is no provision of a formal mentoring of the students.

2.2.5 How does the institution cater to the needs of differently-abled students?

The College provides the differently-abled students with all kinds of facilities. Whenever the Institution has a student who is differently-abled, then she is always offered a chair to sit down, and care is taken to help her climb the floor to her classroom. Apart from this, such a student is not asked to remain standing in the queue for filling forms (admission or exam), payment of fees, or submission of any documents, like photographs, required for library/labs or for Institution documentation. They are asked to come directly to the office window and contact the Office Superintendent or any other member of the Administrative Staff. It is the policy of the Institution that such students should not be made to wait for more than **05** minutes for any kind of administrative procedure.

The Institution also tries to make special arrangements for such students during the internal exams as well as during the final University exams at which our Institute is the center. If a particular student is blind or physically handicapped, then the Institute tries its utmost to help her in procuring the services of a writer by displaying it on the notice-board. It may be noted that currently we do have a blind student in the Second Year, whom the Institute tries to offer all facilities.

2.3 Teaching-Learning Process

2.3.1 How does the institution plan and organize the teaching learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blueprint, etc.)

Towards the end of every academic year, the Academic Plan for the next academic year is duly chalked out. For the said purpose, members of all the departments convene a meeting and chalk out a plan for the next academic year.

The Principal then calls for a meeting of the entire teaching staff and each department submits a written plan of the academic plan. At this Institute we have developed a proforma in the shape of an Academic Diary. Each member of a particular department fills up the diary, which gives a very specific and clear idea about the syllabus completion, date by which it will be completed, the topic to be engaged by each Faculty member, and the distribution of the syllabus among the Faculty members.

The Principal next convenes a meeting with the members of the time-table

committee. The time-table of the Faculty members is chalked out as per the specifications given in the academic plan. A printed copy is handed over to all the Faculty members.

As per the Gujarat University norms, to which our Institute is affiliated,

two internal exams are to be conducted by the Institution during the course of the academic year. Usually the first internal exam is conducted in the month of October/November, and the second exam is conducted in the month of February.

The tentative dates for both the exams are also planned at this time.

Cultural activities, CWDC Programmes, Career Guidance Programme s,

August 15th celebrations, and such other programmes are also included in this Academic Plan. At times the dates for each activity is not finalized, but the month in which they are to be organized are definitely finalized.

Dates for conducting exams, and the tentative dates for declaring the

results are also finalized and put up on the notice-board at the commencement of the new academic year.

2.3.2 What are the various teaching-learning methods (lecture method, interactive method, project-based learning, computer-assisted learning, experiential learning, seminars and others) used by the teachers? Give details.

Lecture method with illustrations.

Majority of the teaching is done through the lecture method. But all the Faculty members make their lectures very interactive. Each topic in each subject is explained theoretically, and then efforts are made to offer practical illustrations as well.

Keeping in step with the modern methods of teaching, many of our Faculty members use LCD projectors, Power Point Presentations and films and documentaries. These are shown to the students in an attempt to better their grasp of the said topic. Some of the members who use such innovative teaching methods are described here.

Innovative Practices

Sr.	Name of Teacher	Innovative Practices
No.		
1	PROF. GEETABEN R. CHAUDHARI ENGLISH	Interaction, Seminars, Debate Group Discussions, Language Games & competitions, Multimedia presentation – Films, Internet, Expert Lecture, Exhibition, Use of Library
2	PROF. NARENDRA K. PATEL ENGLISH	Interaction, Debate To encourage the students for Seminars, To encourage the students to prepare charts, book reviews, projects etc. Group discussions, Language games, Multimedia presentation – Film show,

- | | | |
|---|--|--|
| 3 | PROF. HETAL G.PRAJAPATI
ENGLISH | Use of Internet ,
Interaction, Seminars, Debate
Group Discussions, Language
Games & competitions,
Multimedia presentation – Films,
Internet , Expert
Lecture, Exhibition, Use of
Library |
| 4 | PROF. MUNNABEN B.
CHAUDHARI
GUJARATI | Interaction, seminars, debate in the
class rooms.
To arrange group discussions.
Games & competitions,
Multimedia presentation – Films,
Study Tours with the students.
To encourage students to prepare
charts, book reviews, projects. |
| 5 | DR. URMILABEN C.
CHAUDHARI
GUJARATI | Interaction with students,
To encourage the students to
attend seminars
Use Multimedia for teaching
purpose e.g. film show
To encourage students to use the
library
Take various visits of institutions
with the students
To guide and motivate students for
their post graduate studies
To use various teaching methods
like seminars, quiz debate ,
language games, etc.
To encourage students to prepare
charts, book reviews, projects. |
| 6 | DR. LEENABEN V. SWADIA
GUJARATI | To interact with the students
To use various teaching methods
like debate, seminars, workshop
etc.
To encourage students to prepare
charts, book reviews, projects.
Multimedia presentation – Film
show.
Take various visits of institutions
with the students |
| 7 | DR. MINABEN S. VYAS
SANSKRIT | Interaction, Group Discussions,
To use multimedia presentation. |

- To arrange quiz, weekly tests, oral test.
- 8** PROF. RAKESH R. PATEL
SANSKRIT
- Orient all students for higher education.
Interaction with students on career base updates
Use of Internet for subject news.
Debate Group Discussions.
- 9** PROF.SONALBEN R. MODI
SOCIOLOGY
- To interact with the students
To arrange debate, group discussion, quiz
To take monthly tests
To encourage students to prepare various charts, projects etc.
To arrange film show for the students
- 10** PROF. PRATIMABEN M.
CHHANIYARA
HOME SCIENCE
- To take students for the field visits
Interaction, debate, group discussions with the students
To arrange exhibitions.
Multimedia presentation – Films show
To use internet for students
To arrange study tours,
- 9** PROF. SAJJNABEN K.
CHAUDHARI
HOME SCIENCE
- Debate, group discussions with the students
Multimedia presentation – Films,
To arrange exhibition.
To arrange study tours,
To make the students to prepare charts and best from waste.
- 10** PROF. TARABEN R. DESAI
HOME SCIENCE
- To arrange subject related Quiz, tests, group discussions,
To prepare subject related charts and arrange them in the exhibition
To take the students for subject related tours, field visits and surveys
To motivate the students to make the maximum use of the library
To motivate the students to attend seminars and workshops
- 11** PROF. HEMANGIBEN S. Interaction, debate, group

- | | |
|--|---|
| VAGHELA
HOME SCIENCE | discussions with the students
To arrange exhibitions.
Multimedia presentation – Films
show
To use internet for students
To arrange study tours, |
| 12 SMT. MANISHABEN S.
CHAUDHARI
HOME SCIENCE (LAB. ASS.) | Interaction with the students
To guide students for the
exhibitions
To take the students for study
tours, field visits
To help the students for the
subjective charts
To attend seminars and workshops
To take personal interest in
making students aware about
various sporting activities.
To orient students for national,
zonal and state level competitions
To give coaching to the students
about the rules and regulations
with the help of the books |
| 13 PROF. VINODBHAI R.
CHAUDHARI
PHYSICAL DIRECTOR | To take students to visit other
libraries
To motivate the students to make
the maximum use of computer and
internet
To display various advertisements
in the library
To arrange book exhibitions |
| 14 MR. PRAKASHBHAI
K.CHAUDHARI
LIBRARIAN | To take students to visit other
libraries
To motivate the students to make
the maximum use of computer and
internet
To display various advertisements
in the library
To arrange book exhibitions |

The Institute also plans Visits to various locations in and around the city in

the academic year. These visits are conducted at least 5-6 times in a given year, making it possible for all the students to be accommodated at least once during the year. The visits take place to Industries, NGOs, Libraries, Educational institutions and such other organizations. It offers the students a valuable exposure to the ways and means of the working methodology of different organizations.

The institute has a fully-equipped computer lab with as many as 25 computers. This lab has been set up in order to facilitate the students to learn the English language, basic computer skills and also the other subjects with the help of computer programmes.

2.3.3 How is the learning made student-centric? What are the institutional strategies, which contribute to acquisition of life skills, knowledge management skills and lifelong learning?

The teaching methodology adopted by the Institution, the examination system, the admission process and the encouragement given to girl students to pursue their studies are all methods that are religiously followed by the Institute to make learning student-centric. Our Institute has been primarily set up to offer a graduate degree to girl students of the rural areas, and hence all our efforts are constantly focused on explaining to them the significance of gaining education in a systematized format.

As an Institutional strategy, our Institute, which has been running a school for girls since 1983, decided to set up a College too, that would provide the girl students an opportunity to aim for higher education in an ambivalent and safe environment. As times changed, the Trustees of the Institute understood the growing need and importance of the girl students to equip themselves with a degree in Higher Education as well. Hence, it was decided that the Institute would be set up in the capital city of the state of Gujarat, i.e. Gandhinagar, so that it would become the ideal location for girl students from the rural areas as well. Gandhinagar is a peaceful and quiet city, and it being the capital of the state, it is also very safe. Hence, as an institutional strategy, the Management decided to set up the College in the city of Gandhinagar. It has become the ideal location

wherein it is accessible and well connected to rural areas and also offers the exposure associated with urban cities.

On the visits to Industries, NGOs, Libraries and such other Institutes, our

Faculty members too accompany the students. Before the visit the students are given a brief outline about the Institution they are about to visit, and some general information about the work it is involved in. During the visit too, the Faculty members keep on explaining to the students the procedures, systems, work-patterns, technical know-how, chemical components, raw material planning, transportation, packaging, output and such other issues. This helps the students to grasp the modern managerial skills and also observe the pattern of work in various Institutions.

The institute has a very active unit of the N.S.S., N.C.C., and also the Junior

Red Cross. The N.S.S. Unit has been involved in various community services like giving basic knowledge of health and hygiene to villagers. Every year students of the N.S.S. Unit visit a village in the nearby vicinity and camp for almost 10 days. Each of these days are occupied in interacting with the villagers and explaining to them the importance of small family, education, nutrition, eradication of superstitions, blind-beliefs and also basic understanding about First Aid. The N.C.C. Unit of the college is regularly called for the 26th January and 15th August parades and for all the organizations of Government sponsored programmes like the Vibrant Gujarat.

Our N.S.S. and N.C.C. Unit alongwith other volunteers have been offering their services as volunteers for the Olympiad for mentally challenged children. Our faculty members accompany these units to communities located in an around the institute and distribute stationery items, toys, and equipments for the handicapped children. Our students are also taken to the blind school in order to observe first

hand the difficulties faced by them and also learn how to provide help to such people.

The institute tries to inculcate the principle of simple living and high thinking in its students. They are taken to visit various institutes covering the varied aspects of life. On the one hand our institute students are taken to places like the Cross-Word book store, Gujarat Vidyapith Library, various malls in an around the city, while on the other hand this same students are also taken to rural areas and are exposed to the hardships of life in remote areas. Even places like the crematorium are visited where our girl students have witnessed the funeral rites. Along with the modern medical sciences our students are also taken on a visit to Naturopathy centres where they are given information and knowledge about basic treatments of the diseases with natural aids. Life long learning of our students is further groomed when they are taken for visit to a popular dairy around the city in order to witness the pasteurization process so that they understand the difficulty and the lengthy process of a product like milk which is generally taken for granted. Values of developing respect towards such trades is further enhanced when our students are also taken to view the difficult method of weaving and dyeing. Thus we feel that by providing such valuable exposure of all the varied aspects of life we are able to instill life skills, knowledge, management skills and sensitivity towards all sections of humanity.

2.3.4 How does the institution ensure that the students have effective learning experiences? (Use of modern teaching aids and tools like computers, audio-visuals-multi-media, ICT, CAL, Internet and other information / materials)

The preparation of the Academic Calendar which specifies the topic allotted to each Faculty in a time-bound manner and facilitates the syllabus completion in a regular and methodical manner. The Faculty members follow the academic calendar which prepares the students as well for the next topic. Clarity about functions, talks, internal programmes, exams and results is obtained because of the Academic calendar. Students get ample time to gather study material, clear their doubts and thus prepare to tackle the exams as well as to participate in the various competitions/functions or lectures by experts. Such a system ensures transparency in routine activities and also that the students study almost on a daily basis.

Informal feedbacks are conducted by the Principal and the HOD of every Department. Difficult topics are revised by the Faculty member before the exams.

Use of LCD Projectors, Multi-Media, Video, Films and such other devices are made for better learning experiences by the students.

2.3.5 How do the students and faculty keep pace with the recent developments in the various subjects?

The Faculty members of the Institute surf the net and regularly use the Library of the College. We have a Library with about 5,500 books. Moreover, we have around 5 daily newspapers and a large number of Magazines and Periodicals that are subscribed by the Institute. This provides both the Faculty and the students with a rich reading experience and an opportunity to know/learn about the recent developments in various subjects. Moreover, we have the Internet facility at the

Institute, and all the Faculty members are encouraged to look up various sites related to their various subjects as well as for general information. The knowledge or information thus obtained is shared with the students too. Internet site names and links are given to the students on a particular topic/matter for further reference. If a student has trouble accessing the internet outside the college premises, then we do allow her to access the net from within the college. In this way, both the Faculty and students try to keep pace with the recent developments.

2.3.6 Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancement of teaching and learning?

We do not have departmental libraries, but a common general Library shared by the students and the Faculty members. We do have a Library Committee that has a representative from every department. On their recommendations the College procures books/magazines/journals. The Management has been striving to enrich the Library so that it becomes the ideal source of learning for the students.

2.3.7 Has the institution introduced evaluation of the teachers by students? If yes, how is the feedback analyzed and implemented for the improvement of teaching?

Yes, the Institution has introduced evaluation of the teachers by the students since the academic year 2008-09. An exhaustive questionnaire for the same was prepared, and it is circulated among the students. A sample of the same has been attached in **Appendix: 01**. The feedback is analyzed and the various criteria on which the teachers are judged are also scrutinized carefully. After the feedback is duly analyzed, the Principal makes its results known to the Faculty members. Those members who are found to be lacking in any of the criteria, are then personally counseled and guided by the Principal and the Management. Methods

of improving upon their deliverance and communication skills are also duly suggested. We are however, pleased to note that so far, all our Faculty members have been very well received by the students, and there have not been any cause for serious complaints.

2.4 Teacher Quality

2.4.1 How are the members of the faculty selected? Does the college have the required number of qualified and competent teachers to handle all the courses? If not, how does the institution cope with the requirements?

Ours is a grant-in-aid institute which means it is funded by the Govt. For appointment of teachers there is a procedure which is followed and the directions for which are received by the Institute from the State Govt. When a vacancy is to be filled in, an NOC is obtained from the Commissioner, Higher Education, Gujarat State, Gandhinagar, listing our requirement of the Faculty in a specific subject. We then give an advertisement in a local and a National daily. All the applications received are sorted out following the rules of minimum marks as set by the UGC and the state government. A date for the interview is announced and all applicants are duly informed. The University has drawn up a list of subject experts who are invited to interview the candidates. This interview is presided over by the Principal, senior members of the concerned department, a representative of the State Govt., as well as representatives of the Management. In the interview, due attention is paid to the candidate's qualifications, knowledge of her/his subject, the insight she/he possesses in the subject, co-curricular interests, adaptability to the teaching methodologies, familiarity with the curriculum etc.

Since the last decade, the State Govt. has put a stop to all recruitments of the teaching staff as well as the administrative staff. Hence, the Institute has faced a

teaching staff deficit. However, in order to maintain the same high levels of teaching standards, the Management decided to appoint Visiting Faculty at its own expense. For their recruitment too, the same rigorous procedure is followed. The entire financial burden is borne by the Management. Currently we have one Visiting Faculty in the department of English. We can safely say that the Faculty members appointed by us are highly competent and capable.

2.4.2 How does the college appoint additional faculty to teach new programmes / modern areas of study (Biotechnology, IT, Bioinformatics etc.)? How many such appointments were made during the last three years?

For teaching of Computer Skills and IT, we send in our Faculty members for various training programmes. They in turn offer their skills to the students. Hence, we have not had any specific appointment for the said purpose in the last three years.

2.4.3 What efforts are made by the management for professional development of the faculty? (e.g. research grants, study leave, deputation to national / international conferences / seminars, training programmes, organizing national / international conferences etc)? How many faculty have availed these facilities during the last three years?

T.A. / D.A. and Registration Fees of the Faculties who have participated or presented papers in different seminars, conferences, symposiums and workshops.

YEAR 2008-2009

Sr.No.	Name of the faculty	Amount Paid
1.	Dr. Leena V. Swadia	1100-00
2.	Prof. Sonal V. Modi	2000-00

3. Prof. M.B.Chaudhary	1190-00	
4. Dr. Urmila C Chaudhari	840-00	
5. Waghela Hemangini S	1260-00	
6. Prof. Rakesh Patel		370-00
7. Mrs. Geeta R Chaudhari	2935-00	
8. Prof. Pratima Chhanyara	920-00	
9. Dr. Minaben S Vyas		920-00

Total 13380-00

YEAR – 2009-2010

SR.NO.	Name of the Faculty	Amount paid
1.	Mr. N.K. Patel	2150-00
2.	Dr. Leenaben Swadia	900-00
3.	Prof. M.B. Chaudhari	580-00
4.	Dr. Urmila C Chaudhari	700-00
5.	Waghela Hemangini S	1000-00
6.	Mrs. S.K. Chaudhari	1180-00
7.	Mr. Vinodbhai Chaudhari	780-00
8.	Dr.Minaben S Vyas	650-00

Total 7940-00

We already have demanded the research grant (PTAC) from the UGC for the year 2010-11

2.4.4 Give details on the awards/recognitions received by the faculty during the last five years?

Our faculty member Dr. Rakesh R Patel of Sanskrit Department has Won BOLT award in 2004 organized by Air India and Gujarat Samachar.

2.4.5 How often does the institution organize training programmes for the faculty in the use of?

All our Faculty members are familiar with computers and net surfing. However, keeping in mind the changing times and the importance of knowing and learning to operate computers, the Institute has taken some concrete steps to train our Faculty formally to be able to operate and work on computers.

a) Computers

Realizing the importance of using innovative methodology for teaching our faculty members have undergone training for basic computer functions and operations.

b) Internet

Those Faculty members who underwent training for operating the Digital English Language Laboratory conducted an in-house workshop on the usage of the Internet for familiarizing and teaching those members of the Faculty who were as yet not exposed to the Internet. This workshop featured on the uses of the internet, how to search for information, how to create one's e-mail id, as well as to download important information from the net.

c) Audio Visual Aids

We have the facility of the Multi-Media in our computer lab. This facility is used by some Faculty members to aid their classroom teaching. Any formal training for the use of the same has not been conducted so far; but the Institute plans to conduct a workshop on these lines shortly.

d) Computer-Aided Packages

We have not had any formal training in computer-aided packages, but we the Faculty members use the Computer Lab to learn and polish their skills, and also to design their classroom teaching with the help of Power Point Presentations.

e) Material development for CAL, multi-media etc.

Such training has not been arranged so far.

2.5 Evaluation Process and Re forms

2.5.1 How are the evaluation methods communicated to the students and other institutional members?

At the time of admission, all the students are given verbal instructions about the internal evaluation tests which the College will conduct during the academic year. It is further clarified that the Institution will conduct two internal exams as per the provision of the Gujarat University to which the College is affiliated. The approximate time is also mentioned to the students for these exams.

In the last week of the month of June, as per the academic calendar, which is prepared at the end of the previous academic year, the dates of the exams are finalized and the same are put up on the notice-board of all the floors. A similar notice is put up in the Faculty room, the Administrative Block, and the Principal's chamber. In the Faculty room, the date for the submission of the Question papers

is also put up. Each department finalizes the pattern of the Question paper and the same is conveyed to the students in the classroom. The syllabus for the exam is also given to the students by the concerned Faculty. Almost the same kind of exercise takes place in the month of January, where the students are notified about the Preliminary exams generally taking place in the last week of January, or the first week of February.

2.5.2 How does the institution monitor the progress of the students and communicate it to the students and their parents?

The results of the exam are put up on the notice board in the form of mark sheets. Students with a low score are called by the Faculty members and are counseled. We do not have any system of notifying the parents of the students about their results in a formal way, but if the Institute finds that the students' academic performance is coupled with poor attendance, or poor classroom performance, then the parents of such students are called over, and some solution to such under performance is sought. If any other parent wishes to discuss the wards' performance, then the Institute shows all readiness to do so.

2.5.3 What is the mechanism for redressal of grievances regarding evaluation?

The Institute has a Grievance Redressal Cell. If a student has any complaint about underscoring in a particular topic, she can do so by approaching the Administrative Office, which guides her to the Grievance Redressal Cell. The Cell then takes a written application from the student and instructs the Administrative Wing to retrieve the concerned answer sheet. The answer sheet is then passed on to the Faculty member and it is checked again. If any mistake is found, it is rectified immediately and the concerned student is informed of the same.

2.5.4 What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of the reforms?

Evaluation methods are a subject matter of the University; the Institute does not have any say in it.

2.6 Best Practices in Teaching-Learning Process

2.6.1 Detail any significant innovations in teaching/learning/evaluation introduced by the institution?

Ours is a girls college located in an urban area but primarily offering a platform of higher education to girls students from rural areas. In order to bring out the best potential in our students the management, faculty members and other stakeholders of the institute have come up with various innovative methods. Some of these are described here, which are department specific but which will give a coherent idea of our best practices in the teaching learning evaluation.

Dept. of English

1. Charts and projects are prepared by the students with the guidance of the faculty.
2. Students are motivated and guided to present research papers in the seminars.
3. faculty members accompany students to attend seminars, workshops and conferences
4. Students appear in the SCOPE exam with the guidance of the faculty
5. Educational tours, visit to the libraries, expert lectures are arranged by the department.
6. Students are motivated to make the maximum use of computer and internet.
7. Test are taken in the classrooms to examine the progress of the students

Dept. of Gujarati

1. Charts , projects and book reviews are prepared by the students with the guidance of the faculty
2. Students are motivated and guided to present research papers in the seminars.
3. faculty members accompany students to attend seminars, workshops and conferences
4. Educational tours, visit to the libraries, expert lectures are arranged by the department.
5. Tests are taken in the classrooms
6. Exhibitions by the students are arranged.
7. Students are trained to prepare the objective questions from the textbooks
8. Wall magazines are prepared by the students
9. Important issues of literature, other than syllabus, are taught and assignments are prepared by the students.

Dept. of Sanskrit

1. Objective, comprehensive, oral and descriptive tests, of the students, are taken
2. Dissertations and assignments are prepared by the students
3. Audio-video sessions are arranged
4. To motivate students for their creative ability
5. Group discussions are arranged and projects are prepared by the students
6. Students are motivated to use computer and internet.
7. Students are given counseling for the examinations
8. Students are motivated to read Sanskrit magazines
9. "Sanskrit Sambhashan" is arranged for the students
10. Educational tours are arranged

Dept. of Sociology

1. To make interaction with the students
2. To arrange debate, group discussion, quiz
3. To take monthly tests
4. To encourage students to prepare various charts, projects etc.
5. To arrange film show for the students
6. To take students for the field visits

Dept. of Home Science

1. To make Interaction, debate, group discussions with the students
2. To arrange exhibitions and quiz.
3. Multimedia presentation, Films show etc are arranged for the students.
4. Students are motivated to use internet and computer.
- 5 Resource persons from various institutions are invited.
6. Study tours, field visits and industrial visits are arranged.
7. Various demonstrations, for students, are arranged.
8. Students are guided to make surveys and prepare project work.
9. To motivate the students to attend seminars and workshops
10. Students are guided to prepare various charts, models,
11. Test are taken in the classrooms to examine the progress of the students
12. Various days and weeks like women's day, national nutritional week, teacher's day are held in the department
13. Various competitions like Cooking, Flower Decorations, Rangoli, Mehendi are arranged.
14. Students are prepared to participate in the various competitions held by other organizations.
15. Efforts are made for the placement of the students.
16. To motivate the students to make the maximum use of the library

3 Criterion III : Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Is there a Research Committee to facilitate and monitor research activity?

If yes, give details on its activities, major decisions taken (during last year) and composition of the Committee.

We do not have a formal Research Committee to facilitate and monitor research activity; but the Principal and the Management of the Institute provide all necessary equipment to the Faculty members to encourage them to get involved in research activity. Faculty members are encouraged to participate in seminars/conferences/workshops, and they are also encouraged to present research papers therein. At the commencement of the new academic year, the Management convenes a meeting of all the members, where they are encouraged to further their research and enroll in M.Phil or Ph.D Programmes.

3.1.2 How does the institution promote faculty participation in research?

(providing seed money, research grants, leave, other facilities)

YEAR – 2008-2009

Sr.No. Name of the Faculty Amount Paid

- | | | | |
|----|----------------------------|---------|--------|
| 1. | Dr. Leena V. Swadia | 1100-00 | |
| 2. | Prof. Sonal V Modi | 2000-00 | |
| 3. | Prof. Munnaben B Chaudhari | 1190-00 | |
| 4. | Dr. Urmila C Chaudhari | 840-00 | |
| 5. | Waghela Hemangini S | 1260-00 | |
| 6. | Prof. Rakesh Patel | | 370-00 |
| 7. | Mrs. Geeta R. Chaudhari | 2935-00 | |
| 8. | Prof. Pratima M Chhaniyara | 2180-00 | |

9. Dr. Minaben S Vyas 920-00

Total 13380-00

YEAR – 2009 – 2010

Sr.No. Name of the Faculty Amount paid

1.	Mr. N.K. Patel	2150-00
2.	Dr. Leenaben V Swadia	900-00
3.	Prof. Munnaben B Chaudhari	580-00
4.	Dr. Urmila C. Chaudhari	700-00
5.	Waghela Hemangini S	1000-00
6.	Prof. Sajjanben K Chaudhari	1180-00
7.	Mr. Vinodbhai R Chaudhari	780-00
8.	Dr. Minaben S Vyas	650-00

Total 7940-00

We already have demanded the research grant(PTAC)from the UGC for the year 2010-11

3.1.3 Does the institutional budget have a provision for research and development? If yes, give details.

There is no separate budget allocation for research and development activities, but in case of application by any Faculty member for any kind of financial help, the Institute is always ready to provide help for the same.

3.1.4 Does the institution promote participation of students in research activities?

If yes, give details.

The prescribed syllabus basically does not offer much scope for the participation of the students in research activities. However, different topics/subjects that have practical value in the market are discussed with those students who express a desire for doing their Masters. In 2010-11 some students presented their research papers under the guidance of Mr. Narendra K. Patel and the registration fees were paid by the institute.

3.1.5 What are the major research facilities developed on the campus?

The Institute has a sizable Library with a rich collection of books. It also subscribes a host of research journals/periodicals/magazines (List enclosed as Annexure 5-6-7) which inspire the students to get involved in the process of research. We also have a well-developed Computer Lab, where we offer free internet access to all the Faculty members.

The faculty and the students have a readily available facility of reprography on the campus. This facility is easily accessible to one and all. Of course some basic charge for the same is taken by anyone availing the facility.

3.1.6 Give details of the initiatives taken by the institution for collaborative research (with national/foreign Universities/ Research / Scientific organizations / Industries / NGOs)

So far, we have not tried to establish any collaborative research with any organization, but since many of our Faculty members are intensely involved in social and community work, with their help, lectures, industrial tours, visits to other organisations, lectures by experts and such other activities are organised.

3.2 Research and Publication Output

3.2.1 Give details of the research guides and research students of the institution

(Number of students registered for Ph.D. and M.Phil, fellowship / scholarship, funding agency).Ph.Ds and M.Phils awarded during the last five years, major achievements etc.,)

None of our Faculty members are registered M.Phil or Ph.D guides.

3.2.2 Give details of the following

a) Departments recognized as research centers

As per the rules of the Gujarat University, departments in Colleges cannot be recognized as research centres.

b) Faculty recognized as research guides

So far, we do not have any Faculty member recognized as research guide.

c) Priority areas for research

Since ours is an Institute offering Bachelors' Programme offering degree in Arts and Home Science, we cannot really single out any particular priority area for research. The research areas have been as varied as English language, Sanskrit, Gujarati and Home Science.

d) Ongoing Faculty Research Projects (minor and major projects, funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGOs or International agencies)

Mr. Narendra K. Patel, Faculty in the Dept. of English, is conducting a minor research project under the UGC Scheme on Jane Austen's novels.

e) Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).

As we have mentioned above, the syllabus structure does not allow students to get involved in research activities. Hence we do not have any research projects.

Moreover, it may be noted significantly, that ours is an Institute that has been set up to cater to the girl students of the rural areas and backward communities, who would otherwise have found it difficult to obtain a degree in Higher Education. Our endeavor therefore is to offer a platform to girl students from such areas an opportunity and a platform to study beyond the 12th Standard, which would have become difficult otherwise due to lack of Colleges in their areas.

It is with this view that the Management is also offering Hostel facilities, so that the girl students are not hampered in any way for further education. Given this scenario, it may be noted that providing education is our first motto.

We do plan to encourage students for undertaking research activity in the near future; but for the time being, our basic thrust is offering a degree in Higher Education.

3.2.3 What are the major achievements of the research activities of the institution

(findings contributed to subject knowledge, to the Industry needs, community development, patents etc.)?

As an Institution there has been no collaborative or combined research activity that has been carried out. The minor research project of the UGC undertaken by Mr. Narendra K.Patel of the English dept. focuses on the adaptability of Jane Austen's novels into films, which is of quite some contemporary relevance.

3.2.4 Are there research papers published in refereed journals by the faculty? If

yes, give details for the last five years including citation index and impact factor.

There have been many research papers of Faculty members that have been published in journals. The list of publications is given in **3.2.5**

3.2.5 Give list of publications of the faculty.**a) Books****DETAILS OF BOOK AUTHORED by Prof. Narendra. K. Patel**

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/ CO-AUTHOR
1	'Chhappa of Akho'	2008	Gujarat Sahitya Akadami	Author (Translator)

DETAILS OF BOOK AUTHORED – Dr. Leena V. Swadia

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/ CO-AUTHOR
1	<i>Chandra Has Aakhyan: Ek Aaswad</i>	1995	Gurjar Granth Ratna	Author

DETAILS OF BOOK AUTHORED – Dr. Rakeshbhai R.Patel

NO	TITLE OF BOOK	YEAR OF PUBLICATION	PUBLISHER	AUTHOR/ CO-AUTHOR
1	'Sanshodhan Sa nidhhi'	2011-12	Divine Publication, Ahmedabad	Author

b) Articles**DETAILS OF PUBLICATIONS IN JOURNALS: Prof. Narendra. K. Patel**

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	The Theme of Alie nation in Ma njul Bhagat's <i>Khatul</i>	2005	Surabhi Publisher, Jaipur 2005	Stars Behind the Clouds: Unexplored Indian Writers in English. Vol-2. Ed. By Syeed M.A.
2	Azadi: the Horrors of Partition	2007	Mark Publishers, Jaipur	Contemporary Indian Novelists. Ed. By Syeed M.A
3	Literature and Psyc hology	2004	Gujarat Academ y of Psychology	Gujarat Journal of Psychology

DETAILS OF PUBLICATIONS IN JOURNALS: Dr. Minaben S. Vyas

NO.	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Vedic Civilsation	De c. 2007	Sambhavi Vidyapith Amroli Surat	International Sanskrit Conference
2	Upnishadoma Bra hmnu Svarup	Jan. 2010	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
3	Vedaka lin ane morden srusti vichar	April 2010	Swadhyaya Mandal Killa-pardi Valsad	Monthly Magezine Ved Sandesh
4	Global Challenges in Higher Education	Aug. 2010	Uma Arts College	Naac Sponsored National Seminar

DETAILS OF PUBLICATIONS IN JOURNALS: Prof. Sonal S. Modi

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Svatantra Bharat ma strioni arthik bhagidari	November 2007	'COMPETITIVE GUJARAT' ANK-1	Govt. of Gujarat
2	Stri na darajjama aavela parivartano na abha yaso	December 2007	'YOJANA ' ANK-9	Govt. of India
3	Adhunik Bharat ma sa majik parivartan lavvama kanoon ni bhumika	December 2007	'COMPETITIVE GUJARAT' ANK-2	Govt. of Gujarat
4	Shaher samuday nu paramparagat roop	February 2007	'COMPETITIVE GUJARAT' ANK-4	Govt. of Gujarat
5	Gujarat ma nagrikaran ni asaro	February 2007	'COMPETITIVE GUJARAT' ANK-4	Govt. of Gujarat
6	Vavsa y karti striona prashno no abha yas	October 2008	'YOJANA ' ANK-7	Govt. of India

DETAILS OF PUBLICATIONS IN JOURNALS: Prof. Pratimaben M. Chhaniyara

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	'Nisargupchar Dwara Chikatsa'	December 2009	Govt. of India	"Yojna" Magazine

DETAILS OF PUBLICATIONS IN JOURNALS : Prof. Sajjanben K Chaudhari

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	'Anna Salamati'	Octo-2010	Ministry of Information and Broadcasting. Gov. of India.	Yojana

DETAILS OF PUBLICATIONS IN JOURNALS: Prof. Taraben R. Desai

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Awareness In Nutrition,Health,Environment	March 2009	Govt.of India	“Yojna” Magazine
2	Fast Food & Health	October 2009	Govt.of India	“Yojna” Magazine
3	Medicinal Plant-Mashroom	July 2010	Govt.of India	“Yojna” Magazine
4	Food Safety and Maintenance	September 2010	Govt.of India	“Yojna” Magazine

DETAILS OF PUBLICATIONS IN JOURNALS : Prof. Hemangini S. Waghe la

NO	TITLE	YEAR OF PUBLICATION	PUBLISHER	REMARKS
1	Garbhavastha- Poshane Aahar	October 2009	‘Yojana’	Govt. of Gujarat
2	Ochhi Caleriane Paushtik Aahar	November 2010	Aruved Times -	
3	Aruvedane Aapni Viruddh Aahar	November 2010	Aruved Times -	

c) Conference/Seminar Proceedings.

All of our faculty members have presented papers at Seminars / Conferences at all levels.

d) Course Materials (for Distance Education)

So far, none of our faculty members have developed any course material for distance education.

e) Software packages or other learning materials.

As now, no faculty member has developed any software package or any other learning material.

3.3 Consultancy

3.3.1 List of the broad areas of consultancy services provided by the Institution

during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?

The Institute does not provide any formal consultancy for fees. However a few of our faculty members are invited as consultants for providing expert guidance in certain labeled areas. For example our librarian Mr. Prakashbhai K Chaudhrai is invited by various educational organizations and particularly libraries to computerized their structure and to install relevant softwares. The beneficiaries of such consultancy are directly the students and faculty of the particular organizations.

3.3.2 How does the institution publicize the expertise available for consultancy service?

Ours is an Institution run by a charitable trust, and so it is not our objective to earn revenue out of any kind of professional consultancy. Therefore, the Institution does not publish the expertise available for consultancy services.

3.3.3 How does the institution reward the staff for the consultation provided by them?

The Institution does not reward the staff for their consultancy services, as it is run by a Charitable Trust.

3.3.4 How does the institution utilize the revenue generated through consultancy services?

The Institution is not involved in any professional Consultancy, so no revenue is generated in any way.

3.4 Extension Activities

3.4.1 How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

Our Institute has the NSS Unit since its inception. Through this Unit, the Institute has carried out various types of extension activities. An overview of these activities is given here.

Apart from the activities carried out by the NSS Unit, our Institute has also encouraged its students and Faculty to contribute to other extension activities as well. The Institute is a member of **Junior Red Cross Society**. Under its aegis, there are many activities which are conducted.

Training for First Aid Treatment.

Staging of small plays and skits related to health & hygiene.

Conducting essay competition related to health issues.

Preparation of wall pictures on health and hygiene and also developing mottos on health issues.

Provide training to students for helping a critically sick child.

Clean the school building and the playground.

To clean the washrooms and the Lavatory.

Students of our Institute visit sick children in nearby villages, and in the surrounding areas of the city along with a few Faculty members. Such children are offered gifts by our students.

Our students try and identify needy children in the neighbouring areas of the College, and then help them with their fees, books and other study material. For this, the students and Faculty of the Institute have set up a fund from which the above aid is managed. This fund is maintained by the students themselves. They take some help from the Faculty members as and when required for its management.

Students and Faculty members encourage 'blood donation' activity within the College campus and in the neighbouring areas.

At least once a year posters, charts and other material pertaining to eye donation is put up on the notice boards, with a view to creating awareness regarding eye donation.

The N.S.S. Unit of the college motivates the students for patriotic socially useful and community oriented activities.

The N.S.S. Unit guides the students to utilize their free time in social and community activities like, cleaning the college ground, tree plantation, cleaning the bathrooms and most importantly to conduct the blood donation camp.

Every year the institute arranges Thalassemia Test for the students. The agency that conducts this test charges a small amount which is again borne by the institute. Thus for the students the above test is totally free of cost.

Our students apart from the N.S.S. and N.C.C. Unit have been volunteers for the Olympiad for special children every year. Recently the Government of Gujarat held the world's biggest chess tournament for which 100 girl students from our college were selected as volunteers. Some 23,000 contestants played in this tournament, and our student volunteers played an important role in this organization.

Similarly the State Government organizes '**Khel Maha Kumbh**' for which the institute prepares volunteers.

3.4.2 What are the outreach programmes organized by the institution? How are they integrated with the academic curricula?

The Institute encourages participation in such activities in every possible way. The students voluntarily organise such outreach programmes in the college premises and in the surrounding areas on a regular basis. Students of our Institute visit hospitals and help patients perform their daily simple tasks. During calamities like earthquake, flood or famine, the students collect money, clothes, sustainable food items and such other articles from the students and Faculty of the Institute and from the surrounding areas. Students also organise visits to the slums of the city, and collect clothes for the children living there. It is heart-warming to note that with the help of the Junior Red Cross Society, our students make and collect pictures, toys, bookstands, paper weights, handicraft models and such other items. The items that are made are sold and the collected money is used for buying stationery, toys and other necessary things for the slum children. If these have been collected, then they are distributed among the slum children.

Such activities have proved very useful for our students as they have developed sensitivity towards the underprivileged and deprived sections of the society.

3.4.3 How does the institution promote college-neighbourhood network in which students acquire attitude for service and training, contributive to community development?

The Institute does not have a formal programme for involving the students in community development. However, through various workshops, charity acts like providing education to children of domestic servants of the

College neighborhood, distributing text-books among them, offering them stationery items and such other things, students are motivated and guided to help them realize their responsibilities towards the community and society at large.

Moreover, the students also offer training to the slum-dwellers regarding their health and hygiene, conduct tree plantation drives, distribute material regarding family planning, and teach the slum-dwellers how to deal with handicapped/blind children, if any.

3.4.4 What are the initiatives taken by the institution to have a partnership with University/ Research institutions / Industries (NGOs etc. for extension activities?

The Institute has established informal linkage with many organisations like industrial houses, NGOs, Libraries and educational institutes. Such links help our students to get vital exposure to the means and methods of business conduction, and the working methodologies of various organisations. Some of these organisations are:

Gandhi Ashram

British Library

Gujarat Vidyapeeth

Science City

Madhur Dairy

Mother Dairy

Entrepreneur Development Institute

Pandit Deen Dayal Petroleum University (particularly the library)

Imam manzil – a historical monument of archaeological importance

Village Ridhrol, where Bandhani and Patola sarees are made

Crossword – the Book store

Jain Aradhana Kendra – to watch old manuscripts.

3.4.5 How has the local community benefited by the institution? (Contribution of the institution through various extension activities, outreach programmes, partnering with NGOs and GOs)

People living in the neighboring areas very often come to our premises for consulting our Faculty members and administrative staff for doubts and queries regarding their daughters' education. Inquiries about primary school education are also made. Since ours is an Institution only for girls, it is considered to be an ideal place by parents from all walks of life to come over and consult somebody from the Institution for their immediate concerns about their daughters' education. Moreover, the various activities that the students and Faculty members conduct, like the blood donation camps, eye donation awareness, awareness about AIDS and other health and hygiene programmes do have an immediate impact on the local community.

3.4.6 How has the institution involved the community in the extension activities? (Community participation in institutional development, institution-community networking etc.)

All the social and community activities conducted by the students and Faculty members create a readily available network of community groups that are benefitted by the extension activities. Through its efforts in sensitizing students towards the underprivileged and the deprived sections of the society, the Institute has created goodwill of its own. The Chaudhari community is primarily a backward community of the state of Gujarat, and the situation of its women is indeed poor. Hence, their upliftment is of utmost relevance for the development of a progressive and modern society. By its social and community

activities, the Institute has provided exemplary services to the community at large and to the local populace in particular. The first step towards strengthening a society is to educate the girl child. Our Institute has not only sent across this message to the entire community but has also provided the means to fulfill the provision of the need for education. We feel that in the process the Institute has enriched itself and has taken the first step towards making the community responsible and self-sufficient.

3.4.7 Any awards or recognition received by the faculty / Students / Institution for the extension activities?

Our institute has received recognition for the extension activities as under

- (1) For extensive tree plantation the institute Shri P.K.Chaudhri Mahila Arts College was given the certificate of **Mission Green Earth Stand-up Take Action Campaign in the year 2008.**
- (2) The N.S.S. volunteers were specially felicitated by the Art of Living Organization for their outstanding contribution in extension activities.

3.5 Collaborations

3.5.1 Give details of the collaborative activities of the institution with the following organizations :

Local bodies / community: The College does not have any association with an Institution at the local level.

State: The Institute has an association with the Junior Red Cross.

National: The College does not have any association with an Institution at the National level.

International: The College does not have any association with an Institution at the International level.

Industry The College does not have a formal association with any specific Industry.

Service sector: The College does not have a formal association with any Organization of the Service sector.

Agriculture sector: There is no association with any Body of the Agricultural sector.

Administrative agencies: The College does not have any collaboration with any Administrative agency.

Any other (specify)

3.5.2 How has the institution benefited from the collaboration?

a) Curriculum development

An interaction with non-profit organisations and industrial houses broaden the outlook of the students and helps them to think of various opportunities in today's world. Our College is affiliated to the Gujarat University and is hence duty bound to teach the syllabus prescribed by them. It does not have a direct say in the curriculum design. Many of our Faculty members have therefore applied to be a part of the Board of Studies of their respective subjects, which would enable them to incorporate some valuable changes in the curriculum based on their positive interaction with business organisations and NGOs.

b) **Internship**

Collaborations of the Faculty and the Management of the Institute can certainly help in sending the students for an internship. However, since there is no formal requirement of such internships in our Curriculum, we have not sent any student for any kind of internship. However, in case such a requirement arises, with the help of our collaborations, we will be able to arrange for internships for our students.

c) **On-the-job training**

The Home Science Faculty of our Institute has collaborations with many hospitals across the city, which have enabled our students to get some basic on-the-job training. Association with the Junior Red Cross Society is also a rich learning experience. Such training prepares the students for facing the challenges ahead.

d) **Faculty exchange and development**

The Management of our Institute believes in exchange of knowledge on a regular basis. Therefore, we regularly invite experts from other Institutions, Corporate Sector, the Services, and NGOs, to deliver lectures at our Institute. Apart from this, the Faculty members of our Institute are always encouraged to attend Seminars/Workshops/Conferences and present papers. This enables the Faculty members to interact with scholars from various fields, and this ultimately leads to the development of the Institute. The outlook of the Faculty members is broadened, and it is almost a compulsion for them to become more effective and efficient.

e) Research

The Institute has so far not collaborated with any agency for the conduction of any research project. But in the near future, it plans to do so. We are sure that such an association will further the knowledge base of the Faculty members and will offer them an opportunity to widen their horizons.

f) Consultancy

Our Institute is a charitable organisation hence it does not promote any consultancy by its Faculty members on a remunerative basis. However, with the changing times, and with the intention of tapping the inherent talent of our Faculty members and Administrative staff, we propose to encourage them in offering their consultancy services. It may however be noted that many of our Faculty members do offer their services as advisors to many NGOs and other similar agencies.

g) Extension

Collaborations with NGOs and community members of the neighboring areas have helped our students understand the vital aspects of helping, serving, reflecting and thereby learning the important lessons of life. Sensitizing the students towards the underprivileged sections of society is one of the most important aspects of collaborations.

h) Publication

Collaborations and interactions with people belonging to different walks of life have really motivated our Faculty members to

write articles, research papers, and books. A list of the publication by the Faculty members is provided in the report.

i) Student Placement

Ours is a girls College, where academic activities have always taken precedence over other activities. The need for placement generation and encouragement has been felt, and the Institution has geared itself to the creation of employment opportunities. However, we do not have any systematized Placement which takes the form of campus interviews and job opportunities. The Department of Higher Education, Gujarat State, has come up with a Placement Programme called 'UDISHA', of which our Institute has officially become a member. This will offer vital support and employment back up for employment to our students. We have, as a first step, formed the Placement Cell formally at the College, and shall be taking up the placement activities more enthusiastically and energetically. We do however, counsel our students informally for various employment avenues and opportunities. Our newly formed Alumni Association will provide able support to encourage such activities in the college campus. The Equi-Com Research & Services organized a campus interview and selected 08 students for their company.

3.5.3 Does the institution have any MoU/MoC / Mutually beneficial agreements

signed with

Other academic institutions

We have the MOU's with the following NGO's. So far, we do not have any MOU with any academic institution.

(1) Shivashram, Nature Care Temple, Nr. Navaneet Press, Via-Jamiyatpura, Adalaj, Village, Dantali Gujarat 382423 from 30th November 2010 onwards.

(2) Rural Development and Management Institute promoted by Matrushree Chandramati Pratishtan 411/1 S.G. Road, Near Gota Cross Road, Gota, Ahmedabad from 3rd March 2010 to 31st March 2011

Industry

We do not have a formal MOU with any industry.

3.6 Best Practices in Research, Consultancy and Extension

3.6.1 What are the significant innovations / good practices in Research,

Consultancy and Extension activities of the institution?

Our Institute is relatively a new one in the field of academics, particularly in the field of Higher Education. Yet, there are some significant innovations / good practices in Research and Extension activities that are being carried out.

The Institute has given a free hand to all its Faculty members to participate in state/national/international seminars/workshops and conferences, and also provides the necessary motivation. Consequently, our Faculty members are regularly participating in such academic activities.

The Institute has encouraged its Faculty members to pursue research work leading to M. Phil and Ph.D degree. The result is that 04 members of our Faculty have the Ph.D degree, 05 members have the M.Phil degree. 01 member is pursuing their Ph.D degree currently. It is noteworthy, that one of our Faculty members, Mr. Narendra K. Patel, is pursuing a minor research project of the UGC.

The Institute encourages the Faculty members to write research papers and present them at seminars and conferences. Physical facilities like special space in the library, getting their required reading material, allowing them the use of the internet are also allowed to the Faculty members.

The Institute encourages the Faculty members to publish articles in research journals, daily newspapers and such other publications.

The Institute encourages its Faculty members to author books, singly or jointly. The result is that many of our Faculty members have published books to their credit.

The Management of the Institute encourages its Faculty members to take actively participate in charitable and community activities. As a result, many of our Faculty members are members of important committees or even hold posts therein, in professional or charitable or academic institutions.

The Institute encourages Faculty members and students to participate in activities that establish links and collaborations with other agencies/bodies, academic or otherwise. Consequently, the Institute has – though not mandatory – organised various educational and industrial visits to a host of institutions, which have helped establish a close contact with these institutions.

The Institute encourages its Faculty members to visit other Institutions as resource persons. Many of our Faculty members are invited as Judge in a number of prestigious competitions in the city.

Prof. Leena V. Swadiya and Prof. Narendra K.Patel render their services as resource persons in the refresher courses held by the Director of Languages, Govt. of Gujarat.

Criterion IV : Infrastructure and Learning Resources

4.1 Physical Facilities

The Institute is located in the heart of the city of Gandhinagar, the capital of the state of Gujarat. It is only half a kilometer away from the main bus station of the city. Shri Akhil Anjana Kelavani Mandal has procured land, the area of which is 4.45 Acres. The Trust has constructed a well-designed three storied building. The total built-up area is about 1809.45 square meters. The ground and the first floor are occupied by the administrative wing, the Library, Classrooms, Home Science Laboratory and Computer Labs.

The Building is connected with staircases on both the sides and has wide corridors as per the design and measurement suggested by the architect. The staircases are 24.35 feet wide at the centre and almost the same measurement is at the side corridor. This facilitates easy movement of the students across the building without creating any congestion.

The floor-wise facilities are as follows:

Compound:

The Institute has a huge compound of about 4680 square meters, which is used during Community and social activities, August 15th Celebrations, January 26th Celebrations and activities of the Junior Red Cross Society.

It may be noted that the Institute is part of the large premises in which several other educational Institutes belonging to the Shri Akhil Anjana Kelavani Mandal are also located. Hostel, canteen and the Mess is also

located in the same compound. It is covered with a wall on all the sides which is of 8 feet height.

At the entrance of the premises of the Akhil Anjana Kelavani Trust, is located the building of our Institute. There is a separate parking lot for the Faculty members on the right hand side of the entrance gate.

A little inside into the premises is housed the canteen, the area of which is 80 square meters.

The gate of the compound is 20 feet in width. It has security personnel during the college working hours and a watchman round the clock.

Ground Floor:

Administrative Block: Total area of the Administrative Block is 28.6 x 28.6 square feet. In this block, there are offices of the Office Superintendent, Reprographic area with Computer facility, and the Accounts Section. The junior and the senior clerks have their workstations at in the same Block.

Office of the Principal: The Office of the Principal can be reached from the main corridor after entering the building. The total area of the Principal's chamber is 20 x 20 square feet. There is an attached washroom, the area of which is 4 x 6 square feet.

DELL Laboratory: The DELL Laboratory area is of 28.6 x 28.6 sq. feet. It consists of workstations with 25 Computers.

Home Science Laboratories: (1) Food and Nutrition Laboratory –

The area of this laboratory is 28.6 x 28.6 sq. feet. ~~(2)~~**Clothing Textile and General Science Laboratory**, the area of this laboratory is 28.6 x 28.6 sq. feet.

Staff Common Room: The area of this room is 28.6 x 28.6 sq. feet.

Office of the Management/Trustees: There are two rooms allotted for the set office. The First room has a dimension of 12.0 x 28.6 sq. feet and the second office which is use as the conference room has an area of 16.6 x 28.6 sq. feet.

Washroom for Staff: It has an area of 16.10 x 24.1 sq. feet.

Water Room: This is the drinking water area of 10 x 10 sq. feet.

Office of the NSS, NCC and Director of Physical Education~~The~~ office is located between the hostel and the playground and the area of the combined office is 39 x 17.5 sq. feet.

First Floor:

Lecture Rooms:In all there are four lecture rooms each having an area of 28.6 x 28.6 sq. feet and one lecture room of 20 x 20 sq. feet on first floor.

Washroom for girls: The area of the washroom is 16.10 x 24.1 sq. feet.

Rest Room: The area of the rest room is 20 x 20 square feet.

Library: The library has an area of 150.98 sq. feet.

Second Floor:

Lecture Rooms: There are seven lecture rooms each having an area of 28.6 x 28.6 sq. feet.

General Hall:A General hall conducting various functions is on the second floor with an area of 85.50 x 28.6 sq. feet.

Water Facility:

The Institute has a very efficient water management and drainage system. It has one underground water tank and two overhead tanks which are adequate for the water requirement of the Institution. There is an Aqua Guard attached along with the water cooler which ensures that cool and clean water is available at all floors of the building. The purifying plant installed takes complete care of the purification process.

The water supplied to us is from the Gandhinagar Municipal Corporation.

Power Facility:

We have 3-phase power connection, and uninterrupted power supply is available round the year. Every floor has sufficient electric points, light switches and A.C. points too wherever required. The corridors and the staircase of the Institute are very well-lit.

Classrooms:

We have in all 12 number of classrooms, the area specification of which have been given above. All the classrooms have adequate light and fan

facility. The rooms are moreover, sufficiently airy, and have an average height of 3.2 mtr. Each classroom is equipped with the necessary teaching aids, like the Blackboard, a wooden platform, a podium and an electric connection next to the Blackboard, which facilitates the Faculty members to use audio-visual aids like the LCD Projector.

Parking – Students' Vehicles:

We have enough space within the compound of the Institute to enable the students to park their vehicles. However, a few vehicles have to be parked outside the compound wall too, as nowadays quite a few the students bring their own vehicles; so it becomes a little difficult to provide space to everyone.

Security:

The Institute has a full-time watchman taking care of the security needs.

However, our Institute being a girls' college, we have to take extra precautions as far as security measures are concerned; so we have hired a private security agency, which provides two guards round-the-clock.

They man the main gate and the rest of the building as well. These guards also keep an eye on the students' and Faculty members' vehicles.

Cleanliness:

The Institute has made adequate arrangements for keeping the entire college building and the compound clean. We have cleaning staff on a permanent basis who clean the entire ground twice in a given day, the floors of the Institute building, each classroom, benches, desks, blackboards, the Faculty common room, the Administrative Block as

well as the Ladies' and Gents' Washroom. The Institute of course provides them with the necessary cleaning materials.

Other Equipments:

The Institute also has the following equipment:

A photocopier machine with Fax facility - 02

25+18 computers with P4

Projector - 02

DVD Player -01

Portable public address system (or full-fledged public address system)

Camera - 02

CCTV camera

TV set - 01

Public address system with speaker in every class rooms.

Printer – 06

4.1.1 What are the infrastructure facilities available for

a) Academic activities?

We have a well-equipped Library with a seating capacity of nearly

50 students. The Library is available to the students for at least 08 hours, i.e. from 7.30 am to 3.30 pm. The Institute's Library is fully computerized. In addition to this, the Institute has purchased its own audio system, over head projectors, LCDs and computers to facilitate the deliverance of important lectures and talks.

b) Co-curricular activities?

We have a separate committee formed in the College for dealing with the co-curricular activities. This committee, at the beginning of the academic year, lists the various activities that the students are interested in, and then participates in a number of Programmes/Competitions throughout the year. For the practice, discussion and other related issues, the Institute has a separate hall for it. The committee members gather in this room to finalise students for competitions and such other activities.

c) Extra-curricular activities and sports?

The Institute has its own ground which is used for sports and such other activities. The Institute has a separate Physical Education Department headed by the very experienced Mr. Vinodbhai R Chaudhari. The Institute has purchased a large variety of indoor games which are made available to the students. These games are table tennis, carom, chess and others.

4.1.2 Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.

The Master Plan can found attached as the **Annexure – 3**

4.1.3 Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

The Institute definitely renovates its infrastructure to keep pace with its academic growth.

The Institute building is regularly used by various government and private bodies to conduct state level and national exams on public holidays and Sundays. Many all India professional exams like the Chartered Accountants' exams and workshops by private agencies for training their employees are held in the Institute building.

4.1.4 Does the institution provide facilities like common room, separate rest rooms for women students and staff?

Since ours is a girls' College, we do not have a separate ladies room for the students. But the lady members of the Faculty and Administrative Staff, we do have a separate room and washroom facility. The Faculty common room is on the ground floor. It is a large airy room with all the necessary equipment like chairs, tables, fans, tube-lights and cupboards/lockers for the Faculty members.

4.1.5 How does the institution plan and ensure that the available infrastructure is optimally utilized?

The Institute runs the Bachelors' Programme in Arts and Home Science.

Its building is used to the maximum.

Apart from its own internal use, the Institute offers its building for conduction of examinations of the state and national level. The Language Laboratory is very often used by private bodies/agencies to conduct exams, training sessions and workshops. Our building being large and centrally located,

it is approached by a large number of institutions to conduct one-day programmes, training workshops and exams. During Navratri, the ground within the premises of the Institute is used by the students of all the Programmes being run by the Institute for the festival celebration.

4.1.6 How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?

The Institute has a wide staircase which enables the differently-abled students to be carried upstairs in a chair by the fellow students or even by the Institute peons. Movements of such students within the Institute building is aided with the help of fellow-students, peons and sometimes by the Faculty themselves. In the Library, such students are accommodated at the entrance itself, so that they do not have to go inside. Usually, when such students have to look up any book in the Library, the Librarian or the peon of the institute helps them out. The benches in each classroom are so constructed that the differently-abled students can seat easily. The same can be said about the chairs in the Computer Lab as well.

In the Administrative Block, it has been so arranged that such students are to walk straight into the Administrative Office, without being made to stand in any queue.

4.2 Maintenance of Infrastructure.

4.2.1 What is the budget allocation for the maintenance of (last year's data)

- a) **Land?**
 The Land on which the Institute is located belongs to Shri Akhil Anjana Kelavani Trust Mandal, and hence is maintained by them. As such the Institute does not have a separate budget for its maintenance. The furniture, computers and other equipment is purchased by the Trust as per the requirement of the Institute.
- b) **Building?** ---
- c) **Furniture?** ---
- d) **Equipment?** Rs. 33,958-00
- e) **Computers?** Rs. 18,703-00
- f) **Vehicles?** ---

4.2.2 How does the institution ensure optimal utilization of budget allocated for various activities?

Usually, the allocated budget is fully utilized.

4.2.3 Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

Yes, Shri Mihir Vyas, an employee in the Administrative Staff is in charge of the 'Infrastructure Maintenance' of the Building as well as the infrastructure. The Institute has a separate committee working towards building maintenance and development. The helping staff, students or even Faculty members bring to the notice of the Committee any faults, leakage, or break down in any service. The corrective actions are taken immediately with the help of outside agencies which are hired for the said purpose only.

For basic jobs of electric repairs, plumbing and carpentry the institute has an annual maintenance contract.

4.3 Library as a Learning Resource.

At the Institute, we encourage the students to visit the Library as often as possible. It may be noted a gain, that our Institute attracts girl students from the rural areas and from the backward community. Hence, the habit of reading has not been inculcated in them from their school days. At the Institute, the faculty members motivate the students to visit the Library at least thrice in a week. The Faculty for each subject makes it a point to give the Reference books for every topic that is being taught in the classroom. Mostly on Saturdays, the Faculty members accompany the students to the Library and ask them to select a good book and then read it within a stipulated time. This practice is slowly, but surely,

beginning to develop the reading habit among our students.

The Library has a seating capacity of about 50 students.

Working hours during weekdays = 7.30 am to 3.30 pm

Working hours during Exams = 8 am to 10 am and 2 pm to 5 pm.

4.3.1 Does the library have a Library Advisory Committee? What are its major responsibilities?

Yes, the Library does have an Advisory Committee. Its major responsibilities are:

To monitor the working of the Library.

To suggest any renovations or modifications required in the Library.

To be in constant touch with the Faculty and students, as well as with other Institutes/Corporate Sector in order to be advised upon for subscription of new journals, periodicals, magazines and tabloids.

To help the Institute procure books related to the topics in the syllabus of the undergraduate programmes.

To keep the Library chairs/tables/fans/tube-lights and other equipment in good condition.

To see to it that all registers of issue and return are maintained properly.

To see that all the books are maintained in good condition by Faculty as well as by students.

4.3.2 How does the library ensure access, use and security of materials?

The Institute Library is open to all bonafide students of the Institute.

There is a special rack at the entrance of the Library, where the students are to keep their bags and other paraphernalia. They may take the necessary reading/writing material (books etc.) with them on the tables. The Librarian's

counter has also been placed at the corner of the Library which enables him to keep an eye on all the movements in the Library. All magazines, journals and periodicals are displayed on various racks in the Library; a special shelf displays the new arrivals to the students. There are around 5,500 titles which are kept in steel cupboards with glass fronts. These ensure both safety and accessibility of the books. The magazines, journals and periodicals can be read by the students without prior permission, but for reading or getting a reference book issued, the student/Faculty has to contact the Librarian. The Librarian has keys to all the steel cupboards. Those books that are very rare or expensive are not issued to the students to be taken home. They are however, allowed to read those during the Library hours.

4.3.3 What are the various support facilities available in the library? (computers, internet, band width, reprographic facilities etc.)

The various support facilities available in the institute library are:

The entire data of books and journals is available in computerized form in the Library. In addition to these is a search engine installed in the computer, which enables students to get access to the books according to the title, name of the author, or any publication details which are typed. The Librarian is always present to help the students to search for books as per their requirements. There is no fee charged for gaining the membership to the Library. The Institute ID Card has the barcode through which the issue and return of books is done. The Library does have the internet facility and the students can access it in the Library. There are two computer terminals for the said purpose. For the reprographic facility students can utilize the photocopier available in the Institute Office; or she is even allowed to take the book home, with prior

permission, to make notes from it.

Broad Band internet connection is available in the computers of the institute library, out of which one computer is available for the students.

4.3.4 How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years?

The College has access to a large number of publishing houses across the state. These publishing houses keep on sending catalogues and sometimes even representatives to the College premises with their latest titles of reference books, journals and other reading material. The Advisory Committee of the Library welcomes all suggestions from Faculty and students to buy new reference books for the Library. Many members come to know about latest publications online too, which are also incorporated in the purchase. The Faculty members moreover, try to attend Book Fairs held at National and State level which further gives a better idea about the latest titles.

The amount spent on new books and journals for the last five years are as under:

Year	No. of Text Books	Amount (Rs.)	No. of Reference Books	Amount (Rs.)	No. of Journals	Amount (Rs.)
2005-06	189	44276	03	627	3	3721
2006-07	389	81338	01	100	04	3950
2007-08	388	96026	08	2750	04	3913

Year	No. of Text	Amount (Rs.)	No. of Reference Books	Amount (Rs.)	No. of Journals	Amount (Rs.)
2008-09	731	80935	22	8785	05	4784
2009-10	468	52600	30	8985	05	4125
2010-11	1375	134146	306	33006	35	13495

4.3.5 Give details on the access of the on-line and Internet services in the library to the students and faculty? (hours, frequency of use, subscriptions, licensed software etc.)

On-line and internet services are offered in the Library. And the same can

be accessed from the Computer Lab. However, students wishing to do so, have to obtain prior permission of the Faculty member, Librarian or the Principal. The College generally prefers that internet access should be a monitored activity. For the Faculty there is no system of any prior permission. They can access the net whenever they wish to do so.

The Computers in the Library have licensed software. For the students

the hours of the internet use are limited to the Institute working hours; but for the Faculty, there is no restriction about the hours at all. Almost all the Faculty members surf the net on a daily basis. We, as an Institute, are making all efforts to increase the internet usage among the students. Along with the books, the Librarian and the Faculty members also suggest a few internet sites from where related material can be downloaded.

4.3.6 Are the library services computerized? If yes, to what extent?

The library services are fully computerized with “College” version of SOUL software provided by the INFLIBNET.

4.3.7 Does the institution make use of INFLIBNET / DELNET / IUC facilities? If yes, give details.

The SOUL software through which the Library process was computerized was taken from the INFLIBNET. The Institute does not use DE. NET/IUC facilities.

4.3.8 What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

The Librarian and the Advisory Committee regularly display the new journals, magazines and any other latest acquisitions. They are displayed on a rack at the very entrance of the Library. Plus, the Faculty members inform in the class too, if any new reference book has been newly acquired in the Library. When students come looking for books, the Librarian himself suggests a few more titles on the same subject/topic which facilitates the students to acquire the latest titles.

4.3.9 Does the library have interlibrary borrowing facility? If yes, give details of the facility.

Our Institution is located in the premises of the educational campus of Shri Akhil Anjana Kelvani Mandal Trust. Apart from our Institute there are many other Institutes being run by the trust, and which are housed on the same campus. Each of these Institutes has its own library. There is an understanding between all the Institutes that on production of the Identity Card, the Librarian

allows the students to access the library for looking up books and other facilities.

This inter library borrowing facility is a facility which is offered by our library.

4.3.10 What are the special facilities offered by the library to the visually-and-physically challenged persons?

For visually challenged students, the Librarian reads out the titles of reference books and thus helps them choose the relevant books. For the physically challenged, who find it difficult to make it to the Library, we help them by issuing books on their friends' ID Cards. They are given 02 extra days while issuing the books.

4.3.11 List the infrastructural development of the library over the last two years.

When we decided to computerize the Library, some new equipment had to be added to the Library. Two computers were purchased and along with them a Printer was also installed. The barcode scanner was also added to the infrastructure of the Library. A special shelf was put for the CDs which have been procured after the computerization of the Library. For enabling more students to be able to sit in the Library, the number of reading tables and chairs have been increased in the Library.

4.3.12 What other information services are provided by the library to its users?

Other information services provided by the library to its users are:

Displaying newspaper clipping on the notice board.

Information regarding career, employment etc. is also displayed on the Notice board of the Library.

Reference services.

On the Library notice board, we have a practice for displaying a 'thought for the day', which is usually a famous quotation or saying by a thinker/philosopher.

4.4 ICT as Learning Resources

4.4.1 Does the institution have up-to-date computer facility? If yes, give details on

the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)

Total Number of Computers used by the Institute : 25 + 18

(including Pentium – 4, Acer E 161 System types of computers)

Facility of CD Writer/DVD Writer in the computers.

HP Laser Printers : 1010 – 06 + Dot Matric Printer – 01

Broad Band internet facility in Principal Office, Staff Room,

Administrative Office, Library and Lab.

Library software – “SOUL” (College version) of INFLIBNET and

Multilingual Interface (ISM Office) installed in the institute library in order to make it digital.

Bar code reader in the library.

Software of Windows XP Professional from Microsoft Company.

4.4.2 Is there a central computing facility? If yes, how is it utilized for staff to students?

We use our Computer Lab, i.e. the Digital English Language Laboratory,

as the central computing facility. It is easily accessible to Faculty and students during working hours.

4.4.3 How are the faculty facilitated to prepare computer-aided teaching / learning materials? What are the facilities available in the college for such efforts?

The Faculty members of the Institute are aptly qualified. They are computer friendly and internet savvy. Many of our Faculty members surf the net and come up with the latest critical essays, explanations, materials, debates and other reference items, and then discuss them with the students. Since most of our students are from the rural background, the discussions based on internet surfing have begun from only a short time ago. But the Faculty members and the Management are encouraging students to use the internet more and more, for which sometimes a live demonstration is also given to the students in the DELL Lab. Many of the Faculty members aid their lectures with the help of Power Point Presentations. Use of the multi-media and other Audio-visual aids is done frequently by our Faculty members. The Institute provides such members with LCD Projectors which can be used either in the classroom, or in the DELL Lab.

4.4.4 Does the institution have a website? How frequently is it updated? Give details.

Yes, our Institution does have a Website. It is www.pkchaudharimahilaartscollege.com It is generally updated every 4-6 months. Photographs of Annual Functions are uploaded soon after its completion. CWDC Programmes, Navratri Celebrations, Prize Distribution Ceremony, awards won by Faculty/Students, Prospectus and the complete syllabus of the undergraduate Programmes are regularly uploaded in the website.

4.4.5 How often does the institution plan and upgrade its computer system? What

is the provision made in the annual budget for update, development and maintenance of the computers in the institution?

With the changing times the Institute has upgraded its computer system.

For example, we had initially installed Windows 2003 as the operating system; but after some years, when the Windows 2007 was launched with upgraded modifications, the Institute too installed it in all the Computers. We now plan to install the Windows 2010 as the operating system in the near future.

4.4.6 How are the computers and their accessories maintained? (AMC etc)

Yes, the Institute does have an Annual Maintenance Contract with a private vendor by the name Ultra Ltd. Their office is located in sector 24 of the city. The annual charges of the vendor are approximately Rs. 35,000/-. This includes maintenance of the hard-disk, the installation of the anti-virus, the keep up of the mouse and the keyboard, and also all issues related to the LAN connections.

4.5 Other Facilities

4.5.1 Give details of the following facilities.

a) Capacity of the hostel(to be given separately for boys and Girls)

Girls – 360

b) Occupancy

Girls – approximately 60 (as allotted to our institute)

c) Rooms in the hostel (to be given separately for boys and girls)

As it is a girls hostel there is no need for giving separate rooms for boys.

d) Recreational facilities

TV Set

Display rack for news papers and magazines.

Carom boards

Chess

e) Sports and games (Indoor and outdoor) facilities.

Sports Equipments

- 1) Volle yba ll- 15
- 2) Volle yba ll Net – 02
- 3) Volle yba ll Poll -01 Set
- 4) Handball -14
- 5) Handball Net – 01
- 6) Handball Poll -1 Set
- 7) Cricket kit
- 8) Badminton Racket – 06
- 9) Badminton Pall -1 Set
- 10) Badminton Net -1
- 11) Badminton Shutal koke
- 12) Table Tennis – 1 Set
- 13) Betan Set
- 14) Starting Block -2
- 15) Discuss – 1
- 16) Javelion -2
- 17) High Jump Stand
- 18) Weight bala nce
- 19) Tennis Racket -02

20) Stop Watch -02

21) Judo dress -06

22) Clapper – 01

23) Shot Put -01

24) Ground Marking Lainer – 01

25) Chess Board -03

26) Carrom - 01

Sports instructor is engaged by the institute to guide and train the students in different sports activities.

f) Health and Hygiene (Health Care centre, Ambulance, Nurse, Qualified Doctor) (full time / part time etc.)

The Administrative Section of the Institute maintains the First

Aid Box in the Institute within the premises, which are freely available to all students and Faculty. Our College is centrally located in the city of Gandhinagar, and the nearest hospital/medical center is just a few hundred meters away. Moreover, in the state of Gujarat the medical services of 108 are very active and advanced, so if need be, they can be urgently summoned for any emergency. Since ours is a girls college, we keep certain basic necessities ready which they might be in need of.

4.5.2 How does the institution ensure participation of women in intra-and inter-institutional sports competitions and cultural activities?

Ours is a Girls' college, and we believe, that for their all-round development, encouragement in sports is very significant. Hence, we insist and encourage all girl students to participate in sports activities. In the last five years, many of our students have participated and achieved awards at the university/district/state level. Names of such students are given below:

List of Programmes Hosted by the College

Sr. No.	Year	Date	Name of Game
1	1998-99	26-9-1998	Guj. Uni. South Zone Inter College Volleyball Competition
		14-10-1998	Guj. Uni. Inter Zonal Kho-Kho Competition
2	1999-2000	25-9-1999	Guj. Uni. South Zone Inter College Kho-Kho Competition
		29-9-1999	Guj. Uni. South Zone Inter College Kabaddi Competition
		6-10-1999	Guj. Uni. Inter Zonal Kabaddi Competition
3	2000-01	2-10-2000	Guj. Uni. South Zone Inter College Kabaddi Competition
		5-10-2000	Guj. Uni. South Zone Inter College Volleyball Competition
4	2002-2003	16-9-2002	Guj. Uni. Inter Zonal Kabaddi Competition
5	2003-2004	11-10-2003	Guj. Uni. South Zone Inter College Kabaddi Competition
6	2004-2005	1-10-2004	Guj. Uni. South Zone Inter College Kabaddi Competition
		12-10-2004	Guj. Uni. Inter Zonal Kabaddi Competition
7	2005-2006	1-10-2005	Guj. Uni. South Zone Inter College Kabaddi Competition

- 8 2006-2007 16-9-2006 Guj. Uni. Inter Zonel Kabaddi Competition
- 9 2007-2008 14-9-2007 Guj. Uni. South Zone Inter Colle ge Kabaddi Competition
- 10 2008-2009 6-10-2008 Guj. Uni. South Zone Inter Colle ge Kabaddi Competition
- 11 2009-2010 24-9-2009 Guj. Uni. South Zone Inter Colle ge Kabaddi Competition

List of Students Participated at All India West Zone (Inter University)

No.	Years	Name of the students	Name of the Game	Place of All India West Zone (Inter Uni.)
1	1995-1996	Desa i Jashoda N. Chaudhari Bhavna J. Patel Gomati R. Patel Ila K. Chaudhari Bhaga vti M.	Kabaddi Kho-Kho Cross – Country	North Guj. Uni. Patan Jabalpur (M.P.) Benglore
2	1996-97	Desa i Jashoda N. Patel Ila K. Chaudhri Asha J. Chaudhari Krishna G. Chaudhari Bhaga vati M.	Kabaddi Kho – Kho Cross Country	Ke rala Gwaliyar (M.P) Ke vumyu Uni. Shimago
3	1997-98	Parmar Jayshree A. Chaudhari Saroj D. Patel Gomati R.	Kho-Kho Kabaddi	Annamalai Uni Annamalainagar Ka katiya Uni. Warangal
4	1998-99	Chaudhari Nayna V. Chaudhari Lila B. Rahevar Rupal J. Chauhan Hiral T.	Kabaddi Kho-Kho Volleyball	Calicut Uni De vi – Ahalaya Ke rala Uni. Koz ikode Uni Indor. Trivendram

5	1999- 2000	Chaudhri Asha B. Patel Harsha R. Patel Asha P. Chaudhari Vina B. Chaudhari Asha B. Patel Anu S. Patel Harsha R.	Kabaddi Kho-Kho Handball Cross Country	Pune Uni. Pune Calicut Uni. Koz ikode Shivaji Uni. Kolhapur Shivaji Uni. Kolhapur
6	2000-01	Chaudhari Hetal M.	Athletics	Guru Nanak Dev Uni, Amrutsar
7	2000-01	Chaudhari Kasturi M. Rabari Purvi L. Chaudhari Chetana P. Chaudhari Kalpana Chaudhari Hetal m.	High Jump High Jump	M.Sundernar Uni. (TN) Gurunanakdev Uni. Amrutsar
8	2002-03	Chaudhari Chetana M. Chaudhari Kasturi M. Rabari Purvi L. Chaudhari Nita H. Chaudhari Hetal M.	Kho-Kho Kabaddi Athletics (Highjump)	Pune Uni. Pune M.S.Uni. Thirunelveli Menglor Uni. Menglor
9	2003-04	Rabari Purvi L. Chaudhari Daxa K. Vaghela Bha vna S. Patel Nanu M.	Kabaddi Kho-Kho	Na garjuna Uni. Guntur Calicut Uni
10	2004-05	Chaudhari Manisha B. Chaudhari Asha B. Chaudhari Nishtha P. Chaudhari Gita D.	Kabaddi Volleyball	M.S. Uni. Thirunelveli Calicut Uni. Koz ikode
11	2005-06	Chaudhari Nishtha P. Patel Ashmita J. Patel Shaila N. Chaudhari Krupa J.	Kabaddi Handball	Benglore Uni. Benglore Annamalai Uni. Annamalainagar
12	2006-07	Chaudhari Charmi S. Chaudhari Dipa S. Chaudhari Krupa J. Chaudhari Mittal J.	Kabaddi Handball Volleyball	Na garjuna Uni. Guntur Bharathiar Uni. M.G. Uni. Coimbatore Kottayam
13	2007-08	Patel Champa D.	Kabaddi	Ka maraj Uni. Madurai

14	2008-09	Patel Champa D. Katara Smita V.	Kabaddi	M.S. Uni. Thirunalveli
15	2009-10	Barot Himani M. Dabhi Parul M.	Kabaddi	Mumbai Uni. New Panvel
2	2010-11	Chaudhari Urvi B.	Kho-Kho	Andhra Uni. Vishakhapatnam
3	2010-11	Chaudhari Neha B. Chaudhati Rekha S.	Kabaddi	Vikram Uni. Ujjain

Achievements in Sports

(1) Award and Cash Prize

- Hetal M. Chaudhari
- 4-7 January – 2003
- 28th National Sports Festival for women Group II – Athletics
- Pondichery
- 1st in High Jump with 1.51 Metres.
- Sardar Patel Award by Government of Gujarat Sports, youth and Cultural Activity Department.
- Rs. 50,000/- cash.

(2) Gujarat Uni. South Zone Champion and Gujarat Uni. Inter – Zonal Runner – Up.

- Kabaddi Girls.
- 1996-97 to 2006-07 and 2009-10 to 2010-11 for 13 Years Gujarat Uni. South Zone Champion
- and
- 1996-97 to 2006-07 and 2009-10 to 2010-11 for 13 years Gujarat Uni. Inter Zonal Runner – Up

(3) Scholarship of Rs. 3600/-

- Girls (Open)
- 2000-2001

- Districh Champion and Runne r – up at State Level.
- Sports Authority of Guja rat Awa rded Rs. 3600/- Scholarship to all the 8 players.

Indor Games

2006-2007

- 1 Judo Gujarat University Soth zone Inter College Runners Up.

2007-2008

- 1 Swimming Participa ted in The Gujarat University South Zone Inter Colle ge
Competition

- 2 Judo Gujarat Unive rsity Soth Zone Inter Colle ge Champion

2008-2009

- 1 Swimming Participated in The Guj. Uni. South Zone Inter College
Competition

- 2 Badminton Participated in The Gujarat University South Zone Inter College
Competition singles and Doubles

- 3 Judo Participated in The Gujarat University South Zone Inter College
Competition

2009-2010

- 1 Badminton Participated in The Gujarat University South Zone Inter Colle ge
Competition singles and Doubles

- 2 Judo Gujarat University Soth Zone Inter College Runners Up.

2010-2011

- 1 Judo Gujarat Uni. South Zone Inter College Runners up.

- 2 Tennis Gujarat uni. South Zone Inter Colle ge tennis (Doubles) Runners up.

Out Door Games

2006-2007

- 1 Kabaddi Gujarat Unive rsity South Zone Inter College Champion at Arts and Commerce College, Deha gam on 1-9-2006 Chaudhar y Charmi, represented Guj. Uni. For All India West Zone at Nagarjun Uni, Guntur On 1-1-2007
- 2 Kabaddi Gujarat University Inter Zonal Runners Up at Shri P. K. Chaundhary Mahila Arts College, Sec. 7, Gandhinagar on 16-9-2006
- 3 Volleyball Participated in the Gujarat University South Zone Inter College Competition at Arts a nd Comm. College Borasad on 11-9-2006 Chaudhary Mittal J. represe nd Gujarat Unive rsity For All India West zone at Kotyam Uni. on 21-1-2007
- 4 Handball Chaudhary Krupa J. Was slected for Gujarat Uni South Zone Inter College Competition Selection on 11-11-2006 at Arts and Commerce Colle ge Sec. 23, Gandhinagar She also represented for Gujarat University for all India west Zone at Barthiher Uni From Koimbture on 13-1-2007
- 5 Cross-Country Participated in the Gujarat University South Zone Inter College Competition at Art and Comm. Colle ge Ode on 6-9-2006
- 6 Athletics Participated in the Gujarat University South Zone Inter College Competition at Arts and Comm. College Bodeli on 5,6-12-2006

- 7 Kabaddi Competition of women open district level organised by youth
Social Service and Cultured Activites Department of Govt. of
Gujarat Runners Up. at A. A. Patel Highschool Jasapur, Ta-
Kalol, Dist- Gandhina gar on 29-7-2006 Patel Asmita J.
Participated at state Level Competition
- 8 Volleyball Volleyball Competition in participated of women open district
level organised by youth Social Service and Cultured Activites
Department of Govt. of Gujarat at K. G. Highschool, Charada,
Dist- Ga ndhinagar on 30-7-2006 Chaudhary Mittal J. a nd
Chaudhary Chaita P. Participated at state le vel Competition.
- 9 Kabaddi Sports of India and world News service Orga nised – Saradar
Vallabhabhai Patel Ope n Championship- 2006 at Sector- 11,
Gandhina gar The team was the Champion in this
Championship

2007-2008

- 1 Handball Participated in the Gujarat University South Zone Inter Colle ge
Compe titon at Arts and Commerce College Bodeli on 4-10-
2007
- 2 Kabaddi Participated in the Gujarat University South Zone Inter Colle ge
Compe titon at Shri P. K. Chaudhary Ma hila Arts College, Sec.
7, Gandhinagar on 14-9-2007 Patel Champa represented Gujarat
University for All India West Zone at kamaraj Uni. Madurai at
1-12-2007
- 3 Cross- Participated in the Gujarat University. South Zone Inter Colle ge
Country Compe titon at Arts Colle ge Pavijetpur Dist- Panc hmaha l on 12-
12-2007
- 4 Athletics Participated in the Gujarat University South Zone Inter Colle ge
Compe titon at Arts, Commerce and Science College,
Khambhat, Dist- Ana nd. on 3,4-12-2007
- 5 Kabaddi Participated in Competition of Women Open District Level
Organised by youth Social Service and Cultured Activities
Department of Govt. of Gujarat at OM P.T.C. College Chiloda
on 13-8-2007

2008-2009

- 1 Handball Participated in the Gujarat University South Zone Inter College Competition at Arts and Comm. College, Vaso, Dist- Anand on 30-8-2008
- 2 Kabaddi Participated in the Gujarat University South Zone Inter College Competition at Shri P. K. Chaudhary Mahila Arts College, Sec. 7, Gandhinagar on 6-10-2008 Pate I Champa D. and Katara Smita V. represented Gujarat University. For All India West Zone at M. Sundernar Uni. Tirunveli on 5-1-2009
- 3 Athletics Participated in the Gujarat University South Zone Inter College Competition at I.V. Patel Commerce College Nadiyad on 7,8-12-2008
- 4 Kabaddi Competition of Women open District Level Organised by youth Social Service and Cultured Activities Department of Govt. of Gujarat at S. M. Rathod Vidyalyay, Mahudi on 29-8-2008 Barot Himani M. Participated at state Level Competition
- 5 Hand ball Va sava Ranju S. went to Chhattigarh to play in the 14 th West Zone and 37th open Handball Competition to Chennie

2009-2010

- 1 Kabaddi Gujarat University South Zone Inter College Champion at Shri P. K. Chaudhary Mahila arts College, Sec. 7, Gandhinagar. on 24-9-2009. Barot Himani M. and Dabhi Parul M. represented Gujarat University. For All India West Zone at Mumbai Uni. New Panavel on 15-11-2009
- 2 Kabaddi Gujarat University Inter Zonal Runners Up. at Smt. Sadaguna Arts College, Ahmedabad on 13-10-2009
- 3 Cross-Country Participated in the Gujarat University South Zone Inter College Competition at Arts and Commerce College, Devagdhabariya on 5-9-2007
- 4 Kho-Kho Participated in the Gujarat University. South Zone Inter College Competition at Science College, Kapadvanj. On 13-11-2009

- 5 Athletics Participated in the Gujarat University South Zone Inter College Competition at J. and J. Science College, Decembers on 30, and 1 January

2010-2011

- 1 Kho-Kho Gujarat Uni. South Zone Inter College Champion at Arts and Commerce College, Ode, On 21/08/2011. Chaudhari Urvi B. represented Gujarat Uni. For All India West Zone at Andhra Uni. V. Pattanam on 02-09-2010
- 2 Kho-Kho Gujarat Uni. Inter Zonal Runners up at Arts and Commerce College, Naroda, Ahmedabad on 09/09/2010
- 3 Kabaddi Gujarat Uni. South Zone Inter College Champion at Arts and Commerce College, Mehamadabad, on 09/10/2010. Chaudhari Neha B. and Chaudhari Rekha S. represented Gujarat Uni. For All India West Zone at Vikram Uni. Ujjain on 07-02-2011
- 4 Kabaddi Gujarat Uni. Inter Zonal Runners up at Shri Sadguna Arts College, Ahmedabad on 02/12/2010
- 5 Cross Country Participated in the Gujarat Uni. South Zone Inter College Competition at Arts College Pavijetpur, Dist- Baroda on 31/08/2010
- 6 Kabaddi Competition of Women Open District Level Champion Organised by Youth Social Service and Cultural Activities Department of Govt. of Gujarat at Valad High School on 10/08/2010. Rathod Dipika A., Chaudhari Neha B., Chaudhari Rekha S., Chaudhari Varsha M., Chaudhari Laxmi J. and Chaudhari Asha R. participated at State Level Competition on 09-11 October 2010, at Devgadhi Bariya
- 7 Chess 18 students participated in the 'Khel Maha Kumbh' Organized by Govt. of Gujarat on 24/12/2010 at GMDC Ground Ahmedabad and 126 students gave their services as the volunteers.
- 8 Athletics Participated in Gujarat Uni. South Zone Inter College Competition at Bhavans Arts and Commerce College, Dakor on 10-11 December 2010

Khel Maha Kumbh by Govt of Gujarat 2010

No Game Particulars

- 1 Kabaddi Mahanagar Palika Champion on 20/11/2010 at Gandhinagar
Dist Champion on 26/11/2010 at Valad, Gandhinagar
Each player got the cash prize of Re. 3000.
- 2 Judo Dist Judo Participation on 30/11/2010 at Gandhinagar
One Participant came first and got the cash prize of Rs. 5000
Three participants came second and got the cash prize of Rs. 3000/
each.
One participant came third and got the cash prize of Rs. 2000/.
- 3 Athletics One Participant came third in javelin and got the cash prize of Rs.
2000/
- 4 Chess 18 students participated in the Chess Competition organized by
Govt. Of Gujarat and 126 Students rendered their services as
volunteers held at Ahmedabad on 24-12-2010

4.5.3 Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking guest house, Canteen, Telephone, internet care, transport, drinking water etc.

We have the following facilities available at our institution.

We have a **Staff Room** for the faculty.

There are 03 rest rooms for students and 02 rest rooms for the faculty.

Health Centre :We do stock the First Aid Medical facilities; hospitals are in the immediate vicinity.

Vehicle Parking :The Institute campus is spacious enough to let the Faculty park their vehicles within the campus. Most of the students can also find space to park within the campus, but since these days quite a large number of students bring their own vehicles, some of them have to park their vehicles right next to the college compound wall.

Canteen :The college does have a canteen of its own. It offers quality, healthy food to the students. The Principal and the Management take special care to maintain the quality of the food offered at the canteen.

Telephone :The college has many listed numbers in the Administrative Block, the Principal's Chamber and the Faculty Common room. The use of these telephones is allowed to faculty and students free of cost any time.

Internet Café: Free internet facilities available to the students in computer laboratory and the Library for academic purpose.

Drinking water: There are two RO water purifiers installed in the college building. This ensures that at any given time, pure drinking water is available.

4.6 Best Practices in Infrastructure and Learning Resources

The college compound and the Ground were till three years back dusty and full of pebbles. The Management realized that this is causing discomfort to the students and also to the Faculty. So it took a decision to pave the entire ground with a concrete base. This has facilitated the students for attending functions, parking their vehicles and to sit around canteen with their friends.

4.6.1 What innovations / best practices in infrastructure and Learning

Resources; are in vogue or adopted / adapted by the institution?

The Institute basically caters to girl students from rural areas and from the backward community. The Institute is an ideal platform for them for obtaining a degree in Higher Education. We not only provide a degree, but also make all efforts to provide all the facilities to our students. The Trust constructed the

Hostel for the students with a view of accommodating students from far a way areas. Hostel facilities are offered to very poor students at highly subsidized rates. The Trust bears the entire deficit caused therein. The canteen too offers food at highly subsidized rates. The Management and the Principal see to it that the food sold is fresh and authentic. Packaged food items like wafers, biscuits and cold drinks are not allowed to be sold if they are dated very long back. The Hostel committee looks into the food quality as well.

Making the library ideal for the learners

The Institute has a rich Library of almost 5,500 books. There are a large number of magazines, periodicals and newspapers along with the books. The students are encouraged to visit the Library on a daily basis. The Faculty members of all the Departments give a list of the Reference books to the students at the commencement of the academic year itself. They are encouraged to look up these books in the Library from time to time. The installment of the computer in the Library is another step towards facilitating the classroom teaching with the help of the internet. Our Faculty members now suggest a few sites to the students as well. Net surfing in the Library is allowed to the students. At times, our Faculty members also accompany the students and surf the various sites related to the various subjects. The Library becomes the ideal learning place for the students of our Hostel. In the days before the exam, the Library is kept open till late, and the students are permitted to sit and study there. Our Library has a seating capacity of nearly 50 students and it is fully utilized by the students.

Cr ite rion V : Student Support and Pr ogression

5.1 Student Progression

5.1.1 Give the socio-economic profile (General, SC/ST, OBC etc.) of the students of the last two batches.

The social profile of our student of last two batches is as follows :

YEAR – 2009-10

Class	General	S.C.	S.T.	O.B.C.	Total
F.Y.B.A.	245	53	20	101	419
S.Y.B.A.	127	31	18	76	252
T.Y.B.A.	132	50	19	53	254
Total	504	134	57	230	925

YEAR – 2010-11

F.Y.B.A.	199	53	47	154	453
S.Y.B.A.	157	35	53	67	312
T.Y.B.A.	119	34	31	54	238
Total	475	122	131	275	1003

The economic profile of our students of S.C, S.T, O.B.C. only

YEAR – 2009-10

Class	Less than Rs.25000	Rs.25001 to 50000	Rs.50001 to 75000	Rs.75001 to 100000	Rs. 100000 and above	Total
F.Y.B.A.	101	10	06	10	47	174
S.Y.B.A.	62	09	03	08	43	125
T.Y.B.A.	46	16	01	15	44	122

YEAR – 2010-11

Class	Less than	Rs.25001	Rs.50001	Rs.75001	Rs.	Total
		Rs.25000	to 50000	to 75000	to 100000	100000
					and above	

F.Y.B.A. 133 28 03 04 60 228

S.Y.B.A. 83 13 05 03 44 148

T.Y.B.A. 59 12 02 03 50 126

5.1.2 What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?

We have a Counseling Cell in the College. The members of this Cell counsel the

students. Since ours is a Girls' college, catering to primarily students from the rural areas and from the backward community, there is a lot of pressure on the students to get married while they are still pursuing the undergraduate degree. In such cases, members of the Counseling Cell try to convince them to continue their study in spite of the marriage plans. Some alternative methods are suggested, parents of such girls are also convinced to let them continue with their Graduation. Arrangements such as extra time to read in the Library, permission for getting reference books issued, as well as some personal coaching in the particular subject/topic are also arranged by the Cell.

5.1.3 On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph.D and / or to employment)

Year	UG-PG	UG- Employment	PG Employment	PG Ph.D (elsewhere)
2008-09	35.94%	39.21 %	24.83 %	Not Available
2009-10	82.88%	12.29%	4.81 %	Not Available
2010-11	85.71%	14.28%	- -	

5.1.4 How does the institution facilitate the placement of its outgoing students? What proportion of the graduating students have been employed? (average of last five years)

The College has now formed its own Placement Cell. This cell plans to liaison with companies from the Corporate Sector which will facilitate the placement of our outgoing students. Since ours is a girls' college, the over-all employment scene is not very encouraging; the girls have insistence from their families for marital ties. However, since the last 5-7 years, this scene is improving and more and more girls are opting for employment in various sectors. As an institution, we do not have a compiled data of all the students and their employability status. We do plan to collect the data henceforth and keep a record of the students who get employment after their degree.

However, at an informal level the institute has been making efforts since the last many years for making employment opportunities available to our students. The following list of the students that have been employed by the Mother Dairy, Gandhinagar, since the last many years.

Sr.No.	Name	Year	
1.	Asha R Soni	4	th March 2002
2.	Bha vika P.Patel	4	th March 2002
3.	Sharmila Bhagora	4	th March 2002
4.	Bijal R. Patel	13	th April 2002
5.	Jignasha D Thakar	4	th March 2002
6.	Vyanjana M Gohel	1	st March 2002
7.	Darshana Vaishna v	4	th March 2002
8.	Varsha D Bhavsar	4	th March 2002
9.	Hiral P Joshi	1	st June 2005
10.	Minaxi J Patel	31	st December 2005
11.	Neeta D Prajapati	1	st November 2007
12.	Minaxi Bhuria	2	nd March 2008
13.	Dimple Paghdar	7	th April 2008
14.	Vibhuti R Patel	2	nd March 2010
15	Bijal S. Bhatt	12	th March 2010

5.1.5 How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIT-NET, SLET, GATE, CAT, GRE, TOEFL, GMAT, Civil Services,-IAS, IPS, IFS, Central / State services etc.)

The College encourages its students to take all kind of competitive exams. The members of the Placement and Counseling Cell gather information about such exams and pass on this information to the students. In the Library, the College subscribes many magazines like the Rozgar Samachar, Pratiyogita Darpan, Latest Facts in General

Knowledge as well as a large number of books on preparation for NET / SLET, which help the students prepare for such exams. The College does not formally coach the students for any such exams. The Alumni Association has been established in the current year, so we do not have all the relevant information about the students' appearance in exams such as IELTS, GRE, TOFEL etc.

Under the Udisha Club, which is the Placement Initiative of the Dept. of Higher Education, Gujarat Government, the Institute conducts many activities which encourage the students to appear in competitive exams.

A few of these activities will give an idea about the Placement efforts being made by the Institute.

Training for online Registration of the competitive examination's form.

Training on how to apply for online Registration.

Camp for providing information about the Talati (village Revenue Accountant) recruitment across the state. In this camp, information about filling of the form and preparing for the exams was also given.

Note: In this exam, five of our students cleared the exam.

5.1.6 Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average (Pass percentage, Distinctions, Gold Medals and University Ranks, Marks obtained in relation to university average etc. (Last five years' data))

The said data has been incorporated in Part-I of the SSR.

5.2 Student Support

5.2.1 Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

The College has been publishing its Prospectus since last two years. The prospectus informs the students about the Management, the Faculty, the student achievers in varied fields, Programmes and electives offered at the College, the College rules and regulations and such information that the students will find useful. The Institute also has a website of its own. This website gives information about the Programmes offered, the photographs of all the events conducted at the Institute, list and photographs of the achievers, achievements of the Faculty, rules of the Institution and such details.

5.2.2 Does the institution provide financial aid to students? If yes, specify the type and number of scholarships / freeships given to the students during the last academic year by the institution (other than those provided by the social departments of the State or Central Governments).

The Institution does not provide financial aid to students

5.2.3 Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, “earn while you learn” scheme etc.)

The Institute does not have a formal set of welfare schemes for the students, but the Management does provide many facilities to them.

Details of schemes for student welfare are given below :

Insurance – The State Government extends the facility.

The Institute canteen offers subsidized and healthy food to the students. The

food offered to them is made from healthy raw material. The Hostel committee also looks after the canteen matters. It takes care about the fact that food is served in neat and clean utensils, stale food is not served, cleanliness is maintained at all times, and leftovers are disposed-off on a day-to-day basis.

Whenever the teams of the Institute participate in any cultural or sports activity, the Institute takes full care of provision of refreshment and energy drinks during the practice sessions.

The Institute provides sports kits; it also bears all expenditure incurred for dressing/makeup/conveyance/registration for all sports and cultural events.

The Institute awards trophies/medals to all the meritorious students in academics, sports, cultural activities, NSS, N.C.C and any other outstanding achievements of students where the Institute feels like rewarding them.

Subsidized Hostel facilities to selected students.

Basically, the hostel facilities are chargeable facilities. However, very often, the Management receives personal and private requests for providing some relief in the hostel charges. We have noted earlier that the girl students coming to our Institute are generally from the rural areas and from the backward community; hence, the financial status of many girls may not be very sound. The Management helps such students by not charging fees from them; or sometimes, giving the said amount to the girl student who can then pay the Hostel authorities. Such monetary help is not officially or formally recorded anywhere; it is just one of the many efforts by the Management to educate the girl students of the rural areas.

Students counseling support = The

Collegiate Women's Development

Committee (CWDC) of the institute offer Counseling to women students

personal / academic counseling offered by the faculty to the students.

5.2.4 What type of support services are available to overseas students?

The college is run by Shri Akhil Anjana Kelvani Mandal, which has a hostel for girls, with a capacity of 04 students from the overseas. The hostel facility can be provided to the overseas students but till this year we do not have any overseas student.

5.2.5 Give details of the placement and counseling services for the students?

The college has both a **Placement Cell** and a **Counseling Cell** for the students. The Placement Cell has been formed in the year 2010. Yet, in this short time, because of the healthy reputation of the college, many private firms have shown an interest in recruiting students from our college. For the current academic year, the college plans to offer placement opportunities to the maximum number of students. Uptil now, informally, the faculty members and the Principal / Management were creating a venues for students' placement, but now these efforts will get a formal shape and will certainly help our students in a larger way.

On 25th April 2010 Equi-Com Research & Services recruited 08 students, in their company, through a campus interview.

The Placement and Counseling Cell offers various services to the students. The details of which are as follows :

Counsel students for attaining higher educational degrees after Graduation.

Arrange career counselling through various experts from the private sector and the corporate sector.

Get into liaison with Companies / NGOs / Banks etc. for placement activities.

Correspond with the companies / NGOs etc. for placement activity.

Inform the students about the placement being offered by the Companies.

Arrange for more and more campus interviews in the institute campus.

Keep a file and list of all the students who will get placement in this manner with the

help of the placement cell.

Arrange to send across the Prospectus of the Institute to as many Companies and Organizations as possible.

Update the placement cell activities on the institute's websites.

Take a feedback from all the Departments about what kind of placement is required, and hence what kind of companies are to be contacted in order to be invited.

5.2.6 How does the institution encourage and develop entrepreneurial skills among the students?

The newly formed Placement cell and the Udisha Club – the Placement Initiative of the Department of Higher Education – are making all efforts to develop the entrepreneurial skills among our students. The Udisha Club has conducted various programmes that encourage students to inculcate the required skills for enhancing their employment and entrepreneurial opportunities. Under this club, the students are given training to read all the career related news in various employment magazines like the Rozgar Samachar. They are given training on how to register online for varied competitive exams like the Talati exam (village revenue accountant). The Udisha Club had organised a workshop on computer training which gave the basic skills of MS – Office. The students were also taken to the Library specially to let them know about the reading material available for appearing in competitive exams. Reading camps are organised in the Library to improve the General Knowledge of the students. Such reading camps also provide the basic information about the Group Discussion skills as well.

5.2.7 Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

The Faculty does participate in academic and personal counselling. The Institute has its own Counselling Cell which offers counselling and guidance to the students, formally and informally, throughout the year.

1. During the admission to the First Year under-graduate programme, the Faculty members also remain present to counsel the students for making the right choice of the subjects as per the syllabus of the University, and as per the subjects offered at our Institute. Sometimes, students visiting our Institute during admission time are a little confused as to the Programme they would want to take admission in. In such cases, the members of the Admission Committee counsel the students and also provide inputs about the career options available after the Graduation degree.
2. Our Faculty member in the Sanskrit dept. Dr. Rakesh R.Patel counsels the students in the classroom about the various opportunities available after the Graduation Degree.
3. The Institute is now planning to counsel students for Higher education within the country as well as in foreign countries. For the said purpose the students will be given information about the courses available, the curriculum of the respective course, its relevance and marketability and the Universities where it is offered are all being planned. Counselling regarding cost of studying abroad, availability and avenues of loans from banks, and options of settling permanently in a foreign country are being planned.

5.2.8 Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre.

Ours is an Institute for girls, so there is no separate provision of a counselling centre for women students. However, all the lady members of the Faculty pay attention to the various needs of the girl students in every walk of their life. The Institute does have a Women's Cell, which provides the necessary information about the health and hygiene for the girls. It is openly announced in the classroom that if any girl student faces any kind of problem related to health matters, interpersonal relationships, career, course options for higher education, placement, as well as instances of teasing or harassment within or outside the Institute premises, then they are free to consult any of the lady Faculty members. The convenor of the Women's Cell, moves among the girls and tries to take feedback from the girls about their progress or problems.

For example, if a particular student who has been a good performer academically, or active in participation in cultural events, suddenly registers a downfall in classroom performance or stops participating in cultural events, then she is personally invited to the Staff Room and a sensitive sharing session is conducted either by the concerned Faculty member or the convenor of the Women's Cell.

5.2.9 Is there a Cell / Committee constituted for prevention / action against sexual harassment of women students? If yes, detail its constitution and enumerate its activities(issues addressed during the last two years)

The CWDC is constituted to look into any complaints of this nature. However, so far, we have not received any such complaint.

1. Dr. Leena V. Swadia Chairperson
2. Ms. Sonalben Modi Co-Convenor
3. Ms. Ramilaben Chaudhary Member – Administrative staff
4. Ms. Ratan Desai Student
4. Ms. Neha Talaviya Student

5.2.10 Does the institution have a grievance redressal cell? If yes, what are its functions?

Detail the major grievances redressed during the last two years.

The institution definitely has a grievance redressal cell. It basically caters to the students of the institute. The students are free to bring complaints regarding all aspects whether academic or administrative or even connected with the campus.

We hereby present a sample of a few grievances that were redressed in the last two years.

Grievance No. 1 :

11

th August 2009

**To
The Principal**

We, the students of the Second Year B.A. Programme have been finding it difficult to park our vehicles outside the college campus. Very often children of the neighbouring areas use our vehicles as sitting arrangement, thereby causing damage to them. We wish that the institute makes some arrangements to enable us to park our vehicles inside the campus so that the damage being caused can be stopped.

Students of S. Y. B.A.

Redressal : The grievance cell members reported the said matter to the Principal which was then referred to the management. It was unanimously decided that the students' complaint was genuine and hence immediate arrangement for their parking needs to be made. It was then

decided to allocate a particular area within the campus for students parking.

Grievance No. 2

10

th January 2010

**To
The Principal**

We are students of Third Year B.A. Home Science Programme. As part of our syllabus we have to go on various visits to hospitals, NGO's and other industrial units. On these visits the institute arranges for transportation but we have to leave the college premises very early in the morning. Many of us come from far away areas and hence find it difficult to reach the college so early in the morning. We, therefore, request you to start the visit not before 7.30 in the morning.

Redressal : The Principal who is also the Head of the Home Science Programme was in agreement with the said complaint. Usually for the industrial visit students were asked to report at 7.00 a.m. in the morning. It was then decided that visits will now begin only at 8.00 a.m.

Grievance No. 3

8

th July 2010

**To
The Principal**

We are students of Third Year B.A. Arts programme. We wish to bring to your notice that in the morning the classrooms of our college are not clean. They are not swept properly. Moreover some times some students eat wafers and biscuits in the class room and then throw the plastic bags in the corridor. We want to request you to place a few dustbins in the corridor and in the class rooms so that they are not dirtied so much.

Redressal : The Principal immediately called a meeting of the infrastructure cell and inquired about this issue. Shri Mehul Shastri was asked to report within two days about this

complaint. After two days he reported that out of the two sweepers who are supposed to clean the rooms, one has fallen sick and therefore classroom remain dirty. To solve the problem a temporary arrangement had been made, and another sweeper has been engaged. It has also been decided that dustbin will be placed in the corridor.

Grievance No. 4

5

thFebruary 2011

To

The Principal

We, the undersigned are students living in the hostel. The preliminary exam are about to begin from the next week to be followed by the final exam shortly. We request you to kindly grant us permission to allow us to sit in the library till 9.00 p.m. in order to study for the exams. Such an arrangement will help us in giving extra time to our reading.

Redressal : The above matter was referred to the management. It was then decided that from the first week of February till April the Library will be kept open for the hostel students. Appropriate arrangements for the same have been executed and a notice to this effect has been put up in the hostel.

5.2.11 Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details on how it is imparted, and level of proficiency

The curriculum followed by the College is prescribed by the Gujarat University. In the curriculum, there is no compulsory paper on Computer skills or literacy. However, the Institute has set up a Computer Lab with the help of the Department of Higher Education the DELL Lab (Digital English Language Laboratory). During admission time, the Faculty members of the Admission Committee and of the Counseling Cell, advise students to use this Computer Lab so that they learn and acquire the necessary skills. The students are also encouraged to appear in the exam of SCOPE which is the Society for the Creation of

Opportunities through Proficiency in English. However, the students are to pay some extra charge for this option, as this paper is a self-aided option being offered.

5.2.12 What value added courses are introduced by the institution to develop life skills; career

training; community orientation; good citizenship and personality development of students?

The institute has introduced the N.S.S. and N.C.C. for the benefit of its students. Activities pertaining to these two units have helped our students in developing life skills, community orientation and good citizenship. Students belonging to N.S.S. are supposed to camp for 10 days in a village where they live with the villagers; this gives them a rare insight and experience of how the rural populace survives. They learn through first hand experience the hardship of rural life. Cattle breeding, milk marketing, agriculture and such related fields are exposed to the students making them realize how 70 % of Indians live. The N.S.S. unit moreover is made to visit Civil Hospitals and understand the troubles and problems faced by the patients.

The N.C.C. units carry out community service by helping neighbouring slum dwellers to enroll in school distribute toys and stationery to them and also to teach them the value of family planning literacy, education and togetherness. The Junior Red Cross Society members visit old age homes, orphanages and schools for the special children where through their interaction they understand the value of good citizenship and community orientation.

5.2.13 How does the institution ensure safety and security of the students, faculty and the institutional assets?

The College has round the clock security arranged for providing safety to all. There is a watchman at the main gate of the College who is available 24 hours a day. The Computer Lab, the Library, the Administrative Block and such other places are immediately locked after use. When in use, the Library or the Labs are never left unattended. If the Librarian or

the person in charge of the Lab has to leave, then they do depute someone in the Library/Lab, even if it is for a period of 10 minutes.

5.3 Student Activities

5.3.1 Does the institution have an Alumni Association? If yes,

List its current Office bearers

The current office bearers of the Alumni Association are :

Neeta B. Chaudhary (B.A., B.Ed) President

Meena B. Chaudhary (M.A., M.Ed., Vice-President
M.Phil)

Hemangini Waghela (M.A. B.Ed., Secretary
PGDCA)

Sonal S. Chauhan (M.A.) Joint Secretary

Priyanka C. Parmar (B.A., B.Ed) Treasurer

Poonam J. Brahmhatt (M.A., Director) Office Executive

Rehana H. Devan (M. A.) Office Executive

Asha Chaudhari (B.A., B.Ed) Office Executive

ii) List its activities during the last two years

It may be noted that the Alumni Association of our Institute has been formed in the current academic year only. Hence, the list of activities is not very large, but the Association is trying its utmost to make positive inroads.

Raising the funds for the Association

Launching the membership drive by contacting the alumni of the institute working in different fields.

To become ambassadors of the current students for the outside world.

To help the Institute in the organisation of the various functions – cultural, academic and sporting activities.

To play an active role in the Placement activity of the Institute.

To constitute some awards for the current students so that they are encouraged to study further and get gainful employment.

iii) Give details of the top ten alumni occupying prominent positions.

No	Student Name	Post	Institute Name
1	Waghela Hemangini s	Lecturer	P.K.Chaudhari Mahila Arts College
2	Chauhan Sonal S	Co-Ordinator	Indian Red-Cross Society,Civil Hospital
3	Roy Nikita K	Craft	I.T.I Instucter
4	Patel Meena B	Lecturer	Chaudhari College of Education
5	Rathod Jagruti D	Talati	Dist-
6	Desai Kamini L	Talati	Dist-Kheda
7	Rava l Priti V	Talati	Dist-Gandhinagar
8	Damor Devyani B	Project	Govt. Nutrition Cell Officer
9	Chaudhari Bhumika J	Teacher	J.M.Chaudhari English Medium School
10	Bhrambhatt Poonam	Dietician	Hi-Tech Hospital
11	Chunava la Bha vna	Manager	ICICI Financia l Services
12	Chauhan Falguni N	Nursh	Civil Hospital
13	Va ghrodiya Raksha B	Photographer	---
14	Parmar Vaishali K	Journalist	---
15	Deevan Rehana H	Air Hostess	Maples Air Hostes Academy
16	Vadher Jayshree H	Nursh	Patan Hospital
17	Parmar Neeru	Lecturer	Mansha B.ed Colle ge
18	Paatel Sangeeta V	Relationship	Equi-Com Research & Services Executive

19	Shrimali Anamika D	Relationship Executive	Equi-Com Research & Services
20	Shrimali Nilesa M	Relationship Executive	Equi-Com Research & Services
21	Makwana Teja I D	Relationship Executive	Equi-Com Research & Services
22	Patel Jinal N	Relationship Executive	Equi-Com Research & Services
23	Chaudhary Jharana N	Relationship Executive	Equi-Com Research & Services
24	Parikh Darshana M	Relationship Executive	Equi-Com Research & Services

iv) Give details of the contribution of alumni to the growth and development of the institution.

We believe that the Alumni Association will help the current students in the following ways :

To gather first-hand information about the changing parameters of the job market, and employability of the curriculum.

To search for the desired placement avenues and options.

To have formal and informal meetings between current students and ex-students, which in turn will develop valid contacts between the two.

To help the Institution for development of its infrastructure.

To organize various cultural events / functions which will help the current students.

To partially finance various developmental programmes of the college, which will benefit the current students.

5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level / inter collegiate / Inter university / Inter state / National / International)

List of Students Participated at All India West Zone (Inter University)

No.	Years	Name of the students	Name of the Game	Place of All India West Zone (Inter Uni.)
1	2009-10	Barot Himani M. Dabhi Parul M.	Kabaddi	Mumbai Uni. New Panvel
2	2010-2011	Chaudhari Urvi B.	Kho-Kho	Andhra Uni. Vishakhapattanam
3	2010-2011	Chaudhari Neha B. Chaudhari Rekha S.	Kabaddi	Vikram Uni. Ujjain

Achievements in Sports

Indor Games

2009-2010

- 1 Badminton Participated in The Gujarat University South Zone Inter College Competition singles and Doubles
- 2 Judo Gujarat University South Zone Inter College Runners Up.

2010-2011

- 1 Judo Gujarat Uni. South Zone Inter College Runners up.
- 2 Tennis Gujarat uni. South Zone Inter College tennis (Doubles) Runners up.

Out Door Games

2009-2010

- 1 Kabaddi Gujarat University South Zone Inter College Champion at Shri P. K. Chaudhary Mahila arts College, Sec. 7, Gandhinagar. on 24-9-2009.
Barot Himani M. and Dabhi Parul M. represented Guj. Uni. For All India West Zone at Mumbai University. New Panavel on

- 2 Kabaddi Gujarat Unive rsity Inter Zonal Runners Up. at Smt. Sadaguna Arts College, Ahmedabad on 13-10-2009
- 3 Cross- Participated in the Gujarat University South Zone Inter College Country Competition at Arts and Commerce College, Devagdhariya on 5-9-2007
- 4 Kho- Participated in the Gujarat University South Zone Inter College Kho Competition at Science College, Kapadvanj. On 13-11-2009
- 5 Athletics Participated in the Gujarat University South Zone Inter College Competition at J. and J. Science College, Decembers on 30, and 1 January

2010-2011

- 1 Kho-Kho Gujarat Uni. South Zone Inter College Champion at Arts and Commerce College, Ode, On 21/08/2011. Chaudhari Urvi B. represented Gujarat Uni. For All India We st Zone.
- 2 Kho-Kho Gujarat Uni. Inter Z onal Runners up at Arts and Commerce Colle ge, Na roda, Ahmedebad on 09/09/2010
- 3 Kabaddi Gujarat Uni. South Zone Inter College Champion at Arts and Commerce College, Me hamadabad, on 09/10/2010. Chaudhari Neha S. and Chaudhari Rekha S. represented Gujarat Uni. For All India West Zone atr Ujja in.
- 4 Kabaddi Gujarat Uni. Inter Zonal Runners up at Chri Sadguna Arts College, Ahmedabad on 02/12/2010
- 5 Cross Participated in the Gujarat Uni. South Zone Inter College Competition Country at Arts College Pavijetpur, Dist- Baroda on 31/08/2010

- 6 Kabaddi Competition of Women Open District Level Organised by Youth Social Service and Cultured Activities Department of Govt. of Gujarat at Valad High School on 10/08/2010. Rathod Dipika A., Chaudhari Ne ha B., Chaudhari Rekha S., Chaudhari Varsha M., Chaudhari Laxmi J. and Chaudhari Asha R. participated at State Level Competition on 09-11 October 2010, at Devgadh Bariya
- 7 Chess 18 students participated in the 'Khel Ma ha Kumbh' Organized by Govt. of Gujarat on 24/12/2010 at GMDC Ground Ahmedabad and 126 students gave their services as the volunteers.
- 8 Athletics Participated in Gujarat Uni. South Zone Inter College Competition at Bhavans Arts and Commerce College, Dakor on 10-11 December 2010

Khel Maha Kumbh by Govt of Gujatat 2010

No Game Particulars

- 1 Kabaddi Mahanagar Champion on 20/11/2010 at Gandhinagar Dist Champion on 26/11/2010 at valid, Gandhinagar Each player got the cash prize of Re. 3000.
- 2 Judo Dist Judo Participation on 30/11/2010 at gandhinagat One Participant came first and got the cash prize of Rs. 5000 Three participants came second and got the cash prize of rs. 3000/ each. One participant came third and got the cash prize of Rs. 2000/.
- 3 Athletics One Participant came third in zave lin and got the cash prize of Rs. 2000/
- 4 Chess 18 students participated in the Chess Competition organized by Govt. Of Gujarat and 126 Students rendered their services as volunteers held at Ahmedabad on 24-12-2010

5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications / materials brought out by the students during the previous academic session.

The Institute decided to give the ir students a platform to give vent to their creative talents. For this purpose, the Institute has decided to come out with its own publication, a Magazine titled ‘ **RUTAM** ’ whic h means ‘ **Absolute Truth** .

‘**RUTAM**’ is a magaz ine which has been published for the first time by our Institute, Shri P.K.Chaudhari Mahila Arts College. A need was felt for providing a platform to the students where they could express the ir creative talents and pen their own voice. It was also fe lt that the magazine should become the symbol for recording the cultural and academic development of the Institute. The various achie vements in all the fields had to be incorporated, and the Institute magaz ine was the most perfect vehic le for doing so. The students, Faculty and the Management warmly welcomed the idea of having a Magazine of the Institute.

The magazine is the joint venture of the students and Faculty. It has contributions from the Preside nt of the Shri Akhil Anja na Kelavani Mandal, Faculty and the students. Most of the students got an opportunity for the first time to publish their own articles. The Magazine is a n endeavor by the Faculty and the Management to encourage students to become creative and cultivate the art of reading and writing. The Magazine will be formally launched by the ex. Principal Ms. Nitaben Shah at the Institute’s Annual Function of 2010-11

5.3.4 Does the institution have a student Council or any similar body? Give details on its constitution, major activities and funding.

As per the University rules, students' union in colleges has been banned.

Therefore, we do not have any formal Body of Students or a Student Council.

5.3.5 Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

The College has the CWDC which has been formed as per the specific orders of

the University. This cell has two student representatives. Their names are:

Ms. Ratan Desai and Ms. Ne ha Talaviya

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

The Institution does have a mechanism to take feedback from its graduates in order to accelerate its growth and development. This practice has been put in place since the last three academic years only, i.e. from 2007-08. The statistical analysis of the said data is done every year, and the results are discussed and debated by the Management and the Principal. Those Faculty members that are found as lacking in a particular issue, are immediately called by the Principal and the Management, and are advised on ways to improve their classroom teaching. The statistical analysis of the feedback with a sample form is hereby attached as **Appendix.2**

The Institute has been encouraging and informally counselling its students to take up placement in the private and Govt. sectors. In the past years, many of our students have thus been employed in a large number of organisations in diverse areas. Though there is no formal mechanism for taking feedback from the employers, oral feedbacks are taken by the Faculty, the Principal and the Management. One indicator

that our students are doing well in various organisations as employees is that over the last few years, Companies such as Mother Dairy has continued to employ our students in their organisation. The list of the top ten Alumni will confirm this fact.

5.4 Best Practices in Student Support and Progression

5.4.1 Give details of institutional best practices towards Student Support and Progression?

Our Institute encourages its students to attend seminars and workshops related to their topics and related to contemporary issues. The Institute bears all the expenses of such students for travelling and also for the registration purpose. The Management and the Faculty members encourage the students to present papers too at such seminars and workshops. For example, a College based in Gandhinagar, had organised a National Seminar on Quality Management And Global Challenges in Higher Education in the academic year 2010-2011. It is noteworthy that ten of our students presented papers on varied topics such as Job Oriented Education System, Our Ancient and Present University Higher Education System: A comparative study, Personality Development – A Part of Qualitative Higher Education and Extension Activity - A Part of Higher Education for Quality. The Faculty of the English Dept. Prof. Narendra K. Patel helped the students in the writing of the papers, and also accompanied them to the venue for two days. The Institute bore all the expenses for the same.

The Institute is very strict about the classroom presence of all the students. To make the class attendance mandatory, the students are not allowed to leave the Institution's premises before the completion of all their lectures for the day. If a particular student's attendance is low, she is summoned by the Faculty and given a verbal warning. In extreme cases, the parents of such students are summoned to the College.

During lectures, the Faculty members encourage students to raise questions, doubts and other relevant issues related to the topic. When the questions are raised, the Faculty members solve them immediately. Suggestions from students for further betterment are actively sought and implemented.

6 Criterion VI : Governance and Leadership

6.1 Institutional Vision and Leadership

6.1.1 State the vision and Mission statement of the institution and give details on

how the institution

a) Ensures that the vision and mission of the institution is in tune

with the objectives of the Higher Education policies of the Nation?

b) Translates its vision statement into its activities?

Vision: To empower the girl child through the means of education and strive for her overall development in order to place her at the centre of the nation's march towards excellence.

Mission: To offer a conducive learning environment to girl students wherein they can achieve all-round growth, and thus help in the creation of a better and harmonious society.

a) Over the last many decades the Central and the State Governments have been making utmost efforts to increase the literacy ratio of the girls in the country. The Govt. of Gujarat has subsidized girls' education heavily in order to give an impetus to the education of the girl child. However, even the Government realises and understands that its efforts alone cannot bring in the desired results. The public at large will have to join the cause of educating

the girl child. With this view, the Management of the Shri Akhil Anjana Kelavani Mandal decided to put up a school, and later on a College in the year 1994 to provide the girl students of the rural areas of central Gujarat with access to qualitative Higher Education, which would in turn enable them to grow, develop and realise their personal goals. It is being increasingly observed that for the nation to progress, the women of the country need to be empowered, to be liberated and to be provided with economic independence. To enable them to be empowered thus, they need to be given the best education which will instill values of societal contribution as well as enable them to get gainful employment. The efforts of the Management have been to fulfill the need for Higher Education for the girl students of the rural areas of central Gujarat. The creation of an Institute where she will feel both inspired and motivated to attain a degree of Higher Education and contribute to the nation's progress is the ultimate goal of the Trustees of the Shri Akhil Anjana Kelavani Mandal.

- b)** To provide a conducive atmosphere to the girl child to attain a degree at the Higher Education level, the Management realised that it will have to create an Institution which should be centrally located, and should also have the hostel facility within the premises to enable the girls to pursue their education unhindered. Hence, the Institute has its own hostel within the premises, and the Institute presently offers the Bachelor's degree in Arts and Home Science.

To help the girl students of the Institute to be in tune with the

fast developing world, the Management decided to set up the Digital English Language Laboratory which enables the students to learn the basic computer skills and the English language, which are two necessary skills in the modern world today.

The Management makes its utmost efforts to encourage more and more girl students to take a degree at the Higher Education level. For this the Management offers awards and prizes to all the achievers in various fields like academics, sports, cultural activities, activities related to NSS, NCC and even community services.

The recruitment of the Faculty is done with the utmost care to motivate the students and enable them to study their subjects from the best experts of the field. Even while inviting Visiting Lecturers, the Institute insists that she/he gives a lecture demonstration, wherein the thrust area is content and delivery.

For the last decade or so, the state Govt. has put a stop to all recruitment of Faculty and Administrative Staff. To fulfill the vacancies thus created, the Management, on its own, has been recruiting Visiting Faculty so that there is no gap in the syllabus completion. The vacancies in the Administrative Staff are also fulfilled in a similar way. The Management of the Institute spends approximately Rs. 3,44,208-00 per month towards payment to the Visiting Faculty and personnel in the Administrative Section.

6.1.2 Enumerate the Managements' commitment, leadership-role and involvement for effective and efficient transaction of the teaching learning processes.

Shri Akhil Anjana Kelavani Mandal began as a charitable trust in the year 1960. Its primary aim was to provide a platform for value based education, particularly to the girls of the rural area of central Gujarat and to the nearby regions. Over the years, the Trust established many well known educational institutions in the city, which have today become the benchmark of providing qualitative and value education to the girls. Initially, to begin with, the Trust established schools giving primary and secondary education. They then gradually extended their services to the Higher Education sector as well. The trust has 13 Educational Institutions under its umbrella. **(Annexure- 9)**

Shri Akhil Anjana Kelavani Mandal firmly believed that the empowerment of the girl child will strengthen the Indian society like never before. They have taken the lead in becoming the torch bearers for providing qualitative education to the girl child, particularly those of the backward community, and those in the rural areas of Central Gujarat, where Institutes of Higher Education are few and far between. At the very outset, the Trustees understood that education has to be imparted in such a way that it not only leads to gainful employment but also helps the girl students become self-reliant and sensitive to societal needs, and thus become leaders in the nation's march towards excellence. For attaining the said objective and goal, the Shri Akhil Anjana Kelavani Mandal, under the able guidance of **Shri Manibhai Chaudhari**, was of the opinion that the girl students will have to be provided education which should be a blend of the traditional and modern systems of education so as to enable the girl students to compete in the highly competitive

world of today.

The Trust thus decided to set up an Institute which would provide the basic degree of Arts and Home Science. The vision of **Shri J.M. Chaudhari** gave this idea of setting up an Institute of Higher Education, as in the world of the 1990s, only completion of school education was not enough. Such a decision was not welcomed by one and all, as the majority opined that there are already a few Institutes of Higher Education in the city of Gandhinagar, and hence, setting up another would not attract students. But **Shri J.M. Chaudhari** persisted with his efforts and tried to persuade everyone about establishing the Institute. The visionary **Shri J.M. Chaudhari** understood that the nation has already entered the Era of Globalisation and Liberalisation; and in such an Era, it is imperative to empower the girl child of the rural areas and the backward communities with a degree in Higher Education.

All the Trustees then saw the vision of **Shri J.M. Chaudhari** and then agreed to set up the Institute. **Shri P.K. Chaudhari**, one of the Trustees, donated the land in the heart of the city for putting up the Institute. The Institute is therefore aptly named after him. Since then, the Institute has grown from strength to strength. The Management, Principal and the Faculty members of the college have contributed in the best possible manner towards the development of the Institute.

The Management has been involved in all the day-to-day activities of the Institute. From taking a personal interest in the selection of the Faculty to the development of the Infrastructure, the Management has always strived to provide an ideal atmosphere to the girl students for attaining education. As and when the need arose, modern equipment like the Computer Lab, the

reprographic facility, LCDs, the Public Address System, sports gear, and such other necessities were purchased for the Institute. Attention is paid by the Management to the development of each and every aspect of the Institute; even to an issue like increasing the number of security personnel during admission time.

6.1.3 How does the management and the Head of the Institution ensure that responsibilities are defined and communicated to the staff of the institution?

The Management and the Head of the Institution meet twice in a week, in an informal manner. The Head of the Institution apprises the Management of the day-to-day working of the Institute and the achievements of Staff / Students. The Management suggests measures for improvement, better management of funds and personnel, and provides the motivational support for the development of Faculty and students.

In these meetings, the Management lists out the responsibilities and specific tasks of all the Faculty members and the Administrative Staff. The formation of the various committees, the tasks assigned to each committee and the working of each committee is decided upon by the joint efforts of the Management and the Head of the Institution. The Head of the Institution then calls a meeting of the Faculty members and the Administrative section in turns, and explains to them the specific tasks assigned to them and their roles in each committee. The Head of the Institution keeps on taking regular updates on the functioning of each committee. The co-ordinators of each committee meet the Head of the Institution when there is some task to be carried out. The role assignment is done in such a way, that the responsibility of each committee is known easily. For example, when any circular, notice or letter giving

information about the organization of some cultural festival is received at the Institute, it is immediately directed to the Co-ordinator of the Cultural Committee. Similarly, during the exams, members of the exam committee are approached for matters related to the printing of Question papers, answer sheets, result declaration etc.

6.1.4 How does the Management / Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management, to review the activities of the institution?

The Management of the Institution consists of visionaries and luminaries that are well-known and respectable citizens in the city of Gandhinagar and the surrounding areas. They move about in many circles and thus are able to get a constant feedback from various stakeholders. This feedback is analysed and conveyed to the rest of the Faculty members. Feedback regarding Faculty performance, infrastructure development, co-curricular activities, and such other matters is gathered. From the same sources, suggestions for further improvement are also gathered.

It may also be noted that the President of the ~~Trust~~ **Shri Manibhai Chaudhari**, personally remains present for the interview of every candidate for every vacancy created in the Institute. Of course, the Institute invites a panel of experts in the concerned field, and nominates a Government representative as well as the nominees of the Vice Chancellors and experts from the University, yet **Shri Manibhai Chaudhari** takes personal interest, in not only finding out how well-versed the candidate is in her / his subject, but also analyses her / his attitude towards this noble profession. Such a rigorous procedure carried out for the recruitment purpose is in itself a mark of high qualitative competence that

the Management expects its teachers to possess.

The Management in this way is directly involved with the proceedings of the Institute. Moreover, at various functions like the Annual Cultural Function of the Institute, the Independence Day Celebrations and the Republic Day Celebrations, the members of the Management are among the invited dignitaries. They observe at first hand the efforts put in by the Head of the Institution, the Faculty and the Administrative Staff. The University results of all the programmes are also intimated to the Management. They in turn give their opinions about the teaching methodology, the pattern adopted for delivery of lectures, the plan and outlay for the future activities, utilization of funds, recruitment of Faculty and Administrative Staff and the feedback they have received from the society at large.

The Management moreover, offers a large number of medals and other trophies to all the students who have achieved outstanding results in academics, sports, cultural activities, service to the society, NSS, NCC or have been exemplary in the organization of various activities of the Institute.

6.1.5 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

Since the inception of the Institute, the Management has believed that its Faculty members and the Administrative Personnel are its strengths as they are the delivering authorities. The progress of the Institute largely depends on the way the staff moulds and grooms the students and teaches them the nuances of real life. The noble vision with which the Institute was set up, and the mission of educating the girl students with a degree of Higher Education, on which it has

embarked, can be visualised only when the staff is made a part of the institutional processes. The Management therefore, takes into account the opinion of the staff at every level.

To fulfill its promises as enumerated in the Vision and Mission

statements, the Management insists that the Faculty members come up with innovative ideas which can be effectively used in the welfare of the students, and also ways to implement these ideas successfully. The system of the '**Academic Diary**' was the result of such insistence upon innovative methodology. Each Faculty member keeps their own Diary, where a note of the daily lectures is put down on a day-to-day basis. This system enables the Faculty members to be in the exact know-how of the level of syllabus completion. It gives a complete idea about the syllabus that has been tackled so far, and that which needs to be completed within a stipulated time period. As the academic year nears the end, the '**Academic Diary**' is a sure way of getting to know the point of syllabus completion. The Management and the Head of the Institution can verify and modify the teaching process at any juncture because of this system.

The Management provides all facilities to the staff, like the Internet on the premises, use of the in-house computers, modern teaching aids like the LCD Projector, the Computer lab, the counselling room, as well as a separate space for the practice of the cultural activities.

Major decisions like exam processes, organization of the cultural activities admission process financial decisions attending of the Seminar / Conferences, Industrial Tours, and most importantly renovation / construction are all carried out after full consultation with the staff, keeping in view the trends that are likely in the future. On the suggestions of the staff, steps are taken

by the Management to ensure that the Institute too follows the modern procedures.

If a staff member wishes to introduce a change in the existing pattern, or introduce a new system altogether, or implement, a different delivery method, the Management takes full care to assist and be a help for the same. For example, one of our Faculty members **Prof. Narendrabhai K Patel** felt that the Institute must begin the system of taking feedback from the students as they graduate from the Institute. The Management welcomed the idea and two senior faculty members were given the task of designing the feedback form. Since, then, the system of taking feedback from the students is in vogue.

Whenever the Head of the Institute or the Management wish to bring about a change, or introduce a new system / pattern for teaching or evaluation, then the staff members – Teaching and Administrative – are duly informed, and their views / opinions for the same are sought. There is seldom any imposition done; rather a friendly and conducive atmosphere is created, where in a healthy exchange of opinions takes place and the pros and cons of the situation are duly considered.

6.1.6 Describe the leadership role of the Head of the institution, in governance and management of the institution.

The Head of the Institution plays a very prominent role in the governance and management of the Institution. She provides the necessary impetus to drive the associated forces in the right direction. She is responsible for encouraging the Faculty and students to march towards the objectives as laid down at the beginning of the Institute. Her role is of paramount significance in realizing the Vision and Mission statements of the Institute. Her functions are:

1. She spearheads the planning, direction setting, guiding and monitoring processes related to academic and non-academic matters. The academic matters include distribution of workload, giving inputs related to the setting of the time-table, monitoring the internal and external examination procedure and evaluation system, giving appropriate instructions for the organisation of various cultural activities/events and keeping a record of all the financial transactions on behalf of the Institute. Non-academic activities include planning for general administration and financing the co-curricular activities of the Institute after due consultation with the Faculty members and the Management.
2. She is mainly responsible for the implementation of all the plans and goals set by the Institute.
3. As the Head of the Institute, she provides the thrust to all the sections – the Faculty, the Administrative Staff and the students. She inspires and encourages them to achieve new heights in academic and community causes.
4. She plays a major role in all the decisions related to budget and expenditure of the Institute.
5. She is responsible for the overall smooth functioning and management of the Institute.
6. She plays a crucial role in furthering the cause of the Trust, and in realising the Vision of the Management.
7. She plays a central role in corresponding and liaison with the Gujarat

Unive rsity and the Government of Gujarat.

8. She informs the Management about the various internal and external requirements and appraises them about any new de velopment whic h must be brought to their notice.

6.2 Organizational Arrangements

6.2.1 Give the organiz ational structure and details of the academic and administrative bodies of the institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance infrastructure, faculty recruitment, performanc e evaluation of teaching and administrative staff, research and extension activities, linkages and examinations held during the last two years.

There are in all 15 a cademic and administrative bodies of the Institution.

Collective ly, decisions are arrived at by these bodie s regarding various matters.

Some details regarding a few decisions by these bodies are represented here.

Finance and infrastructure

Date: 2nd August, 2009.

Members Present:

Ms. Neetaben N. Shah (Principal)

1. Dr. Urmila C. Chaudhari
2. Prof. Hemangi S. Vaghela
3. Prof. Sajjanben K. Chaudhari
4. Smt. Manishaben S. Chaudhari
5. Mr. Mihirbhai H. Vyas

Agenda:

To buy required furniture and steel cupboards for the Library.

Minutes:

1. The Principal Ms. Nitaben N. Shah suggested that the Management should allow the purchase of 5 new steel cupboards for the Library. This will facilitate the adjustment of new books and magazines that have been purchased at the beginning of the new academic year.
2. Shri Mihirbhai Vyas, opined that the seating facility for students should be increased in the Library. Hence, some more chairs should be placed in the centre.
3. Dr. Urmila Chaudhary presented the view that this being the rainy season, there is a problem of insects creeping in all the rooms of the Ground Floor. She requested the Management to get the concerned person from the Pest Control Office.
4. The Management has agreed to all the infrastructural changes suggested above.

The Management and the Faculty of the College had been thinking of renovating the existing library, and make it more student-friendly. For this the Principal sought a meeting with the Management. It was then decided to enrich the Library and the facilities along with increasing the space for reading and stacking more magazines and newspapers.

6.2.2 To what extent is the administration decentralized? How does the institution collaborate with different sections/departments and personnel of the institution to improve the quality of its educational provisions?

The system of functioning at our Institution is that rights and duties go hand in hand. As the flow chart of the organizational structure makes it clear, the administration is decentralized in the following way :

The Executive Committee: It is the policy making and decision making body of the Institution.

The President of the Shri Akhil Anjana Kelvani Mandal: The President is the final authority in decision making process and also in charge of policy formulation.

The Vice President: The Vice President acts as the final authority in the absence of the President. He acts as a Joint force to the President in matters of policy formulation and decision taking.

The Principal: The Principal is primarily responsible for implementing all the policies formed by the Executive Committee. She plays the most crucial role in planning, monitoring and guiding the activities of all the five bodies under her authority; namely Academics, Library, Computer Centre, Sports and Administration. She is also responsible for fund allocation, expenditure control, mobilization of resources and all other matters related to budgeting.

Head of Departments The Heads of the respective departments are in charge of the academic, co-curricular, and developmental activities of the Department. In consultation with their departmental colleagues, the

Heads are responsible for preparation and effective implementation of the session-plan, the break-up of the lectures and the satisfactory completion of the curriculum.

The department Heads regularly hold meetings with their colleagues to supervise and monitor the progress of the curriculum and keep the Principal apprised of the same. They also brainstorm during the meetings to evolve effective strategies to make the teaching more fruitful and satisfying.

Their examination duties include deciding upon the syllabus for the particular exam, distribution of marks, setting of the Question papers, preparing the solutions wherever applicable, distributing the evaluation of answer books among the departmental colleagues and submitting the result on time.

Lecturers : The lecturers of various departments are to follow the curriculum allotted to them for teaching purpose, engage lectures on the said topics, follow the academic plan chalked by the Head, use innovative methods to make teaching effective, solve students' queries, and even take tutorials where necessary.

They are also responsible for drawing the necessary question papers, evaluating the answer sheets, and give the feedback to the students on their performance.

They are also expected to participate in academic and intellectual development programmes and to make positive efforts to bring out the best in the students.

They also have to offer their duties in the various committees formed by the Principal. Thus, they are to help in the Administrative work of the Institution as well.

Director of Physical Education He trains the students of the college for the various indoor and outdoor games. He is in charge to conduct the various inter class competitions and to encourage students to participate in inter-college and inter university programmes.

Librarian: He is responsible for overall maintenance of the Library. His duties include displaying books, magazines, journals and periodicals on the shelves of the Library, over and above the daily newspapers. He is moreover in charge of issuing and returning of books, keeping a file of the newspaper clippings, gathering – resources etc. He also assesses the needs of the students on the basis of their queries and reports the same to the Library Advisory Committee.

Senior and Junior Clerks: They are responsible for student related work like maintaining computerized attendance records, applying for B.C., E.B.C. and other scholarship, preparing bonafide certificate, Transfer Certificate, N.O.C. etc., stamping various concession certificates and verification of various student related documents.

Peons: The Peons of the college are delegated to maintain cleanliness and hygiene at the building and in the campus. They are also to report any wear and tear in the infrastructure and attend to the needs of the Administrative and the Teaching staff.

6.2.3 Does the institution have effective internal coordination and monitoring mechanisms? If yes, specify.

The Institute does have mechanisms in place for ensuring internal coordination and monitoring the various processes and activities. The Institute has set up a number of committees for the said purpose. These are made up of Faculty members as well as the Administrative personnel. The committees have their specific roles which are defined to them at the time of formation. The major committees are as follows:

- Admission committee
- Examination committee
- Infrastructure committee
- Discipline committee
- Placement cell
- Library advisory committee
- Institute Magazine committee
- Students' Grievance Redressal Cell
- Vocational Guidance Committee
- Student Counselling Cell
- C.W.D.C
- Cultural committee
- Hostel committee
- Time-table committee

6.2.4 Does the institution have a Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

We do have a Grievance Redressal Cell for the students; but there is no such structural provision for the employees. The amicable atmosphere of the College has so far not necessitated the formation of such a Cell. However, if the need for it is felt in the future, due consideration will be given to the formation of such a Cell.

6.2.5 How many times does the management meet the staff in an academic year?

What are the major issues discussed during the last meeting?

The Management formally meets the staff once every month. But if a specific need arises, a meeting is arranged even at a short notice. The following issues were discussed in the last meeting. :

The Faculty and Management discussed the purchase of new books related to preparation for competitive exams. It was decided that the Faculty members should conduct a special reading camp in the Library where the students should be given specific guidance about how to prepare for competitive exams.

It was collectively decided that more number of students should be enrolled in the Digital English Language Laboratory for improving basic English language skills. The English Department was particularly selected for completing this task. It was further opined that the said department must provide some guidance and necessary training to those students who wish to appear for the SCOPE exam. (Society for Creation of Opportunity for Proficiency in English)

The formation of the Alumni Association of the former students of the college was talked about.

Those Faculty members who do not have M.Phil or Ph.D. Degrees were urged to complete these degrees at the earliest, and the Management showed all readiness to help them in every way.

6.2.6 Is there a cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

The CWDC constituted under the orders of the Honourable Supreme Court, caters to not only the needs of the girl students, but also to the complaints/troubles of the women staff.

So far, there has been no instance of any such harassment at our College.

6.3 Strategy Development and Deployment

6.3.1 Describe the procedure of developing the perspective institutional plan.

How are the Teachers, Students and Administrators involved in the planning process?

Our Institute does have a perspective Institutional plan for development.

Ours is an Institute that primarily offers a Bachelors' degree in Arts and Home Science. However, over the years, our experience has taught us that there are many areas in which we find that our students lag behind in comparison to other professional degree courses. As compared to students studying for a Bachelors' degree in Commerce, Management or the Technical courses, students taking education in Arts do not develop certain skills which can actually help them to attain gainful employment. For example, the syllabus prescribed for the Bachelors' Programme in Humanities, does not have a compulsory paper on Communicative Skills or Computer Methods. Personality development in the

modern era should become a part of the curriculum; in the absence of which, the onus rests completely with the Institute to provide the required skills. However, without curriculum support provided by the University syllabi, and the necessary inputs from the Department of Higher Education, it becomes difficult for the Institute to include the same on its own. Thus, we feel, as an Institute, that our students need to be groomed in these skills as well.

The Institute would therefore, wish to apply for a few professional courses as well, which can be blended with the existing syllabi. In absence of inclusion of such professional courses in the syllabi, the Institute plans to introduce them as an add-on paper or as an optional elective. For this, the Institution aims to move in the direction of infrastructural development, building extension and establishment of linkages with the best foreign Institutes.

As a first step towards introducing such courses, the Faculty members and the Administrative staff have already undergone the basic training of Computer skills and usage of the Internet. For this the Faculty members and the Administrative Staff are asked to freely articulate their requirements; these are then given due consideration when planning for any infrastructural development activity. The Teaching and the Administrative Staff are asked to give their inputs for and views on all the proposed plans. The Management is also planning to take the opinion of the Alumni Association for such feedback and suggestions.

6.3.2 How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

During the meetings of the Faculty and the Management, the Management outlines the objectives of all new developmental activities. Each individual employee's role is specified to him / her, and the Head of the Institute

monitors the task performed by each employee. One of the ways in which this is done is by monitoring the role and task of all employees – Teaching and Administrative – in their respective committees.

Another way by which the Management and the Head of the Institution ensure that the employees are contributing to the institutional development is by asking each committee to submit a written report of their meetings and activities carried out, at least twice in a given academic year. This ensures the involvement of the Faculty as well as the Administrative Staff. These meetings iron out all the problems or obstacles that have been coming in the way of smooth functioning of the Institute.

6.3.3 List the different committees constituted for the management of different institutional activities? Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure faculty, research extension and linkages, and examinations held during the last two years.

The Institute has as many as 15 committees (Annexure – 8) formed for the management of different institutional activities.

(1) Time-table committee : Academic year 2009-10.

15th April, 2009. Members present:

Ms. Nitaben N. Shah (Principal)

Prof. Geetaben R. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaban M. Chhanariyara

Dr. Minaben S. Vyas

Prof. Sonalben V. Modi

Mr. Mehulbhai D. Shastri

Agenda: To finalise the time-table for the next academic year.

The Heads of all Departments were instructed to submit the distribution of subjects and the number of lectures to be engaged by all the Faculty Members of their departments, which was done today.

It is hereby decided that Prof. Pratimaben M Chhaniyara will prepare the time table for the Home Science department.

It is also decided that Prof. Geetaben R. Chaudhari, Dr. Leenaben V Swadia and Dr. Meenaben Vyas will prepare the time-table for the rest of the departments.

The Committee shall submit the time-table for the academic year 2008-2009 to the Principal on 16th June, 2008.

16th June, 2009. Members present :

Ms. Nitaben N. Shah (Principal)

- Prof. Geetaben R. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M. Chhaniyara

Dr. Minaben S. Vyas

Prof. Sonalben V. Modi

Mr. Mehulbhai D. Shastri

Few clashes were observed in the Lab sessions of the Home Science Department these will immediately be rectified.

The time-table was submitted to the Principal Ms. Nitaben Shah

The time table was approved by her, and now will be displayed on the General Notice Board for the students and on the staff notice board for

the Faculty members.

Next meeting would be conducted in the month of January, 2009, for the need based time-table, keeping in mind the approaching internal exams and the final University exams.

Time-table committee : Academic Year 2009-2010

11th April, 2010 – Members present :

Ms. Nitaben N. Shah (Principal)

Prof.Geetaben R. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M.Chhaniyara

Dr. Minaben S. Vyas

Prof. Sonalben V. Modi

Mr. Mehulbhai D. Shastri

Agenda: To finalise the time-table for the academic year 2009-10.

As per Principal Madam's suggestion for preparation of the time-table for the year 2009-2010, there are to ~~be~~ **(four)** lectures of every day, each of 55 minutes duration. This means totally there will be **24** lectures every week.

The Heads of all the Departments have submitted the distribution of subjects to be engaged by lecturers of that particular department to the committee.

Committee shall submit the final time-table of the academic year 2009-2010 to the Principal on the 13th June, 2009.

Next meeting will be held on the 13th June, 2009.

13th June, 2010 – Members present :

Ms. Nitaben Shah (Principal)

Prof.Geetaben R. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M.Chhaniyara

Dr. Minaben S. Vyas

Prof. Sonalben V. Modi

Mr. Mehulbhai D. Shastri

The time-table was submitted and the opinion of the Principal was sought.

Principal Madam informed the time-table committee that Lecturers of the English Department have requested for including the 5th lecture in the time table as they need an extra lecture for the inclusion of a few new topics in the syllabus. The necessary changes were incorporated immediately.

It was decided to hold the next meeting in the month of January, 2010, for setting the time-table according to the demand and level of completion of the syllabus in the various divisions in the college. Such changes need to be incorporated keeping in mind the approaching internal exams of the college and final university exams.

(2) Examination Committee :

8th July, 2009 – Members present :

Ms. Nitaben N.Shah (Principal)

Dr. Urmilaben C. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M. Chhaniyara

Dr. Minaben S. Vyas

Prof. Narendra K. Patel

Mr. Mehulbhai D. Shastri

Agenda :

1. To decide the date of submitting the Question papers for the 1st Terminal exams.
2. To decide upon the proportion of syllabus to be covered in the 1st Terminal Exam.

Minutes :

Only one exam shall be conducted daily.

The date on which the examination would commence was decided upon as 11th October, 2009.

The last date for the submission of Question papers was fixed as 27 September, 2009.

26th October, 2009 – Members present :

Ms. Nitaben N.Shah (Principal)

Dr. Urmilaben C. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M. Chhaniyara

Dr. Minaben S. Vyas

Prof. Narendra K. Patel

Mr. Mehulbhai D. Shastri

Agenda: To discuss all matters pertaining to the conduction of exams like the number of Question papers to be printed, seating arrangement for the students etc .

Minutes :

Shri Mehulbhai D. Shastri, of the Administrative Staff, informed the assembled members about the number of copies of Question papers that were printed in each subject.

The Principal, Ms. Nitaben N. Shah, noted that in each subject 10 more copies be printed as a copy of these Question papers was to be sent to other colleges of the city as was mutually decided upon by Principals of the various colleges.

Shri Mehulbhai D. Shastri also apprised the members of the committee about the seating arrangement and the seating plan as chalked by him with the help of Prof. Narendra K Patel and Dr. Urmilaben C. Chaudhari.

Dr. Leena V.Swadia informed the committee members that adequate number of supervisors for supervising the examinations had been duly contacted and their chart was also duly prepared.

The result will be declared on the 12th November, 2009.

The Preliminary examination for the Third Year B.A. would commence
in the First week of February, 2009.

The Preliminary examination for the First Year B.A. & Second Year
B.A. shall begin in the second week of February, 2009.

It was decided to submit the Question papers on the 15th January, 2009.

25th July, 2010. Members present:

Ms. Nitaben N. Shah (Principal)

Dr. Urmilaben C. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M. Chhaniyara

Dr. Minaben S. Vyas

Prof. Narendra K. Patel

Mr. Mehulbhai D. Shastri

Agenda: To decide the dates of first terminal examination and date of paper
submission of first terminal examination.

Minutes:

The co-ordinator of the exam committee, Dr. Leena V. Swadia, observed
that the Navratri Festival was scheduled unusually early in this year,
hence the 1st Term examination should be conducted in a manner that it
does not come in the way of the Festival celebration and the students are
able to take their exams too.

It is decided that the exam be conducted from 10th October, 2009 to 14th
October, 2010.

It is also decided that there would be two papers on each day.

The final date for submission of the Question papers is fixed for the 30th September, 2010.

It is decided to declare the result on the 5th November, 2010.

24th November, 2010. Members present:

Ms. Nitaben N. Shah (Principal)

Dr. Urmilaben C. Chaudhari

Dr. Leena V. Swadia

Prof. Pratimaben M. Chhaniyara

Dr. Minaben S. Vyas

Prof. Narendra K. Patel

Mr. Mehulbhai D. Shastri

Agenda: To fix the exam schedule for the Preliminary exam and to decide upon the other details pertaining to the conduction of the exams.

Minutes:

The Preliminary exam will be conducted in the first and second week of February, 2010.

The practical exam of the Home Science Faculty will be held soon after the theory papers will get over.

The exact date of the exam has not been finalised because the Annual Function of the College is also being planned around the last week of January, 2010, by the Cultural Committee.

On the basis of the Exam dates, it has been decided to inform the Time-Table committee to fix the time-table as per the requirement for completion of the syllabus in various subjects.

The Question papers for the same are to be submitted by the 15th January, 2010.

(3) Library Advisory committee

26th June, 2009. Members present:

Dr. Leena V. Swadiya

Prof. Geetaben R. Chaudhari

Prakashbhai Chaudhari

Dr. Meenaben S. Vyas

Prof. Taraben R. Desai

Agenda: 1) To increase the number of students visiting the Library every day.

2) To make improvements in the seating arrangement within the Library.

Minutes:

It was unanimously decided that all Faculty members will make it mandatory for students from their class to visit the Library at every alternate day. For this, each Faculty member will give an assigned task to them to look up some reference books related to the current topic that is being tackled in the class.

Dr. Leena V. Swadia and Prof. Geetaben R. Chaudhari opined that visual aids facilitate the understanding of a specific topic

very well. Hence, the Institute should now begin to purchase CDs related to the subjects being taught in the classes.

For the said purpose, the Principal Ms. Neetaben N. Shah instructed all Faculty members to prepare a list of CDs related to their topics and submit to Prakashbhai, the Librarian.

15th December, 2009. Members present:

Dr. Leena V. Swadiya

Prof. Geetaben R. Chaudhari

Prakashbhai Chaudhari

Dr. Meenaben S. Vyas

Prof. Taraben R. Desai

Agenda: 1) To purchase some more reference books related to various subjects.

2) To have a few more display shelves in the Library.

Minutes:

The committee took a unanimous decision to purchase new books

It was observed by the committee members that while a majority

of the newspapers and magazines get displayed on the shelves,

but there are a few which still do not get displayed due to lack of

adequate number of shelves in the Library. Consequently, some

of the newspapers and magazines are left on the table of the

Library; this sometimes results in pages getting torn.

Hence, the combined decision of the committee was to put in a

written request to the Management to purchase 05 new shelves

for the Library.

The committee observed that two of the shelves may be occupied for displaying newspapers and magazines, while the rest may be used to display the new additions to the Library.

25th June, 2010. Members present:

Dr. Leena V. Swadiya

Prof. Geetaben R. Chaudhari

Prakashbhai Chaudhari

Dr. Meenaben S. Vyas

Absentee Member: Prof. Taraben R. Desai

Agenda: To encourage students to surf the net and visit websites related to their subject.

To buy books related to preparation for competitive exams.

Minutes:

The Computer in the Library has been facilitated with the internet connection. With the changing times, it was observed by the committee, that the students of each department should be taken to the Library and they should be trained to use the internet and surf the net for websites related to their subject/topic.

The committee unanimously decided to take the help of Prof. Narendra

K. Patel and Dr. Rakesh R. Patel of the English and Sanskrit Departments respectively.

For this it was further decided that students should be taken to the Library in batches of 10 so as to facilitate the training of the use of internet.

Next the committee observed that all Faculty members must encourage the students of their departments to prepare for competitive exams. For the said purpose, it was decided that the committee should recommend to the Management to purchase books that give inputs about the preparation for these exams.

The committee then decided to inform the Principal that she must circulate a notice to all the Faculty members who would in turn give a list of such books, which should then be purchased by the Library.

The committee in particular recommended that reference books for preparation of IELTS, TOFEL etc. should be immediately purchased.

26th July, 2010. Members present:

Dr. Leena V. Swadiya

Prakashbhai Chaudhari

Dr. Meenaben S. Vyas

Prof. Taraben R. Desai

Absentee member: Prof. Geetaben R. Chaudhari

Agenda:

- 1) **To enable the students to have reprographic facility in the Library.**

Minutes:

The committee members observed that many students wish to get the notes and other material photocopied while they are reading in the Library.

The Library does not have any reprographic facility.

The committee thus decided to recommend to the Management to install such a facility in the Library.

6.3.4 Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

So far, we do not have a formal Management Information System in place.

6.3.5 Does the institution use the various data and information obtained from the feedback, in decision making and performance improvement? If yes, give details.

Since we do not have a formal MIS in place, no data is obtained through the feedback mechanism.

6.3.6 What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments, creating / providing conducive environment, etc.)

The Institution encourages all its Faculty members to participate in Seminars, Conferences and Workshops.

For the last decade, the State Govt. of Gujarat has put on hold all the recruitments of Teaching as well as Administrative Staff. But this has not stopped the Institute from providing quality Teaching and Administration to the students. On its own expenditure, the Institute appoints lecturers and Administrative Staff for the smooth functioning of the College

Moreover, the Institute encourages all its members to flourish in their respective areas. It encourages its members to pursue research oriented programmes and courses. One of the Faculty members, Prof. Narendra K. Patel, was thus inspired and is currently pursuing a minor research project of the UGC on Jane Austen's novels and film adaptations.

6.4 Human Resource Management

6.4.1 What are the mechanisms for performance assessment (teaching, research, service) of faculty and staff? (Self-appraisal method, comprehensive evaluation by students and peers). Does the institution use the evaluations to improve teaching / research of the faculty and service of the faculty by other staff? If yes, how?

Our Institute has already implemented the self-appraisal method of the Faculty by the students. This system has been in place since the last three years. The detailed analysis of the same has been offered as **Appendix-2** The results of the Statistical Analysis on the feedback are discussed by the Management and the Principal and then conveyed to the Faculty members. Those members who are found lacking in a particular aspect are made aware of their inadequacy, and methods are then suggested to him/her for betterment and improvement. The Principal and the Management have been encouraging the use of computers and internet for classroom teaching; so Faculty members are encouraged to make Power Point Presentations, make use of LCD, and even use the DELL Lab for some new kind of presentations.

6.4.2 What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)

The Faculty and Staff are motivated in every possible way for furthering their career development and goals. They are encouraged to use the Internet within the college premises in order to facilitate their teaching assignments. The Faculty members and the Administrative members are also encouraged to attend Seminars / Conference s/ workshops and for this the Institute is always ready to

grant them the necessary Duty Leave.

The College also encourages all members to place their requirements related to subject and otherwise. For example, if some members wish to subscribe a particular magazine, journal, newspaper, or wishes to purchase some reference books, then the College uses its resources to procure them, or to subscribe the demanded journal / magazine.

6.4.3 What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

The Institute has over the last 16 years created such a conducive and comfortable environment for the Faculty members as well as for the Administrative staff that all the personnel working here have rarely shown any inclination to take up employment anywhere else. The State Government has put on hold all recruitments of the Teaching and the Administrative Staff since more than a decade now. However, to facilitate the teaching and the administration work, the Institute makes utmost efforts to recruit the best possible Faculty. In consultation with the HOD of a particular department, the Principal duly advertises the vacancy, and invites candidates in the capacity of a Visiting Faculty. The short listed candidates are then asked to give a demonstration lecture. His / Her performance is observed by the HOD of that department, and only if it is of a desirable level the Visiting Faculty is recruited.

Apart from this, to retain the talented Visiting Faculty, the Institute offers them remuneration which is more than generally offered to the Visiting Staff in other Institutes.

When the State Government will begin the recruitment process, the Institute plan to give these Visiting Faculty members the first preference for a full time post.

6.4.4 What are the criteria for employing part time / adhoc faculty? How are the recruitment conditions of part time / adhoc faculty different from that of the regular faculty? (e.g. salary structure, workload, specializations)

The criteria for employing part time / ad hoc faculty are the same as applied for recruitment of the Visiting Lecturers appointed by the Institute.

A need may arise for employing part time / adhoc Faculty when a particular Faculty member of the Institute has proceeded on leave for a specific period. This leave could be maternity leave in case of the Lady Faculty. When some Faculty member is on the average of completion of her / his doctoral thesis or the M.Phil degree, then the Institute makes efforts to reduce the teaching hours of the said Faculty member for a short duration so that she/he can concentrate totally. This too becomes a cause for employing part time or ad hoc faculty. The recruitment procedure of such a Faculty is the same as that of the Visiting Faculty. The college advertises in the local daily; then, a date is fixed for interviewing the candidates who have applied. The short listed candidates are then asked to conduct a lecture demonstration during which a senior Faculty member (Usually the HOD) remains present.

The recruitment conditions are thus the same as that of the regular faculty. The salary structure is usually on a monthly basis, where in the Institute offers an attractive package to the recruited Faculty depending upon the number of lectures she / he would be engaging in a given week.

It may be noted that the Management takes upon itself to offer payment to the concerned faculty.

The workload, i.e. the number of lectures to be engaged, the classes to be taught, and the division of the classes are all specified by the HOD of the concerned department. The HOD also allots the topics that are to be taught by the recruited part time /ad hoc faculty.

6.4.5 What are the policies, resources and practices of the institution that support and ensure the professional development of the faculty? (e.g. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops etc and supporting membership and active involvement in local, state, national and international professional associations)

The Institute has been interested in the professional development of the Faculty. The expenditure incurred for their participation in seminars, workshops and conferences:

6.4.6 How do you assess the needs of the faculty development? Has the institution conducted any staff development programmes for skill up-gradation and training of the staff? If yes, give details.

The staff at our Institute readily apprise us of any requirements that they need. But the Institute can assess their needs by learning about their commitments. When one of our Faculty members is engaged in some research activity like the completion of M.Phil or Ph.D. degree, the Institute makes all efforts to facilitate him / her by offering the use of Computers, the internet, the Institute Library as well as in the procurements of books / magazines / journals etc. Such Faculty members are generally kept free from duties of evaluation of

the answer books at the internal exams.

6.4.7 What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.)

The Faculty is provided with an airy, well-ventilated Staff room. The Staff room is broomed and mopped at least twice in a given day. The Washrooms for the Faculty too are cleaned with disinfectants and other detergents to have maximum cleanliness. In the extension plans of the Library, there is a plan to have a separate designated area for the Faculty members to sit and read. Currently, the Faculty members have access to the Computer Lab, which is well-maintained at all times. In case there is a requirement by a Faculty member to have a separate room for some study purpose, then the same is granted to them with permission from the Principal.

6.5 Financial Management and Resource Mobilization.

6.5.1 Does the institution get financial support from the Government? If yes, mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years?

The total amount for the salaries and allowances of the employees of the institute is paid by the State Government in the first week of the month.

Amount of Salaries and Allowances	1-4-2008 to 31-3-2009	1-4-2009 to 31-3-2010	1-4-2010 to 31-3-2011
	39,89,230-00	32,88,85-00	88,23,715-00

Maintenance grant is given to the institution on the basis of the number of students in the institute and the amount of Rs.60/- per student or 75 % of the actual expenditure incurred by the institute whichever is less.

Maintenance Grant Amount in Rs.

2008-2009 60,000-00

2009-2010 Not received

2010-11 Not received

6.5.2 What is the quantum of resources mobilized through donations? Give information for the last two years.

The Institute does not accept any donations from any private donor. The Trust that has set up the Institute is able to meet all the expenses incurred. Hence it is a policy decision not to accept donations. The community offers donations to the Institute and to the sister Institutes, which is by far adequate.

6.5.3 Is there adequate budget to cover the day-to-day expenses? If no, how is the deficit met?

The Management covers the day-to-day expenses of the Institute. There has not been any instance of deficit in such expenses.

6.5.4 What are the budgetary resources to fulfill the institution's mission and offer quality programmes? (Budget allocations over the past two years (provide income expenditure statements))

The Balance Sheet and Income and Expenditure statements are enclosed as **Annexure-2**

6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for last two years.

Yes, the accounts are audited regularly. The Institute gets the internal and external audits done. **Annexure-2**

6.5.6 Has the institution computerized its finance management systems? If yes, give details.

For the day to day financial transactions, the systems of the Institute have been computerized. But there is no formal finance management system installed so far. The Tally software has been installed for updating day-to-day accounting procedures.

6.6 Best Practices in Governance and Leadership

6.1.1 What are the significant best practices in Governance and Leadership carried out by the institution?

This Institute was established in the year 1994 by a Trust that firmly believed that the education of the girl child, especially in the rural areas of the country is vital to the nation's progress. Many were of the opinion that establishing an Institute in the city of Gandhinagar will not serve the purpose. But the people associated with Shri Akhil Anjana Kelavani Mandal understood that with Globalisation and Liberalisation, the girl students of the rural areas had to step out from the schools to obtain a degree in Higher Education. Moreover, Gandhinagar was the ideal city to establish the said Institution as it is centrally located and being the capital offered the ideal location in terms of exposure and opportunities after the Graduation degree. Quality education in a centrally located city would offer better and more opportunities for gainful employment. Being close to the mega city of Ahmedabad, the Trustees also believed that the y

would be able to put a system in place which would attract good teachers and administrative personnel. The result has been as was visualised by the Trustees at the very outset.

7 Criterion VII : Innovative Practices

7.1 Internal Quality Assurance System

7.1.1 What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?

The Institute has developed many mechanisms of its own for quality assurance. The Institute helps the students to take active participation in all kinds of co-curricular activities. The College has set up 15 committees to encourage and monitor the developmental process of the College. These committees function at all levels to provide qualitative development to all the three factions of the College – Faculty, Administration and Students.

The Management takes care to ensure that all the Faculty members get an opportunity to attend Conference/Seminar or Workshop pertaining to their subjects and areas of interest. The feedback received by the Principal and the Management regarding methods of lecture delivery are immediately conveyed to the concerned Faculty. The HOD of the specific department counsels the member and suggests ways for betterment in the delivery method.

The Counselling Cell members are constantly striving to motivate students for qualitative development.

There are a few concrete measures that we take to determine the quality of the academic and administrative systems.

Regular attendance is taken in every lecture in all the two Programmes. If it is found that a particular student remains constantly absent without informing the College authorities,

then immediate action is taken and her parents are also informed of the same. The College demands an explanation from the said student and also from her parents/guardians.

As per the University guidelines every lecturer is assigned 18 hours of direct classroom teaching in a given week. And according to this workload the timetable for the entire college is planned which ensures minimum three or maximum four lectures, each of 55 minutes' duration, in each division of the concerned year.

The Administrative Staff neatly maintains all the staff records and the service books of the permanent staff. The office is up-to-date in terms of paper work and record maintenance.

There is a separate Admissions Committee that looks after the entire admission procedure. This Committee offers admissions strictly as per the instructions of the University which are issued every year.

Strict discipline and order is maintained in the College, and no outsiders are permitted in the premises without prior permission of the Principal, Faculty or some member of the Administrative Staff.

7.1.2 What are the functions carried out by the above mechanisms in the quality enhancement of the institution?

The committees formed by the Institute, and the Faculty members take personal care to ensure that quality education is imparted to the students. Some of the ways in which these committees function are described below, which will help give a about how the mechanisms work to enhance the quality of the Institution:

1. Admission Committee

- 1) Counselling students at admission time.
- 2) Scrutiny of forms filled in as well as checking the documents
- 3) Bringing out the merit-lists
- 4) Finding out Hostel needs and providing admission there.
- 5) Classification of Admission forms in Open/SC/ST/Baxi/Disabled Categories.

2. Discipline Committee

- 1) Maintaining over-all discipline of the College
- 2) Decide on punishments of any student is found breaking any rules/regulations.
- 3) Calling up those parents of students who have very low attendance.

3. Examination Committee

- 1) Finalise dates for 1st term and Prelims exams.
- 2) Set a date for submission of Question papers by the Faculty.
- 3) Getting the adequate number of Question-Papers printed.

- 4) Procuring adequate number of Answer sheets.
- 5) Finalizing seating arrangement of students in both the Programmes.
- 6) Make a Supervisory Chart.
- 7) Appoint a clerk to whom all HODs will submit the Question Papers.
- 8) Maintaining record of Supervisory Report to keep a tab on Present/Absent students.
- 9) Keep record of Mark-sheets
- 10) Display of Mark-sheets on the Notice-board.

4. Library Committee

- 1) Suggest books/periodicals/journals to be subscribed from time to time.
- 2) Take written suggestions from the Faculty members for purchase of new Reference books for their subjects.
- 3) Pass on these suggestions to the Principal.
- 4) Make a note of those reference books that are issued again and again and advise the Principal to purchase more number of copies of that book.
- 5) Choose and decide which periodical/journal/magazine should be displayed at which rack.
- 6) Gather "suvichar" and give them to the Librarian who will write them on the Notice board of the Library.
- 7) Keep a tab on the infrastructure of the Library.
- 8) Conduct meetings with the Book-sellers and obtain catalogues from

them about the latest publications.

- 9) Keep a tab on the Book Fairs that are being held in the State and advise the Management on purchase on relevant titles.

5. Cultural Committee

- 1) Make a list of all those students who are interested in various cultural activities and file them according to the events.
- 2) Whenever some invitation for any competition, cultural or intellectual is received at the college, it is to be directed to the cultural committee.
- 3) They will put up the required notice at the various places and inform the students.
- 4) They will then make a file of every event, where in they will put the name of the organizer, name of the event, and the names, roll nos. and class/division of the students who participated in that event.
- 5) If there are more than the required numbers of entries, then the committee will conduct an audition or screening.
- 6) The committee will be responsible for sending all entries to the Youth Festival.
- 7) Form completion, document verification, photograph of students and such things to be collected by the committee.
- 8) If a student/s win prizes, their names to be put up at the notice-board.
- 9) Keep a tab on musicians who can accompany singers, dancers for music and dance competitions.

10) Accompany the students during the ir performance.

6. Time-table Committee

- 1) Take a list of all teaching plans from all departments.
- 2) Set the time-table, specifying subject and classroom and teacher.
- 3) Present the time-table to the Principal.
- 4) Put up the time-table at the Notice-board, in staff-room, and Administrative Block.
- 5) See to it that there are no clashes.
- 6) With Home Science dept. fix time table of the Lab too.

7. Women's' Cell (CWDC)

- 1) Organise at least 3-4 lectures in a year of experts related to women's issues; like doctors, lawyers, police officers etc.
- 2) Collaborate with the Counselling Cell and find out any complaints regarding troubles with students.
- 3) File a report of every complaint received, and of the lectures delivered by experts.
- 4) Put up posters in the entire campus giving women centered information like health, hygiene, law, marriage etc.
- 5) Get students to make such charts.
- 6) It receives funds from Univ./Govt. which are spent to invite experts.

8. Grievances Redressal Cell

- 1) All complaints regarding time-table, exam schedule, evaluation of answer-sheets etc. to be taken by this committee.
- 2) Equipment of sports or cultural activities not being received also to be entertained by this committee.
- 3) If a parent comes complaining about anything, this Cell has to listen to the complaint first.

- 4) If marks are increased, this cell informs the concerned student as well as the office and Principal.
- 5) This cell also entertains complaints about late form filling, library books not returned, documents not submitted to the Office in time or any complaint regarding the Admin. Wing.

9. Infrastructure Committee

- 1) Keep a tab on the building, compound, parking area, classrooms, fans, tube lights, Xerox machine, computers, drinking water problems, electricity problems, paint, windows, doors, blackboards, chalks, tables, chairs, podiums, LCD machines and such other things.
- 2) Any complaint regarding any infrastructure problem has to come to them.
- 3) They have to maintain annual maintenance contract with the various private vendors/agencies for all repairs.

- 4) Annual maintenance with Computer hardware engineer.
 - 5) Need to look into cleanliness aspect and provide necessary equipment to the cleaning staff.
10. Counselling and Placement Cell
- 1) Counsel students for higher degrees after Graduation.
 - 2) Arrange career counselling through various experts from the private sector & the corporate sector.
 - 3) Get into liaison with companies/NGOs/banks etc. for placement activities.
 - 4) Correspond with the companies/NGOs etc. for placement activity.
 - 5) Inform the students about the placement being offered by Companies.
 - 6) Arrange for campus interview within the college campus.
 - 7) Keep a file and list of all students who have got placement like this with the help of Placement Cell.
 - 8) Arrange to send the Prospectus of the College to as many companies and organisations as possible.
 - 9) Update the Placement Cell activities on the College website.
 - 10) Take a feedback from all Departments of all 2 Programmes for what kind of placement is required, and hence what kind of companies are to be invited.

11) Take written suggestions from Faculty members regarding Placement activity.

7.1.3 What role is played by students in assuring quality of education imparted by the institution?

Students do not have a direct bearing in the teaching process, but through their active feedback the Institute gets to know firsthand the effects of the teaching methods adopted by the Faculty members.

For example, the students' feedback has given us an important input, that the audio-visual methods adopted by some of the Faculty members enhance the learning process by at least two fold. Power point presentations or classroom, projects like poster making and showing films/documentaries on relevant subjects have all increased the interest level of the students. The department HODs and the Principal observe such screenings carefully and register the response of the students. Thus, indirectly the students play an important role in assuring the quality of the education imparted at the Institute.

Moreover, the Institute believes that the newly formed Alumni Association will also help in ensuring quality of the education imparted at the College.

7.1.4 What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

Every morning the college corridors reverberate with the sound of the

Morning Prayer. This prayer is put on the Public Address System of the college.

Students sing the prayer in chorus.

The Institute encourages its Faculty members to become involved in community services.

The Institute encourages all departments in their perseverance towards perfection. This fact is amply illustrated by the English department for example. The members of the English department make multi-media presentations on related subjects to the students. They motivate the students to converse in the English language and indulge in small talks like introducing themselves in the English language, debating on small issues in the English language and by asking questions in the classroom in the English language. Such a practice is begun with simple word games, and then goes on to class-room presentations, group discussions and even soft skills.

All the departments conduct surprise tests, and also regularly give assignments to the students in order to find out their comprehension of a particular subject. The faculty members also solve the last years' final and internal examination question papers.

7.1.5 In which way has the institution added value to the quality enhancement of students?

The efforts put in by the Institute through its Faculty, Management and the Principal has helped in value enhancement of the students. The Institute gives a wide platform to the students to participate in all kind of co-curricular activities, which brings qualitative value addition not only to their academic career, but also to their social life. Let us take a look at some measures:

Each and every member of the college, whether of the Teaching Faculty or of the Administrative wing, is involved in the academic process.

The College provides a platform to the students to grow by using their own creativity.

The College provides a rich foundation to all its students to perform in the fields of sports and culture. The students are encouraged and supported in this endeavour by both Management, teaching and the administrative staff of the College.

During practice sessions the college takes complete care of the students and provides them with necessary refreshments, as well transport facilities to and from the venue. Since ours is a Girls' College, we always take care that during such competitions, none of the girl students are left unattended, and are accompanied by a Faculty member or a member of the Administrative staff.

All the participating students and the winners are duly felicitated by the College.

Whenever the students express a desire to get involved in any community based services, the College provides full moral and at times even material/monetary support to the students.

The Faculty members try to create such a positive atmosphere that the students themselves feel motivated to participate not only in the academic process but also in the co-curricular fields of sports and cultural activities.

7.2 Inclusive practices

7.2.1 What practices have been taken up by the institution to provide access to students from the following sections of the society:

a) Socially backward

As per the norms of the Government and the University, the students from the socially backward communities are offered admission to the College through a special quota. For attracting girl students from such communities we advertise and give a press release in the local dailies immediately after the results of Class 12. This creates awareness about the admission process and hence the girls are easily informed.

The counselling committee during admission provides any other assistance that may be required, like hostel facility, fee for the terms, probable exam months, facility for the bus pass, and such other things.

b) Economically weaker and

There is a provision of special quota for the economically weaker sections of society as well as per the state govt. and the University norms. The Trust i.e. Shri Akhil Anjana Kelavani Mandal, which manages our Institute, has created an informal fund which they use to offer financial assistance to those students who are not able to afford the tuition fees. However, it may be noted, that such help is provided in an absolutely informal manner, and no record of the same is kept.

c) Differently abled

For the differently abled too, there is a quota for admission to the college. The positive approach of the college towards the needs of the differently abled has made it very approachable for girl students.

The staff and students are sensitive to the specific needs of students from the differently abled group, and special attention is paid to their

wants. The peons are ever ready to carry such students upstairs in a chair; the administrative section attends to their needs immediately

without letting them stand in any queue of any sort for library

purposes, examination form, office attestation in some form,

Principal's signature – all these are done instantly for them.

7.2.2 What efforts have been made by the institution to recruit 1) Staff from the disadvantaged communities? Specify?

a) Teaching

As per the Govt. norms, while recruiting the teaching staff, provisions/reservations are made for the members of the disadvantaged communities.

b) Administrative

The same norms as applicable to the Administrative Staff for their recruitment as well.

7.2.3 What special efforts are made to achieve gender balance amongst students and staff?

Since ours is a college for girls, the question of gender balance amongst the students does not touch us at all.

7.2.4 Has the institution done a gender audit and / or any gender related sensitizing courses for the staff / students? Give details.

As far as the students are concerned, the need to have a gender audit or a gender related sensitizing course does not arise, as ours is a college for girls.

7.2.5 What intervention strategies have been adopted by the institution to promote the overall development of students from rural / tribal backgrounds?

Students are encouraged in all the classes to come forward and ask the concerned Faculty member any doubts, questions or difficulties related to the subject.

The Institution moreover, has the Counselling Cell, which looks after any problem that might be troubling a student. This cell pays special attention to the students of the rural areas. Such students are given advice about their future careers, the courses they should opt for after their graduation, the specific skills

that they should develop in order to be competent in the market, the necessary information about the Institutions that offer such diploma/degree courses and details about the financial structure of the same. The college also tries to help such students gain scholarships for further studies.

7.2.6 Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

The college does not have a formal mechanism to record the academic growth of students from the disadvantaged sections, but a growth analysis of all the students is done at regular intervals by the senior members of the Teaching Faculty and the Principal. Those students who are consistently poor performers are specially called by the Counselling Cell for a face to face chat session. The members of this Cell try to find out the reasons for the poor performance of the particular student. Their attendance record is also looked into, which gives a clear idea to the committee members about the classroom performance of such students.

In such counselling sessions, special care and attention is paid to the girl students who belong to the disadvantaged sections. They are offered all kind of aid once the problem has been identified. For the students who are finding it difficult to cope up with the syllabus, the Counselling Cell members try to arrange for extra lectures by the concerned Faculty. In rare cases, where initially the student showed promise of a brilliant career, and then is not performing to a satisfactory level, then the parents of such students are called by the Principal who tries to convince them for allowing the girl student to continue with her study.

7.2.7 What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

The Institution has always believed that education in the real sense sensitizes the students towards becoming responsible citizens. The College gives special leave to the Faculty members to accompany the students to Orphanages, Old age homes, Aanganwadis and such institutions which help in inculcating a sense of social justice among the students and staff. Most of the orphanages, old age homes and schools for special children now wait eagerly for students from our college. This has sent a strong message in the local community that true education prepares students not only for gainful employment but also for developing feeling of sympathy towards all the sections of society.

7.3 Stakeholder relationships

7.3.1 How does the institution involved all its stakeholders in planning implementation and evaluation of the academic programmes?

Frequent meetings with the Trustees, Principal, Faculty members, students, Alumni Association and the Parents of the students help in the planning, implementation and evaluation of the academic programmes. Feedbacks from all these sources give important and necessary inputs for any kind of improvements. The Alumni Association formed recently is will now play an important role in the planning process. Industrial visits, tours, and visits to banks, libraries, NGOs etc. become learning experiences for all the stakeholders. Feedbacks from the parents of current students are actively considered for future development. Meetings at a formal level are held with the Management, the Alumni Association and the Parents' of current students. Suggestions are invited from all the concerned parties for further enhancing the educational process.

7.3.2 How does the institution develop new programmes to create an overall climate conducive to learning?

Our Institute offers Bachelors' degree to girl students from rural

background. The reputation of the Trustees and the Faculty has already created a conducive and student-friendly environment. However, with the changing times, the Institute has felt the need of offering programmes which will result in their being better equipped and get gainful employment. With this perspective in mind, the Institute set up the DELL Lab, which enables the students to learn the English language skills as well as become skilful in the use of computers.

The use of innovative teaching methods, audio-visual aids, industrial and study tours, and such educational activities make the overall climate conducive to learning.

7.3.3 What are the key factors that attracts students and stakeholders, to the institution and result in stakeholder satisfaction?

The Institute has employed highly qualified and competent Faculty

members who are able to deliver very effectively. This has attracted students from all over the state to the Institute. The conducive environment and a secure campus make the students a part of a large family. Physical facilities, rich library, access to the internet, central location of the Institute, exposure to new teaching methodologies are factors that contribute to a satisfactory experience for all associated with the Institute.

7.3.4 How does the institution elicit the cooperation from all stakeholders to ensure overall development orientation and the personal / spiritual development of the students?

The Institute constantly remains in touch with the Alumni Association, the Parents of the current students and the Management. There is constant dialogue among all. The Institute makes utmost efforts to create an informal, friendly atmosphere among the students which gives them a sense of togetherness and sisterhood. Parents of the current students are constantly invited to give their opinions, suggestions and valuable ideas for the betterment of the Institute.

7.3.5 How do you anticipate public concerns in your current and future programme offerings and operations?

As an Institute, we are very conscious of our responsibility towards the girl students. We are currently offering a Bachelors' Programme in Humanities and a Bachelors' Programme in Home Science; but as our future plan, we also wish to introduce some more subjects pertaining to professional skills. We also wish to promote and encourage students to take up research activities in a big way so that it becomes a major thrust area of the Institute. To strengthen our Placement activities, we have decided to become very proactive and plan to invite maximum number of companies in the campus for conducting placement activity.

7.3.6 How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive programme for the same?

The Institute has allowed and encouraged the Junior Red Cross Society to flourish in the premises and conduct their activities freely.

This group, under the aegis of the Institute, conducts programmes of

social relevance. They go to Institutes like Old age homes, Orphanages, Aaganwadi and Slum areas.

After the visits are over, the photographs are displayed on the various notice-boards. This encourages the other students to participate in such socially useful community work.

The CWDC of the College further encourages all the lady members of the Teaching and Administrative Staff as well as the students to participate in its various activities.

7.3.7 What are the institutional efforts to bring in community orientation in its activities?

The Institute promotes the activities of the Junior Red Cross Society and

the CWDC. The Faculty members give suggestions and support the Society's activities. Thus the Faculty members are directly involved in the functioning or the running of the Society, and they do give inputs from time to time for the betterment of the Society.

Though there is no separate programme on community orientation, yet each Faculty member aims at awakening social responsibilities amongst the students during the class-room sessions.

The senior students of the Institute are always geared up to guide the way for the junior students who take admission. They are encouraged by the senior students to participate in cultural activities, in community and social activities and in the various events organised by the Institute.

7.3.8 How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

The Junior Red Cross Society, which has been started under the tutelage

of the Institute, is the main outlet through which the college makes efforts to establish links with the neighboring communities. The visits of this group to the various institutions listed in the earlier sections give the Institute the necessary information about the requirements and needs of the neighboring communities.

In this way, the Institute attempts to involve the maximum number of students and Faculty members in community service. Through the promotion to this Group, the Institute is offering an opportunity to the students to come forward and join the Group, develop some sensitivity towards the deprived communities of the society, organise fund raising campaigns, purchase the necessary material, visit the institutions, spend time with the inmates of that institution and thus become involved in the overall betterment of the society.

Student volunteers of the NSS go to tents of the daily wagers of construction sites or at the roadside in the neighboring areas and gently insist upon sending their children to school. They counsel the workers to send their children to school; these volunteers also personally take the children of these daily wagers to schools in order to enroll them in the appropriate class. The NSS and N.C.C Units also distribute note books, pens, papers, drawing sheets, pencils and text books to such children. At times, the volunteers along with the Faculty members also distribute milk and other nutritious food items to these daily wage workers.

In the Government schools in and around the Institute, the volunteers visit the premises and encourage the students to come regularly to school. They

share their college experience and thus motivate and inspire the students to study further and with regularity. The parents of such children are also counseled by the students of the Institute to allow their children to pursue their education without too many frequent breaks.

7.3.9 How do the faculty and students contribute in these activities?

All the community services are solely carried out by the Students with active help and support from the Faculty. There are days earmarked for visits to the Old Age Homes, like the day of Rakshabandhan, Diwali, Christmas and such other days. The students and the Faculty get involved in the fund collection, in the purchase of material for these homes/orphanages, in arranging for transportation for visiting such places, and most significantly in spending time with the inmates of such homes.

7.3.10 Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

The various measures initiated by the Institute ensure that the students perform satisfactorily in their academic pursuits. For the said purpose, the steps taken by the College have been found to be productive and constructive.

In order to evaluate understanding of students in the completed portions of a subject, the Faculty conducts tests in the classrooms. The test papers are corrected and then discussed in the class which enables the students to understand their mistakes. The Faculty members also give important suggestions to the students to write their papers in a better manner.

The students are continuously assessed through assignments and workbooks, which are assessed by the Faculty and the appropriate feedback is given to them. Regular updating of infrastructure facilities is looked into

frequently. The Faculty members are regularly encouraged to attend seminars /workshops /conferences to update their knowledge and expertise. The facility of rechecking the answer sheets is also available if the students wish so. Printing of the Question papers is done in the Institute itself to avoid any unfair practice during the exam. Supervisors from outside the Institute are invited to supervise together with the Faculty during the exams which ensures smooth transaction and better quality. The Institute begins with the teaching work from the first week of the new academic session so that no time is wasted and the students too become acquainted with the academic atmosphere of the Institute. The Institute felicitates all students who perform well academically at the University exams. There is strict insistence on maintaining discipline in the classroom and in the other parts of the Institute building.

7.3.11 How do you build relationships?

- To attract and retain students

The Trustee of the Institute, Late Shri Jeevanbhai Seth, was a true visionary. He had a dream, a vision, to bring about a social revolution by educating the girl students of the state, particularly the regions of North Gujarat. A true Gandhian, Late Shri Jeevanbhai Seth firmly believed that a healthy strong society can be constructed only when the girl child is educated and made independent. For this, Shri Jeevanbhai made continuous efforts all throughout his life. He insisted that the members of the Chaudhary community must set up a fund in order to put up an Institute of Higher Education for girls. It was at his insistence that Shri P.K.Chaudhary, an NRI, donated a huge sum of money for the initial construction of the Institute. This is how our Institute came to be named after him.

Since its very inception, the Institute attracted students from all areas of the state. Girls find the Institute most conducive and comfortable for academic pursuits. For their overall growth, the students find outlets in cultural activities, social and community work, organisation of various events, and such other satisfactory activities. So far, thus, there have been no instances of girl students taking admission in our Institute and then opting for another Institute after completing a few months or maybe an academic year.

- **To enhance students performance and**

The Institute has been making steady progress in the academic field. We will now make conscious efforts to involve the Corporate sector in our efforts and hence make our learning process industry-centric. Trustees and Faculty members are already gearing up for establishing links and ties with the private sector and NGOs and such organisations. We believe that such collaborations will provide the maximum impetus to students for enhancing their performance and for motivating them to achieve academic success.

- **To meet their expectations of learning**

Collaborations with industry and NGOs will provide the vital exposure to our Faculty members, who will be motivated for improvising their teaching and delivery methods. With the changing times, the Institute has already set up the DELL Laboratory which offers a unique opportunity to the students to study both language and computer skills. The Institute understands the need of the students and therefore is planning to set up the PG centre in the Institute premises.

7.3.12 What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are the complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder relationship and satisfaction?

Our Institute has the Grievance Redressal Cell for the students. So any complaints made by the students are immediately taken care of. The cell insists that the students should give their complaints in writing so as to validate the entire process. In the past we have had a few instances wherein the parents had come up with complaints regarding dissatisfaction in the assessment of answer sheets of the internal exams. Our Institute also has the Hostel in the same campus, hence at times there are complaints regarding the hostel too. Such complaints are immediately catered to by either the Grievance Redressal Cell or by the Principal. If a need is felt for the Management to be consulted over a particular issue, then a meeting is sought with them and the same is conveyed to them. The Management is forever alert for any constructive suggestions and complaints that are brought to them. The Principal and the Faculty are geared up in a system where complaints regarding any issue like infrastructure problems, under-assessment, industrial visits, participation in cultural activities, transportation, teaching methodology, or even personal problems faced by the students are taken care of.

The Management and the trustees associated are always accessible for resolving any kind of problems or hurdles that the students face. For example, during the Vibrant Gujarat Celebrations, the city of Gandhinagar had literally turned into a fortress with security personnel at every entry point, as a large number of foreign delegates were expected. A group of students of the Institute got held up at one such entry point; to make matters more difficult for them, the y

had to appear for an exam on the given day. One of these students called up the President of the Shri Akhil Anjana Kelavani Mandal, Shri Haribhai Chaudhari, and apprised him of their condition. An active political and social activist, Shri Haribhai Chaudhari is well-known in all the circles. He was on his way to attend an important function in the district of Mehsana; but as soon as he received this call, he asked his driver to take the car back to Gandhinagar at the specific entry point where the girl students were stranded. Shri Haribhai not only talked to the security personnel to let them in, but as the girls were pretty disturbed, even accompanied them back to the College, and personally requested the Principal to let them appear for the exam, and also give them extra time to finish their exam. This is just one of the many examples of the care and affection showered by the Management and the Faculty of the Institute to encourage them to continue to study in spite of all hurdles and problems.

C: Evaluative Report of the Departments

Department of English

1. Faculty profile – adequacy and competency of faculty:

Introduction:

Shri P.K.Chaudhari Mahila Arts College is primarily a Gujarati Medium College. It is located in an urban area but most of the students that take admission in the Institute, come from rural areas. In such areas, the schools impart education in the medium of the state language – Gujarati. However, to be able to compete at the state and National levels, many of these students offer English literature as the Principal subject. Hence, it becomes doubly challenging for the Faculty of the department to train these students. The department has been offering English as the Principal subject since the establishment of the college.

Faculty Profile

- There are two permanent faculties in the department.

1. Prof. **Geetaben R. Chaudhari** (M.A) has teaching experience of 13 years.
2. Prof. Narendra K. Patel (M.A) who has 17 years teaching experience at U.G. level and 5 years teaching experience at P.G. level. Prof Patel is pursuing his Ph.D. on “Jane Austen’s Film and their Film Adaptation: A Comparative Study”

The department actually requires three faculty members but the state Government has put a hold on new recruitments; hence, in the mean time, the management has appointed a visiting faculty.

- **Visiting faculty of the department.**

3. Prof. **Hetal G. Prajapati** (M.A, M.Phil.) has 2 years teaching experience at U.G.le vel.

Student profile – entry level competencies, socio economic status, language proficiency etc.:

Course	Sub.	SC	ST	OBC	GEN.	MALE	FEMALE	Language	TOTAL
								Profic ienc y	
F. Y. B.A.	Main	16	09	65	49	-	139	Gujarati	139
S. Y. B.A.	Main	06	09	12	33	-	60	Gujarati	60
T.Y.B.A.	Main	10	08	11	29	-	58	Gujarati	58
Total		22	26	88	111		257		257

4. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes:

Changes in the syllabus or programme content are made at regular intervals by the affiliating University; in our case it is the Gujarat University. The University has the Board of Studies for various subjects, which decides upon changes in the course content. Faculty members of various colleges are appointed in such Boards. So far, no faculty member from the English Department has served in the Board of Studies.

In the current year, the Gujarat University, our affiliating University has introduced the Choice Based Credit System, under guidelines from the UGC. This has called for introduction of the Semester system, and changes in the syllabus too. Hence, in the subject of English language and literature, from the current year 2011-2012, there have been massive changes in the syllabus and course content.

5. Trends in the success and drop-out rates of students during the past two years:

F.Y.B.A.

Year	Subject: First	Class		Second Class	Pass Class	Fail/ A.T.K.T	Total
		2009-10	2010-11				
2009-10	Compulsory English	72	97	132	20	321	
2009-10	Main English	53	05	06	02	66	
2010-11	Compulsory English	115	88	150	12	365	
2010-11	Main English	34	69	13	07	123	

S.Y.B.A.

Year	Subject: First	Class		Second Class	Pass Class	Fail/ A.T.K.T	Total
		2009-10	2010-11				
2009-10	Compulsory English	44	44	126	06	220	
2009-10	Main English	06	57	78	07	148	
2010-11	Compulsory English	39	33	165	54	295	
2010-11	Main English	03	25	14	12	57	

T.Y.B.A.

Year	Subject: First	Class		Second Class	Pass Class	Fail/ A.T.K.T	Total
		2009-10	2010-11				
2009-10	Compulsory English	22	33	268	62	385	
2009-10	Main English	00	14	38	04	56	
2010-11	Compulsory English	46	30	130	36	242	
2010-11	Main English	05	35	10	08	58	

Drop out :

2010-11

Enrolled in F.Y.B.A.	Enrolled in S.Y.B.A.	Enrolled in S.Y.B.A.	Drop out in S.Y.B.A.	Enrolled in T.Y.B.A.	Enrolled in T.Y.B.A.	Drop out in T.Y.B.A.
2008-09	2009-10	In %	In %	2010-11	In %	In %
82	66	80.48	19.52	58	70.73	29.27

2009-10

Enrolled in F.Y.B.A. 2007-08	Enrolled in S.Y.B.A. 2008-09	Enrolled in S.Y.B.A. In %	Drop out in S.Y.B.A. In %	Enrolled in T.Y.B.A. 2009-10	Enrolled in T.Y.B.A. In %	Drop out In T.Y.B.A. In %
90	63	70.00	30.00	56	37.78	62.22

6. Learning resources of the department –library, computers, laboratories and other resource s:

The Dept of English does not have a separate Departmental Library. But for its specific uses, the English Dept. has stocked 1151 books in the college library. Moreover, the Dept. has a computer with internet connection along with a printer. Faculty members are rather encourage d to use the sa id facility even after the college hours.

7. Modern teaching methods practiced and use of ICT in teaching learning:

The faculty of the department make the utmost use of ICT. With some financial help of the government the department has e stablished the Digital English Language Lab. with 25 computers and one LCD projector. The faculty members use the Digital English Language Lab to show films to students. The State Government Higher Education Department runs a programme called ‘Sandhan’ which involves direct teleca st of live lectures on various pre-announced topic s on a wide range of subjects. The English department arranges the students of the department to watch these lectures live in the college premises. Apart from these, the department arranges debates and group discussions for the students.

8. Participation of teachers in academic and personal counselling of students:

The faculty members of the department assist the students in their academic and personal growth. For the academic growth of the students the department arranges group discussions, and motivates the students for co-curricular and extra- curricular activitie s

arranged by the college. The guidance for the competitive examinations is provided for enabling the students to take the se exams soon after their Undergraduate Programme gets over. There are number of lectures, programmes, seminars arranged by the college and the department sees to it that the students participate in them.

9. Details of faculty development programmes and teachers who have been benefited during the past two years.

Sr.No.	Particulars	Teacher's Name	2009-10	2010-	Total
					11
1	Orientation course	Prof. Geetaben R.Chaudhari	01	--	01
		Prof. Narendra K.Patel	--	--	--
		Prof. Hetal G.Prajapati	--	--	--
2	Refresher courses	Prof. Geetaben R.Chaudhari	--	02	02
		Prof. Narendra K.Patel	--	01	01
		Prof. Hetal G.Prajapati	--	--	--
3	Seminar / Workshop /Conference	Prof. Geetaben R.Chaudhari	03	03	06
		Prof. Narendra K.Patel	03	02	05
		Prof. Hetal G.Prajapati	02	--	02

10. Participation / contribution of teachers to the academic activities including teaching, consultancy and re search:

Sr.No	Name of the Faculty	Participation in various committees
1	Prof. Geetaben R.Chaudhari	NAAC Steering Committee Library Committee Magazine Committee Cultural Committee Hostel Committee Time Table Committee
2	Prof. Narendra K.Patel	NAAC Steering Committee Admission Committee Examination Committee Discipline Committee Magazine Committee
3	Prof. Hetal G.Prajapati	Nil

11. Collaboration with other departments / institutions, at the State, National and International levels, and their outcome during the past two years.

The English department does not have any collaboration with other departments / institutions.

12. Priority areas for research and details of the ongoing projects, important and note worthy publications of the faculty during past two years.

Minor Research Project:

Sr. No	Name of the Teacher	Subject	Title of the Project	Funding Agency	Amount Sanctioned
1	Na rendra K. Patel	English	"Jane Austen's Novels and their Film Adaptations: A Comparative Study"	U.G.C. File No: 23-1564/09 (WRO) 13 March 2010	65000.00

Publications:

There is no publication by the faculty of the department in last two years.

13. Placement record of the past students and the contribution of the department to aid student placement.

The following students of the English department were selected in the campus interview held in the college.

Sr. No.	Name of Student	Post	Institution
1	Paatil Sangeeta V.	Relationship Executive	Equi-Com Research & Services
2	Shrimali Aanamika D.	Relationship Executive	Equi-Com Research & Services
3	Shrimali Nilescha M.	Relationship Executive	Equi-Com Research & Services
4	Makwana Tejal D.	Relationship Executive	Equi-Com Research & Services
5	Patel Jinal N.	Relationship Executive	Equi-Com Research & Services
6	Chaudhary jharana N.	Relationship Executive	Equi-Com Research & Services
7	Parikh darshana M.	Relationship Executive	Equi-Com Research & Services

14. Plan of action of the department for the next five years.

- The strength of the students offering English as a main subject is increasing day by day so the department is aiming to start the Post Graduate centre in the college.
- The department desires to organise national level seminar.
- Prof. Narendra K Patel aims to complete his Ph.D. by 2012
- Prof. Geetaben R. Chaudhari also aims to register and complete her Ph.D.

Department of Gujarati

1. Faculty profile-adequacy and competency of faculty.

Shri P.K.Chaudhari Mahila Arts College is located in the urban area but most of the students come from the rural areas and from Gujarati Medium Schools. As Gujarati being the dominant language of this state, a majority of the students show inclination to study Gujarati literature as the Principal subject. The faculty encourages students not only to study Gujarati literature, but also its culture and its uniqueness.

- There are three permanent faculties in the department.
 1. Prof. Munnaben B. Chaudhari (M.A., M.Phil.) who has 14 years teaching experience at Under Graduate level.
 2. Dr. Urmila C. Chaudhari (M.A., M.Phil, Ph.D) who has 13 years teaching experience at Under Graduate level. Presently she is the In Charge principal of the college.
 3. Dr. Leena V. Swadia (M.A., M.Phil, Ph.D) who has 20 years teaching experience at Under Graduate level and 05 years teaching experience at Post Graduate level. She is visiting faculty for M.Phil. in the Kutch Uni. She is the regular columnist in the Gandhinagar Samachar. She is the recourse person at the Director of Languages of Govt. of Gujarat.

2. Student profile – entry level competencies, socio economic status, language proficiency etc.:

Course	Sub.	SC	ST	OBC	GEN.	MALE	FEMALE	Language	TOTAL
F. Y. B.A.	Main	25	33	78	118	-	254	Gujarati	254
S. Y. B.A.	Main	28	43	52	108	-	232	Gujarati	232
T.Y.B.A.	Main	20	17	41	80	-	158	Gujarati	158
Total		73	93	171	306		644		644

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes:

Changes in the syllabus or programme content are made at regular intervals by the affiliating University; in our case it is the Gujarat University. The University has the Board of Study for various subjects, which decides upon changes in the course content. Faculty members of various colleges are appointed in such Boards. So far, no faculty member from the Gujarati Department has served in the Board of Studies.

There are no major changes in the courses by the university for last two years.

4. Trends in the success and drop-out rates of students during the past two years:

YEAR	F.Y.B.A.					Total
	First Class	Second Class	Pass Class	Fail/A.T.K.T		
2009-10	25	68	120	20	233	
2010-11	34	92	71	22	224	

YEAR	S.Y.B.A.					Total
	First Class	Second Class	Pass Class	Fail/A.T.K.T		
2009-10	06	57	78	07	148	
2010-11	10	60	70	68	219	

YEAR	First Class				Second Class		T.Y.B.A.	Fail/ A.T.K.T	Total
	01	48	89	08	146	Pass Class			
2009-10	01	48	89	08	146				
2010-11	02	62	51	13	152				

Drop out :**2009-10**

Enrolled in F.Y.B.A.	Enrolled in S.Y.B.A.	Enrolled in S.Y.B.A.	Drop out in S.Y.B.A.	Enrolled in T.Y.B.A.	Enrolled in T.Y.B.A.	Drop out In T.Y.B.A.
2007-08	2008-09	In %	In %	2009-10	In %	In %
294	191	64.96	35.04	181	61.56	38.44

2010-11

Enrolled in F.Y.B.A.	Enrolled in S.Y.B.A.	Enrolled in S.Y.B.A.	Drop out in S.Y.B.A.	Enrolled in T.Y.B.A.	Enrolled in T.Y.B.A.	Drop out In T.Y.B.A.
2008-09	2009-10	In %	In %	2010-11	In %	In %
207	163	78.74	21.26	157	75.84	24.16

5. Learning resources of the department –library, computers, laboratories and other resources:

The Dept of Gujarati does not have a separate Departmental Library. But for its specific uses, the Gujarati Dept. has stocked 2925 books in the college library. Moreover, the Dept. has a computer with internet connection. Faculty members are now training their students to use the internet to gather information and to develop journalistic skills through the internet.

6. Modern teaching methods practiced and use of ICT in teaching learning:

The Gujarati department makes use of ICT for the teaching purpose. The department shows films based on the texts to the students. For example, film called 'Manvini Bhavai' based on a novel by a famous Gujarati novelist called Pannalal Patel. The State Government Higher Education Department runs a programme called 'Sandhan' which involves direct telecast of live lectures on various pre-announced topics on a wide range of subjects. The Gujarati department arranges the students of the department to watch these lectures live in the college premises. Apart from these, the department arranges debates and group discussions for the students.

7. Participation of teachers in academic and personal counselling of students:

The faculty members of the department are always enthusiastic for the overall academic growth of the students. For such development of the students, the department encourages the students for participation in group discussion, debate and gives guideline for the co-curricular and extra-curricular activities.

The guidance for the competitive examinations is provided for enabling the students to compete in these exams and come at par with the rest of the nation.

8. Details of faculty development programmes and teachers who have been benefited during the past two years.

Sr.No.	Particulars	Teacher's Name	2009-10	2010-	Total
					11
1	Orientation course	Prof. Munnaben B. Chaudhari	1	--	1
		Dr. Urmila C. Chaudhari	1	--	1
		Dr. Leena V. Swadia	--	--	--

2	Refresher courses	Prof. Prof. Munnaben B. Chaudhari	-- 2 2
		Dr. Urmila C. Chaudhari	-- 2 2
		Dr. Leena V. Swadia	-- -- --
3	Seminar / Workshop / Conference	Prof. Munnaben B. Chaudhari	3 3 6
		Dr. Urmila C. Chaudhari	- 9 9
		Dr. Leena V. Swadia	6 2 8

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research:

Sr. Name of the Faculty Participation in various committees

No.

- 1 Prof. Munnaben B. Chaudhari Admission Committee
Magazine Committee
Cultural Committee
Hostel Committee
- 2 Dr. Urmila C. Chaudhari In Charge Principal
- 3 Dr. Leena V. Swadia NAAC Steering Committee
Examination Committee
Discipline Committee
Library Committee
Magazine Committee
C.W.D.C.
Time Table Committee

10. Collaboration with other departments / institutions, at the State, National and

Inter national levels, and their outcome during the past two years.

The Gujarati department does not have any collaboration with other departments / institutions.

11. Priority areas for research and details of the ongoing projects, important and

note worthy publications of the faculty during past two years.

Dr. Le ena V. Swadia has published one book and 3 research papers in the state level journals.

12. Placement record of the past students and the contribution of the department to

aid student placement.

13. Plan of action of the department for the next five years.

The department has expressed a desire to the Management for starting a Post Graduate Centre with Gujarati as one of the major subjects. The department hopes that such a wish will be fulfilled in a short time. The department is also aiming to offer Gujarati as First Subsidiary with main subject at Under Graduate level.

Department of Home Science

14. Faculty profile – adequacy and competency of faculty:

The Management of Shri P.K. Chaudhari Mahila Arts College embarked on a mission to provide a platform to the girl students of the area for attaining a degree in Higher Education. With this noble thought in mind, they established the department of Home Science, which functions as a separate Programme in the College. This Programme attracts lot of girl students from nearby areas, as this is a subject with which they deal with in their everyday lives. Hence, the Home Science dept. has been providing basic education in Home Management and Textiles, as well as Food and Nutrition. The department offers Home Science as a main subject from the establishment of the college. There are four well furnished laboratories in the department. The department has a computer with internet facility.

There are four permanent professors and one Lab. Assistant in the department.

(1) Prof. Pratima M. Chhaniraya (M.A) who has 16 years teaching experience at

Undergraduate level.

1. T.Y.B.A. Home science-Guj. Uni.First
2. Smt. kashiba Gold Medal
3. Smt.Sankuben Balubhai Girdharlal Gold Medal
4. Shree Muliba Pranalal Jatli Home Science Gold Medal
5. M.A. Home science-Guj.Uni.First-1993
6. Smt. Bhaliben Arvindrai Jala Gold Medal

(2) Prof. Sajjanben K. Chaudhari (M.A,B.Ed) 14 years teaching experience at

Undergraduate level

(3) Prof. Taraben R. Desai (M.Sc ,B.Ed) 14 years teaching experience at Undergraduate level

(4) Prof. Hemangini S. Waghe la (M.A B.Ed, PGDCA) 11 years tea ching experience at Undergraduate level

(5) Smt.Manishaben S.Chaudhari (Lab. assistant) (M.Sc)

15. Student profile – entry level competencies, socio economic status, language proficiency etc.:

Course	Sub.	SC	ST	OBC	GEN.	MALE	FEMALE	Language	TOTAL
								Proficie ncy	
F. Y. B.A.	Main	07	01	09	07	-	24	Gujarati	24
S. Y. B.A.	Main	03	02	04	15	-	24	Gujarati	24
T.Y.B.A.	Main	01	01	02	14	-	18	Gujarati	18
Total									

16. Changes made in the cour ses or programmers during the past two years and the contribution of the fac ulty to those changes:

Changes in the syllabus or programme content are made at regular intervals by the affiliating University; in our case it is the Gujarat University. The University has the Board of Study for various subjects, which decides upon changes in the course content. Fa culty members of various colleges are appointed in such Boards. So far, no faculty member from the Home Science Department has served in the Board of Studie s.

There are no major changes in the courses by the university for last two years.

17. Trends in the success and drop-out rates of students during the past two years:

F.Y B.A -2010

Subject	First	Second	Pass	Fail/ATKT	Total
Main	02	07	11	02	22
F.S	01	09	12	-	22
S.S	07	02	07	06	22

F.Y B.A -2011

Subject	First	Second	Pass	Fail/ATKT	Total
Main	12	10	06	-	28
F.S	08	07	13	-	28
S.S	05	05	16	02	28

S.Y B. A -2010

Subject	First	Second	Pass	Fail/ATKT	Total
Main	01	05	06	02	14
F.S	06	06	02	00	14
S.S	09	03	02	00	14

S.Y B. A -2011

Subject	First	Second	Pass	Fail/ATKT	Total
Main	17	02	-	-	19
F.S	04	05	09	01	19
S.S	18	01	-	-	19

T.Y B.A -2010

Subject	First	Second	Pa ss	Fail/ATKT	Total
---------	-------	--------	-------	-----------	-------

Main	07	08	02	02	19
-------------	----	----	----	----	----

T.Y B.A -2011

Subject	First	Second	Pa ss	Fail/ATKT	Total
---------	-------	--------	-------	-----------	-------

Main	05	16	02	-	23
-------------	----	----	----	---	----

Drop out :**2010-11**

Enrolled in F.Y.B.A.	Enrolled in S.Y.B.A.	Enrolled in S.Y.B.A.	Drop out in S.Y.B.A.	Enrolled in T.Y.B.A.	Enrolled in T.Y.B.A.	Drop out In T.Y.B.A.
2008-09	2009-10	In %	In %	2010-11	In %	In %
33	23	69.69	30.31	23	69.69	30.31

2009-10

Enrolled in F.Y.B.A.	Enrolled in S.Y.B.A.	Enrolled in S.Y.B.A.	Drop out in S.Y.B.A.	Enrolled in T.Y.B.A.	Enrolled in T.Y.B.A.	Drop out In T.Y.B.A.
2007-08	2008-09	In %	In %	2009-10	In %	In %
24	16	66.66	33.34	17	70.83	29.17

18. Learning resources of the department –library, computers, laboratories and other resources:

The Dept of Home Science does not have a separate Departmental Library. But for its specific uses, the Home Science Dept. has stocked 902 books in the college library. Moreover, the Dept. has a computer with internet connection. Faculty members are regularly conducting internet sessions with the students; the y

are becoming adept at looking up sites for textile designs and other dietary provisions.

19. Modern teaching methods practiced and use of ICT in teaching learning:

The faculties of the Home Science Department use multimedia presentation, films, slides, and C.Ds. some faculty members prepare P.P.Ts for the students.

20. Participation of teachers in academic and personal counselling of students:

The department arranges debate and group discussions, exhibitions and quiz of the students. Resource persons from various institutions are invited for the lectures. The department also arranges Study tours, field visits and industrial visits etc. Students are guided to make surveys and prepare project work at their own. Students are guided to prepare various charts, models etc. Various days and weeks like women's day, national nutritional week, teacher's day are held in the department. Various competitions like Cooking, Flower Decorations, Rangoli, Mehadi are arranged. Efforts are made for the placement of the students.

21. Details of faculty development programmes and teachers who have been benefited during the past two years.

Sr.No.	Particulars	Teacher's Name	2009-10	2010-	Total
					11
1	Orientation course	Prof. Pratima M. Chhaniyara	-	-	-
		Prof. Sajjanben K. Chaudhari	1	-	1
		Prof. Taraben R. Desai	1	-	1
		Prof. Hemangini S. Waghela	1	-	1

2	Refresher courses	Prof. Pratima M. Chhaniyara - - - Prof. Sajjanben K. Chaudhari 1 2 3 Prof. Taraben R. Desai 1 1 2 Prof. Hemangini S. Waghela 1 1 2
3	Seminar / Workshop /Conference	Prof. Pratima M. Chhaniyara Prof. Sajjanben K. Chaudhari Prof. Taraben R. Desai Prof. Hemangini S. Waghela 02

22. Participation / contribution of teachers to the academic activities including teaching, consultancy and research:

Sr.No Name of the Faculty Participation in various committees

.		
1	Prof. Pratima M. Chhaniyara	NAAC Steering Committee Examination Committee Placement Cell Student's Grievance Redressed Committee Cultural Committee
2	Prof. Sajjanben K. Chaudhari	Infrastructure Committee Discipline Committee Counseling Cell Hostel Committee
3	Prof. Taraben R. Desai	Library Committee

- 4 Prof. Hemangini S. Waghela Admission Committee
Infrastructure Committee
Placement Cell
Vocational Guidance Committee
- 5 Smt.Manisha ben S.Chaudhari Infrastructure Committee
Counseling Cell

23. Collaboration with other departments / institutions, at the State, National and Inter national levels, and their outcome during the past two years.

The Home Science department does not have any collaboration with other departments / institutions.

24. Priority areas for research and details of the ongoing projects, important and note worthy publications of the faculty during past two years.

Publications:

Prof. Hemangini S. Waghela of the department has published one research paper in a state level journal.

25. Placement record of the past students and the contribution of the department to aid student placement.

26. Plan of action of the department for the next five years.

The department is planning to start sale unit through which students may get financial benefit. The department is also planning to offer a certificate course of cooking, flower arrangement, interior decoration.etc

Department of Sanskrit

1. Faculty profile – adequacy and competency of faculty:

Shri P.K.Chaudhari Mahila Arts College is primarily Gujarati Medium College. It is situated in the urban area but most of the students come from the rural area and from Gujarati Medium Schools. The Sanskrit department offers Sanskrit as a Subsidiary subject. The students who have offered English or Gujarati as a main subject are offered Sanskrit as a subsidiary subject. They study two papers in the First Year and two papers in the Second Year. The students of First Year and Second Year are also offered one paper of Compulsory Sanskrit.

Faculty Profile

There are two permanent faculties in the department

1. Dr.Minaben S.Vyas (M.A., Ph.D.) who has 20 years teaching experience at Under Graduate level.

T.Y.B.A. 1stClass 1st Gujarat Uni. 1st
(Gold Medalist)

2. Dr. Rakesh R.Patel (M.A., Ph.D) who has 18 years teaching experience at Under Graduate level.

Dr. Patel Won BOLT Award 2nd place district level in October-2004, Organized by Air India & Gujarat Samachar

2. Student profile – entry level competencies, socio economic status, language proficiency etc.:

Course	Sub.	SC	ST	OBC	GEN.	MALE	FEMALE	Language	TOTAL
F. Y. B.A.	F.S.	41	41	143	167	--	--	Gujarati	392
S. Y. B.A.	F.S.	34	52	64	141	--	--	Gujarati	291
T.Y.B.A.	F.S.	--	--	--	--	--	--	Gujarati	--
Total		75	93	207	308	--	--		683

3. Changes made in the courses or programmes during the past two years and the contribution of the faculty to those changes:

Changes in the syllabus or programme content are made at regular intervals by the affiliating University; in our case it is the Gujarat University. The University has the Board of Study for various subjects, which decides upon changes in the course content. Faculty members of various colleges are appointed in such Boards. So far, no faculty member from the Sanskrit Department has served in the Board of Studies.

There are no major changes in the courses by the university but some minor changes are made by the university in the year 2009-10 in First Year and Second Year syllabus.

4. Trends in the success and drop-out rates of students during the past two years:

YEAR	SUBJECT	F.Y.B.A.				Total
		First Class	Second Class	Pass Class	Fail/ A.T.K.T.	
2010	Compulsory Sanskrit	61	70	173	17	321
2010	First Subsidiary	82	94	121	02	299

2011 Compulsory 69 71 133 26 299

Sanskrit

2011 First Subsidiary 204 187 150 38 579

YEAR	SUBJECT	First	S.Y.B.A.		Pass	Fail/ A.T.K.T.	Total
			Class	Class			
2010	First	45	58	87	16	206	
	Subsidiary						
2011	First	144	291	52	120	311	
	Subsidiary						

Drop out:

2009-10

Enrolled in F.Y.B.A. 2007-08	Enrolled in S.Y.B.A. 2008-09	Enrolled in S.Y.B.A. In %	Drop out in S.Y.B.A. In %	Enrolled in T.Y.B.A. 2009-10	Enrolled in T.Y.B.A. In %	Drop out In T.Y.B.A. In %
384	254	66.84	33.16	--	--	--

2010-11

Enrolled in F.Y.B.A. 2008-09	Enrolled in S.Y.B.A. 2009-10	Enrolled in S.Y.B.A. In %	Drop out in S.Y.B.A. In %	Enrolled in T.Y.B.A. 2010-11	Enrolled in T.Y.B.A. In %	Drop out In T.Y.B.A. In %
289	229	79.23	20.77	--	--	--

5. Learning resources of the department –library, computers, laboratories and other resource s:

The Dept of Sanskrit does not have a separate Departmental Library. But for its specific uses, the Sanskrit Dept. has stocked 895 books in the college library. Moreover, the Dept. has a computer with internet connection along with a printer. Faculty members are rather encouraged to use the said facility even after the college hours.

6. Modern teaching methods practiced and use of ICT in teaching learning:

The department of Sanskrit has practiced the teaching through audio cassettes, C.Ds and also use the multi-media presentation. As a part of teaching technique the department has adopted the method of preparing project works by the students.

7. Participation of teachers in academic and personal counselling of students:

The faculty members provide vocational guidance to the students for their career development.

8. Details of faculty development programmes and teachers who have been benefited during the past two years.

Sr.No.	Particulars	Teacher's Name	2009-10	2010-	Total
					11
1	Orientation course	Dr.Minaben S.Vyas	--	--	--
		Prof. Rakesh R.Patel	--	--	--
2	Refresher courses	Dr.Minaben S.Vyas	--	--	--
		Prof. Rakesh R.Patel	--	--	--

3	Seminar /	Dr.Minaben S.Vyas	15 08 23
	Workshop	Prof. Rakesh R.Patel	13 06 19
	/Conference		

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research:

Sr. Name of the Faculty Participation in various committees

No.

1 Dr.Minaben S.Vyas Examination Committee

Placement Cell

Library Committee

Time Table Committee

2 Prof. Rakesh R.Patel NAAC Steering Committee

Admission Committee

Vocational Guidance Committee

Counseling Cell

10. Collaboration with other departments / institutions, at the State, National and International levels, and their outcome during the past two years.

The Sanskrit department does not have any collaboration with other departments / institutions.

11. Priority areas for research and details of the ongoing projects, important and noteworthy publications of the faculty during past two years.

Publications:

The faculties of the department publish research papers at state and national level.

Dr.Minaben S.Vyas has published 5 papers in the state level journals and Dr. Rakesh R.

Patel has published one book during past two years.

12. Placement record of the past students and the contribution of the department to aid student placement.

The Department offers Sanskrit as a subsidiary subject so we do not have any data regarding the placement of the students. The department provides information about the career and future of the students.

13. Plan of action of the department for the next five years.

The department is planning to publish a Sanskrit Magazine in the near future .

Department of Sociology**1. Faculty profile – adequacy and competency of faculty:**

Shri P.K.Chaudhari Mahila Arts College is primarily Gujarati Medium College. It is located in the urban area but most of the students come from the rural area and from Gujarati Medium Schools. The department offers Sociology as a second subsidiary subject. The students who have opt Gujarati or English as main subject are offered Sociology as second subsidiary subject. The students are expected to study one paper in first year and one more paper in the second year.

Prof. Sonal V. Modi (M.A, M.Phil.) is the only faculty in the department. She has 11 years teaching experience at the Under Graduate level and 1 year teaching experience at the Post Graduate level.

11. Student profile – entry level competencies, socio economic status, language**proficiency etc.:**

Course	Sub.	SC	ST	OBC	GEN.	MALE	FEMALE	Language	TOTAL
F. Y. B.A.	Second	41	41	143	167	-	392	Gujarati	392
	Sub.								
S. Y. B.A.	Second	34	52	64	141	-	291	Gujarati	291
	Sub.								
T.Y.B.A.	Second	--	--	--	--	--	--	Gujarati	--
	Sub.								
Total		75	93	207	308	--	--		683

12. Changes made in the courses or programmes during the past two years and**the contribution of the faculty to those changes:**

The changes in the courses or programmes are made time to time by the University. The college or the department can not make any change in the courses. The university appoints a committee to design or make any change in the courses. The faculty members of the various colleges are appointed as the members of the committee.

There are no major changes in the courses by the university for last two years.

13. Trends in the success and drop- out rates of students during the past two years:**- Student Performance****F.Y.B.A.**

YEAR	First Class		Second Class		Pass Class	Fail/ A.T.K.T	Total
2009-2010	83	66	142	08	299		
2010-2011	130	134	74	02	340		

S.Y.B.A.

YEAR	First Class		Second Class		Pass Class	Fail/ A.T.K.T	Total
2009-2010	70	52	83	01	206		
2010-2011	94	95	102	18	309		

Drop out :

2010-11						
Enrolled in F.Y.B.A. 2008-09	Enrolled in S.Y.B.A. 2009-10	Enrolled in S.Y.B.A. In %	Drop out in S.Y.B.A. In %	Enrolled in T.Y.B.A. 2010-11	Enrolled in T.Y.B.A. In %	Drop out In T.Y.B.A. In %
289	229	79.23	20.77	--	--	--

2009-10						
Enrolled in F.Y.B.A. 2007-08	Enrolled in S.Y.B.A. 2008-09	Enrolled in S.Y.B.A. In %	Drop out in S.Y.B.A. In %	Enrolled in T.Y.B.A. 2009-10	Enrolled in T.Y.B.A. In %	Drop out In T.Y.B.A. In %
384	254	66.84	33.16	--	--	--

14. Learning resources of the department –library, computers, laboratories and other resources:

The Dept. of Sociology does not have a separate Departmental Library. But for its specific uses, the Sociology Dept. has stocked 125 books in the college library. Moreover, the Dept. has a computer with internet connection. Faculty members are rather encouraged to use the said facility even after the college hours.

15. Modern teaching methods practiced and use of ICT in teaching learning :

The department uses the Digital English Language Lab. to show the films based on the syllabus.

16. Participation of teachers in academic and personal counselling of students:

Ours is the girl's college and the faculty member of the Sociology department guides the students to tackle the social problems. The faculty also guides about the rights of the women and arranges lectures regarding women empowerment.

17. Details of faculty development programmes and teachers who have been benefited during the past two years.

Sr.No.	Particulars	Teacher's Name	2009-10	2010-	Total
					11
1	Orie ntation course	Prof. Sonal V.Modi	01	-- 01	
2	Refre sher courses	Prof. Sonal V.Modi	01	01 02	
3	Seminar / Workshop /Conference	Prof. Sonal V.Modi	03	06 09	

18. Participation / contribution of teachers to the academic activities including teaching, consultancy and research:

Sr. Name of the Faculty Participation in various committees

No.

1 Prof. Sonal V.Modi Student's Grievance Rerdressal Committee

Vocationa l Guidance Committee

C.W.D.C

Cultural Committee

Time Table Committee

19. Collaboration with other departments/ institutions, at the State, National and Inter national levels, and their outcome during the past two years.

The Gujarati department does not have any collaboration with other departments / institutions.

20. Priority areas for research and details of the ongoing projects, important and note worthy publications of the faculty during past two years.

Publications:

Prof. Sonal V. Modi has published 2 papers in the national le vel journal during last two years.

21. Placement record of the past students and the contribution of the department to aid student placement.

The faculty member guides the students for their placement.

22. Plan of action of the department for the next five years.

The department aims to offer Sociology as a First Subsidiary subject at the Under graduate level. Prof Sonal V Modi is planning to do her research work in the coming years.

Plan of action of the institution for the next five years

1. Make all the class rooms well furnished and well equipped with audio visual aids.
2. Arrange some faculty development programmes.
3. Arrange some National/State level UGC sponsored seminars, workshops etc.
4. The trust is planning to create a well furnished and equipped central library.
5. Increase the book collection in the library and internet facility, E-journals, E-books for the students and faculty.
6. Promote research and extension activities among the faculty and students.
7. Set up a well organized placement cell to facilitate placement of the students.

(D) Declaration by the head of the institution.

I certify that the data included in this Self Study Report (SSR) are true of the best of my knowledge.

This SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team visit.

(Dr. Urmilaben C. Chaudhari)
In-Charge Principal
Signature of the Head of the Institution

APPENDIX-1

Shri P.K.Chaudhari Mahila Arts College,Sector-7,Gandhinagar Student Feed Back Year :

Student's Roll No:- _____ Year: .Y.B.A. SUB: _____ Instruction:-Give appropriate marks out of 10 in each column

Name of the Teacher	The teacher was punctual in class:	How well is the teacher able to communicate?	The teacher encouraged student participation in class	The teacher's approach is	Did the teacher generate interest in the subject ?	Did the teacher relate the topic with current issues ?	Availability of the teacher for consultation	Knowledge base of the teacher:	Sincerity and commitment of the teacher	Overall evaluation of the teacher	TOTAL MARKS
	1 OUT OF 10	2 OUT OF 10	3 OUT OF 10	4 OUT OF 10	5 OUT OF 10	6 OUT OF 10	7 OUT OF 10	8 OUT OF 10	9 OUT OF 10	10 OUT OF 10	OUT OF 100
1. CHAUDHARI URMILABEN C.											
2. CHAUDHARI MUNNABEN B.											
3.SWADIA LEENABEN V.											
4.CHAUDHARI GEETABEN R.											

Shri P.K.Chaudhari Mahila Arts College,Sector-7,Gandhinagar Student Feed Back Year :

Student's Roll No:- _____ Year: .Y.B.A. SUB: _____ Instruction:-Give appropriate marks out of 10 in each column

	1	2	3	4	5	6	7	8	9	10	
5.PATEL NARENDRA K.											
6.CHHANIYARA PRATIMABEN M.											
7.CHAUDHARI SAJJANBEN K.											
8.DESAI TARABEN R.											
9.VAGHELA HEMANGINIBEN S.											
10.VYAS MINABEN S.											

Shri P.K.Chaudhari Mahila Arts College,Sector-7,Gandhinagar Student Feed Back Year :
 Student's Roll No:-____ Year: .Y.B.A. SUB: Instruction:-Give appropriate marks out of 10 in each column

	1	2	3	4	5	6	7	8	9	10
11.PATEL RAKESHBHAI R.										
12.MODI SONALBEN V.										
13.CHAUDHARI VINODBHAI R.										
14. PRAJAPATI HETALBEN G.										

Shri P.K.Chaudhari Mahila Arts College,Sector-7,Gandhinagar Student Feed Back Year :
 Student's Roll No:-____ Year: .Y.B.A. SUB: Instruction:-Give appropriate marks out of 10 in each column

Approach of the Principal towards students	Quality of Teaching	Library	Administrative Staff	Basic Facilities (Drinking, water, Cleaniness)	Total Marks
1	2	3	4	5	
OUT OF 20	OUT OF 20	OUT OF 20	OUT OF 20	OUT OF 20	OUT OF 100

YEAR: 2008-09

No. of Professors : 11

Overall Performance by considering every activity equally important

NAME	Average	SD	n	Rank	Avg CV	Rank
Tejalben .Y Jani	8.90	0.63	45	3	7.09	1
Hema nginiben S.Vagela	8.89	0.66	10	4	7.37	2
Neetaben .N.Shah	9.08	0.76	10	1	8.36	3
Pratimaben						
.M. Chhaniyara	8.96	0.84	10	2	9.39	4
Narendrabhai K Patel	8.25	0.84	45	7	10.17	5
Sonal Modi	8.25	0.87	35	6	10.57	6
Sajaanben K.Chaudhari	8.45	0.91	10	5	10.75	7
Taraben R.Chaudhari	8.10	0.94	10	8	11.62	8
Geetaben R.Choudhari	7.70	0.91	45	10	11.80	9
Rakesh Patel	7.70	0.98	35	11	12.69	10
Meenaben S.Vyas	7.77	1.06	45	9	13.65	11
TOTAL			66			

Characteristic	Ranks										TR C	
	GR C	HS V	MS V	NK P	NN S	PM C	RP	SK C	SM	TJ		
1	11	2	8	7	3	1	9	6	10	5	4	
2	11	1	8	5	2	4	10	3	9	6	7	
3	11	3	5	7	1	4	10	6	9	8	2	
4	10	2	11	6	3	1	9	5	7	8	4	
5	10	5	9	7	1	3	11	6	8	4	2	
6	11	1	8	7	3	4	10	5	9	6	2	
7	11	4	6	8	5	1	10	3	9	7	2	
8	11	2	6	8	1	4	10	3	9	7	5	
9	11	7	9	6	2	1	10	5	8	3	4	
10	10	1	5	8	2	6	11	3	9	4	7	

HOME SCIENCE**YEAR: 2009-10****No. of Professors : 8****Overall Performance by considering every activity equally important**

Average	SD	Rank	Coefficient of variations	Final Rank	No of students who gave feedback	
Hema nginiben	9.46	0.38	2	4.00	1	14
Pratimabe n						
M.Chaniyara	9.66	0.43	1	4.42	2	14
Vinodbhai R.Chaudhari	7.62	0.42	8	5.49	3	13
Taraben R.Desai	8.90	0.53	4	5.99	4	14
Sajjanben K.chaudhri	9.04	0.60	3	6.68	5	14
Nare ndrabhai						
Chaudhari	8.74	0.59	6	6.74	6	12
Gitaben Chaudhary	8.64	0.62	7	7.14	7	14
Nitaben N.Shah	8.84	0.68	5	7.67	8	14
Total			109			

Ranks

	GC	HMG	NC	NNS	PM			
					C	SKC	TRD	VRC
1	5	2	3	7	1	6	4	8
2	7	2	5	4	1	6	3	8
3	4	2	5	3	1	6	7	8
4	6	2	3	5	1	4	7	8
5	5	2	3	4	1	6	7	8
6	5	2	3	6	1	7	4	8
7	5	2	3	7	1	6	4	8
8	5	1	2	7	6	3	4	8
9	5	6	3	7	4	1	2	8
10	5	7	3	4	6	1	2	8

Remark: It has been observed that none of the faculties was given less than 5 marks.

**ARTS
YEAR: 2009-10**

No. of Professors : 7

Overall Per formance by considering every activity equally important

	Mean Score	SD	Rank (Mean)	Coefficient of variations	Final Rank	No of students who ga ve feed back
Gitaben R.Chaudhari	8.62	0.72	4	8.40	5	189
Hetalben Prajapati	8.53	0.94	5	11.06	7	39
Dr.Leenabe n						
V.Swadiya	9.13	0.52	1	5.74	1	139
Munnaben B Chaudhari	8.86	0.67	3	7.61	3	139
Nare ndrabhai K Patel	8.50	0.74	6	8.74	6	189
Dr.Umaben C Chaudhari	9.00	0.64	2	7.07	2	139
Vinubhai R Choudhari	8.33	0.69	7	8.32	4	149
Total	983					

Ranks

Characteristic	GRC	HP	LVS	MBC	NKP	UCC	VRC
1	5	6	1	3	4	2	7
2	4	5	1	3	6	2	7
3	4	1	3	5	6	2	7
4	5	3	4	2	6	1	7
5	5	4	1	3	6	2	7
6	4	5	1	3	6	2	7
7	4	6	1	3	7	2	5
8	4	5	2	3	6	1	7
9	5	4	3	2	6	1	7
10	4	6	3	1	5	2	7

HOME SCIENCE
YEAR:2010-11

No. of Professors : 7

Overall Performance by considering every activity equally important

Name	Mean	Score	SD	Rank (Mean)	Coefficient of variations	Final Rank	No of students who gave feedback
Gitaben R Chaudhari	9.29	0.45	1	4.83	1	20	
He manginiben .S Vaghela	9.19	0.46	2	5.05	2	20	
Nare ndrabhai K Patel	9.13	0.56	3	6.17	3	10	
Taraben R. Desai	8.82	0.55	4	6.21	4	20	
Sajjanben K Chaudhary	8.80	0.62	5	7.08	5	20	
Hetalben G Prajapati	8.45	0.63	7	7.42	6	19	
Pratimabe n M.Chha niyara	8.62	0.69	6	7.96	7	20	
TOTAL		129					

Ranks

Characteristic	GRC	HP	HSV	NKP	PMC	SKC	TRD
1	1	6	4	2	5	3	7
2	2	5	4	1	7	3	6
3	2	4	5	1	3	7	6
4	1	6	3	2	5	4	7
5	5	7	2	1	4	3	6
6	2	6	4	3	5	7	1
7	1	7	2	3	4	6	5
8	1	6	4	7	5	3	2
9	1	4	3	7	6	5	2
10	1	5	2	7	6	4	3

Overall Performance by considering every activity equally important

Name	Average	SD	RankAvg	CV	Rank	n
Leenaben V.Swadia	9.36	0.41	1	4.34	1	143
Urmilaben						
C.Chaudhari	9.25	0.48	2	5.22	2	143
Heta lben G Prajapati	9.17	0.49	3	5.39	3	119
Nare ndrabhai K. Patel	9.07	0.54	5	5.95	4	190
Munnaben						
B.Chaudhari	9.16	0.55	4	6.03	5	143
Gee taben R.Chaudhari	8.92	0.55	6	6.22	6	190
TOTAL		928				

335

Ranks

Characteristic	GRC	HP	LVS	MBC	NKP	UCC
1	5	6	1	3	4	2
2	5	6	1	2	4	3
3	6	4	1	2	5	3
4	6	5	2	3	4	1
5	6	2	1	4	5	3
6	6	4	2	3	5	1
7	6	5	2	1	4	3
8	6	2	1	5	4	3
9	6	5	2	1	4	3
10	5	6	2	3	4	1

ARTS**YEAR: 2010-11****No. of Professors : 6****Overall Per formance by considering every activity equally important**

Name	Mean Score	SD	Rank (Mean)	Coefficient of variations	Final Rank	No of students who gave feed back
Gitaben R Chaudhari	9.29	0.45	1	4.83	1	20
Hemanginiben .S Vaghela	9.19	0.46	2	5.05	2	20
Narendrabhai K Patel	9.13	0.56	3	6.17	3	10
Taraben R. Desai	8.82	0.55	4	6.21	4	20
Sajjanben K Ch audhary	8.80	0.62	5	7.08	5	20
Hetalben G Prajapati	8.45	0.63	7	7.42	6	19
Pratimaben M.Chhaniyara	8.62	0.69	6	7.96	7	20
TOTAL		129				

Ranks

Characteristic	GRC	HP	LVS	MBC	NKP	UCC
1	5	6	1	3	4	2
2	5	6	1	2	4	3
3	6	4	1	2	5	3
4	6	5	2	3	4	1
5	6	2	1	4	5	3
6	6	4	2	3	5	1
7	6	5	2	1	4	3
8	6	2	1	5	4	3
9	6	5	2	1	4	3
10	5	6	2	3	4	1

ANNEXURE - 1

23236551, 2323701, 23237721, 23234116
23235753, 23232317, 23236735, 23239437

F.8-33/2005 (CPII-1)

The Registrar,
Gujarat University,
Navrangpura,
Ahmedabad-380 009.
 विश्वविद्यालय अनुदान आयोग
 बहादुरशाह जफर मार्ग
 नई दिल्ली-110 002
 UNIVERSITY GRANTS COMMISSION
 BAHADURSHAH ZAFAR MARG
 NEW DELHI-110 002
 August, 2005

UG 2005

 Sub:- List of Colleges prepared under Section 2 (f) and 12 (B) of the UGC Act, 1956-
 Inclusion of New Colleges.-

Sir,

 I am directed to refer to the letter No. 387/04-05 dated 23.03.2005 received from College on
 the above subject and to say that the name of the following College has been included in the list of
 Colleges prepared under Section 2 (f)/12-B of the UGC Act, 1956 under the head Non-Government
 Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Shri P.K. Chaudhari Mahila Arts College, Sector-7, <u>Gandhinagar-382 007 (Gujarat).</u>	1994	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

 The Indemnity Bond and other documents in respect of the above College have been
 accepted by the Commission.

Yours faithfully,

 sd/-
 (Mrs. Urmil Gulati)
 Under Secretary

Copy to:-

- ✓ The Principal, Shri P.K. Chaudhari Mahila Arts College, Sector-7, Gandhinagar-382 007 (Gujarat).
- The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhavan, New Delhi-110 001.
- The Secretary, Government of Gujarat, Department of Higher Education, Gandhinagar (Gujarat).
- The Joint Secretary, UGC, Western Regional Office, Ganeshchand, Poona University Campus, Pune-411 007 (M.S).
- Section Officer (F.D.-III Section) U.G.C., New Delhi.
- All Sections, U.G.C., New Delhi.
- Guard file.

 (Prem Chand)
 Section Officer

ANNEXURE-2

Hitendra B. Upadhyay
B. Com., F.C.A.
Dipakkumar V. Gusani
B. Com., F.C.A.
B. UPADHYAY & Co.,
Chartered Accountants

409, 'Abhishek'
Opp. Hotel Haveli
Sector-11,
Gandhinagar -382011
Ph. : (079) 232-22798 (O)
E-mail : hbupadhyay@hotmail.com

(Translated in to English from the Original Report in Gujarati Dated 27/01/2010)

Shree P.K.Chaudhary Mahila Arts Collage, Gandhinagar.
(Managed by :Shree Akhil Anjana Kelavani Mandal)

Income & Expenditure A/c for the year ending as on 31-3-2010

Income	Am.Rs.	Am.Rs.	Expenditure	Am.Rs.	Am.Rs.
Grant			Salary Exp.		3,328,385.00
Hospitality Grant	435010.00		(As per Anne.)		
Salary Grant	3328385.00	3763395.00	Sports Exp.		25,413.00
			Entery Form Fee		1,050.00
Library Fee		43025.00	Adhoc Salary		948,380.00
Interest		15289.00	Vehicle All.		4,800.00
Entery Form Fee		10570.00	Practical Exp.		12,098.00
Seminar Exp.		18261.00	Identy card Exp.		9,090.00
Medical Chekup		10500.00	Books Periodicals		13,110.00
Kasar A/c		879.00	Stationery & Printing		58,188.00
Enrolment Form Fee		10600.00	Telephone Exps.		16,940.00
Identy card Fee		13875.00	Telephone All.		2,160.00
Enrolment Fee		42400.00	Electrical Repairs		84,845.00
Practical Fee		12950.00	Misc.Exps.		11,101.00
Work book Fee		17200.00	Postage Exp.		1,579.00
Guj. Youth Festival Exp.		34420.00	Audit Fee		3,254.00
Collage Exam.		172100.00	Cultural Activitv Exp.		42,918.00
Sports Fee		34420.00	Guj.Uni.Sports Fund		10,420.00
Cultural Prog. Fee		68840.00	Guj. Uni.Youth Festival Fund		17,590.00
Guj.Uni. Sports Fee		8605.00	Enrolment Form Fee		9,625.00
Caution Money Deposit		12050.00	Enrolment Fee		38,500.00
U.G.C.Co.Sa.De.The.		33567.00	T.A.D.A.		8,155.00
			Medical Chekup		6,550.00
Expd. over the Income		2,748,622.00	Repairing Exp.		84,718.00
			House Rent		310,881.00
			Sweeper Salery		0,000.00
			Stationery For Collage		48,444.00
			Bank O.D.Interest		58,175.00
			Work Book		15,980.00
			Bank Commission		244.00
			Bank Charges		272.00
			Adhoc Salary-Ariers		1,634,843.00
			Dead Stock -R/off		
			Laboratory	14725.00	
			Sports	8909.00	
			Furniture	18076.00	39,710.00
			Depreciation		181,717.00
			(As per Anne.)		
			Library Last year Dep.		32,633.00
Total Rs.		7,071,568.00	Total Rs.		7,071,568.00

Verified and found in agriment with the books of account produced.

For B. Upadhyay & Co.,
Chartered Accountants
[Signature]
D. V. Gusani
Partner



[Signature]
—/C PRINCIPAL,
SHRI P. K. CHAUDHARI
MAHILA ARTS COLLEGE
SECTOR-7, GANDHINAGAR

Hitendra B. Upadhyay
B. Com., F.C.A.

Dipakkumar V. Gusani
B. Com., F.C.A.

B. UPADHYAY & Co.,
Chartered Accountants

409, 'Abhishek'

Opp. Hotel Haveli

Sector-11,

Gandhinagar -382011

Ph. : (079) 232-22798 (O)

E-mail : hbupadhyay@hotmail.com

(Translated in to English from the Original Report in Gujarati Dated 27/01/2010)

Shree P. K. Chaudhary Mahila Arts Collage, Gandhinagar.

(Managed by :Shree Akhil Anjana Kelavani Mandal)

Balance sheet as on 31-3-2010

Funds/Liabilities	Amt.Rs.	Amt.Rs.	Assets	Amt.Rs.	Amt.Rs.
Shree Akhil Anjana Kelavani Mandal Loan			Fix Assets & Dead Stock		704017.20
Opening Bal	13279150.00		(As per Anne.)		
Addition during the year	2592590.00	15871740.00	G.P.F		
			Opening Bal	1614699.00	
			Addition during the year	164764.00	1779463.00
G.P.F. Adhoc Staff		144000.00	Deposits		
			Telephone Deposit	2000.00	
			Gas Deposit	5400.00	
			U.G.C.Grant Advance	1000.00	
			Ele. Deposit	5000.00	13400.00
G.P.F.			Cash & Bank A/c		
Opening Bal	1565519.00		Central bank -7575	275864.25	
Addition during the year	164764.00	1730283.00	Central bank -7645	40431.00	
			U.T.I.bank	658.00	
U.G.C.			Cash on hand	9498.00	326451.25
Difford Income	44900.00		Electrical Instalation		6220.00
Dep. during the year	14994.00	29992.00	UGC Co. Sa. Dead Stock		
			Opening Bal	44986.00	
			Dep. during the year	14994.00	29992.00
			Income & Exps. A/c		
			Opening Bal	12167849.55	
			Addition during the year	2748622.00	14916471.55
Total Rs.		17776015.00	Total Rs.		17776015.00

Verified and found in agriment with
the books of account produced.

For B. Upadhyay & Co.,
Chartered Accountants

[D. V. Gusani]
Partner



Shri P. K. Chaudhari
— I/C PRINCIPAL
SHRI P. K. CHAUDHARI
MAHILA ARTS COLLEGE
SECTOR-7, GANDHINAGAR

(Translated in to English from the Original Report in Gujarati Dated 27/01/2010)

Shree P.K.Chaudhary Mahila Arts Collage, Gandhinagar.

(Managed by :Shree AKHIL Anjana Kelavani Mandal)
Depreciation Sheet As per book A/c on 31-3-2010

Anne-1

Equipment Dead stock	Opening Stock as on 1-4-09	Addition during the year	Total	Depre.	Total	Rate Of Depre.
Library (Last year Diferrance)	218770.20	0.00	218,770	32,633	186137.20	33.33%
Total	218770.20	0.00	218,770	32,633	186137.20	

Anne-2

Equipment Dead stock	Opening Stock as on 1-4-09	Addition during the year	Total	Depre.	Total	Rate Of Depre.
Library	186137.20	58626.00	244763.20	71809.00	172954.20	33.33%
Laboratory	84797.00	0.00	84797.00	12720.00	72077.00	15%
Sports	30088.00	0.00	30088.00	4513.00	25575.00	15%
Computers	107267.00	21675.00	128942.00	39364.00	89578.00	33.33%
Furniture	273960.00	162894.00	436854.00	53311.00	383543.00	15%
Total	682249.20	243195.00	925444.20	181717.00	743727.20	

Anne-3

Equipment Dead stock	Opening Stock as on 1-4-09	Addition during the year	Total	Depre.	Total	Rate Of Depre.
U.G.C.	44986.00	0.00	44986.00	14993.83	29992.17	33.33%
Total	44986.00	0.00	44986.00	14993.83	29992.17	

Shree P.K.Chaudhary Mahila Arts Collage, Gandhinagar.

(Managed by :Shree Akhil Anjana Kelavani Mandal)
Salary Exps. for the year ending on 31-3-2010

Particulars	Amt.Ra.
Salary	969120.00
D.A.	695830.00
Local Vehicle All.	17280.00
Medical All.	7200.00
H.R.A.	218069.00
Vehicle All.	43359.00
D.A. 50%	484566.00
Salary	430250.00
D.A.	195209.00
Local Vehicle All.	12840.00
Medical All.	7200.00
H.R.A.	103272.00
D.A. 50%	139196.00
Bonus	4934.00
	3328385.00



(Signature)
I/C PRINCIPAL
SHRI P. K. CHAUDHARY
MAHILA ARTS COLLAGE

Hitendra B. Upadhyay
B. Com., F.C.A.
Dipakkumar V. Gusani
B. Com., F.C.A.
B. UPADHYAY & Co.,
Chartered Accountants

409, 'Abhishek'
Opp. Hotel Haveli
Sector-11,
Gandhinagar -382011
Ph. : (079) 232-22798 (O)
E-mail : hbupadhyay@hotmail.com

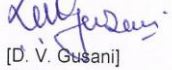
(Translated in to English from the Original Report in Gujarati Dated : / 07 /2011)

Shree P. K. Chaudhary Mahila Arts Collage, Gandhinagar.
(Managed by :Shree Akhil Anjana Kelavani Mandal, Gandhinagar)

Income & Expenditure A/c for the year ending as on 31-3-2011


Expenditure	Amt.Rs.	Income	Amt.Rs.	Amt.Rs.
Salary Exp. (As per Annex.)	8,823,715.00	Grant		
Sports Exp.	42,989.00	Sarbhora Grant	318828.00	
Admission Form	7,250.00	Salary Grant	8823715.00	9142543.00
Adhoc Salary to Adm Staff	32,580.00	Library Fee		47825.00
Vehicle Allowance	4,800.00	Bank SB A/c. Interest		9325.00
Practical Exp.	12,494.00	Admission Form Fee		10070.00
Identity Card Exp.	13,635.00	College Exam Stationary		191300.00
Books & Periodicals	40,062.00	Medical Chek-up		11325.00
Stationery & Printing	160,947.00	Kasar A/c.		295.00
Telephone Exps.	53,987.00	Enrolment Form Fee		12075.00
Telephone All.	1,980.00	Identity Card Fee		15045.00
Electricity Charges	197,738.00	Enrolment Fee		45300.00
Misc. Exps.	25,292.00	Practical Fee		14500.00
Postage Exp.	2,510.00	Work Book Fee		20060.00
Audit Fee	2,206.00	Guj. Uni. Youth Festival		38260.00
Cultural Activity Exp.	103,393.00	Sports TA / DA		643.00
Guj. Uni. Sports Exps.	2,006.00	Sports Fee		38260.00
Guj. Uni. Youth Festival Exps.	19,688.00	Cultural Prog. Fee		76520.00
Enrolment Form Fee	12,075.00	Guj. Uni. Sports Fee		9565.00
Enrolment Fee	42,300.00	FDR Interest		3856.00
T.A./ D.A. to Staff	11,171.00	Guj Uni Degree Certi. Fee		2330.00
Medical Chek Up Exps.	8,390.00			
Repairing Exp.	44,088.00	Excesas of Expd. over Income		18,578,817.00
House Rent	310,881.00			
Sweeper Salary	15,861.00			
Stationery For Collage Exam	39,332.00			
Fire Extinguisher Exps.	16,388.00			
Work Book	20,060.00			
Seminar Exps.	9,769.00			
Bank Charges	385.00			
Adhoc Staff Salary	295,767.00			
NAC Exps	47,572.00			
GPF Recovery Written off	49,180.00			
Salary Arrears to Staff	17,614,115.00			
Depreciation (As per Annex.)	183308.00			
Total Rs.	28,267,914.00	Total Rs.		28,267,914.00

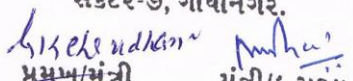
Verified and found in agriment with
the books of account produced.

For **B. Upadhyay & Co.,**
Chartered Accountants

[D. V. Gusani]
Partner

Place: Gandhinagar
Date: 10/06/2011




I/C PRINCIPAL
SHRI P. K. CHAUDHARI
MAHILA ARTS COLLEGE
SECTOR-7, GANDHINAGAR

શ્રી પી. કે. ચૌધરી મહિલા આર્ટ્સ કોલેજ
સેક્ટર-૭, ગાંધીનગર.

પ્રમુખ/મંત્રી

Hitendra B. Upadhyay
B. Com., F.C.A.
Dipakkumar V. Gusani
B. Com., F.C.A.
B. UPADHYAY & Co.,
Chartered Accountants

409, 'Abhishek'
Opp. Hotel Haveli
Sector-11,
Gandhinagar -382011
Ph. : (079) 232-22798 (O)
E-mail : hbupadhyay@hotmail.com

(Translated in to English from the Original Report in Gujarati Dated / 07 /2011)

Shree P. K. Chaudhary Mahila Arts Collage, Gandhinagar.
(Managed by :Shree Akhil Anjana Kelavani Mandal)

Balance sheet as on 31-3-2011

Funds/Liabilities	Amt.Rs.	Amt.Rs.	Assets	Amt.Rs.	Amt.Rs.
Shree A. A. K. Mandal Loan			Fix Assets & Dead Stock		887168.20
Opening Bal	15871740.00		(As per Annx.)		
Additions during the year	19305000.00	35176740.00	GPF Acct.		
			Opening Bal	1779463.00	
Scholarship			Amt. Adj. to Staff GPF Payables	1779463.00	0.00
Opening	0.00		Deposits		
Additions during yr	603101.00	0.00	Telephone Deposit	2000.00	
Deductions during yr	603101.00		Gas Deposit	5400.00	
			Ele. Deposit	5000.00	12400.00
GPF Acct.			Dead Stock - UGC		
Opening Bal	1730283.00		Opening Bal	29992.00	
Amt. Adj. to Staff GPF Payables	1730283.00	0.00	Less :Dep. during the year	9996.00	19996.00
			GPF Adhoc Staff		144231.00
U.G.C.			Accts. Receivable		
Grant Bal.	29992.00		Munnabhai B Chaudhary	45110.00	
Less :			Sajjanben K Chaudhary	35421.00	
Depr. during the year	9996.00	19996.00	Urmilaben C Chaudhary	35421.00	
			Gitaben R Chaudhary	36080.00	
GPF Adhoc Staff			Taraben R Desai	47421.00	
Opening bal	144000.00		Hemangi R Vagala	53840.00	
Add of the year	93050.00	237050.00	Vinodbhai R Chaudhary	52320.00	
			Sonalben V. Modi	59320.00	364933.00
Proff. Tax Liability		107320.00	Cash & Bank Bal.		
Arrears Payable		6934.00	Central bank - 7575	211727.25	
			Central bank - 7645	409570.00	
			U.T.I. Bank	1299.00	
			Cash on hand	1427.00	624023.25
			Income & Expd. A/c		
			Opening Bal	14916471.55	
			Addition during the year	18578817.00	33495288.55
Total Rs.		35548040.00	Total Rs.		35548040.00

AUDIT REMARKS

(1) Balances of accounts receivables & payables appearing in the balancesheet are subject to reconciliation & confirmation with the respective parties.

Subject to our above audit Notes verified and found in agriment with the books of account produced.

For B. Upadhyay & Co.,
Chartered Accountants
[Signature]
[D. V. Gusani]
Partner



IC PRINCIPAL
SHRI P. K. CHAUDHARI
MAHILA ARTS COLLEGE
SECTOR-7, GANDHINAGAR

[Signature]
શ્રી પી. કે. ચૌધરી મહિલા આર્ટ્સ કોલેજ
સેક્ટર-૭, ગાંધીનગર.
પ્રમુખ/મંત્રી
[Signature]
મંત્રી/ક.સભ્ય

(Translated in to English from the Original Report in Gujarati Dated / /2011)

Shree P.K.Chaudhary Mahila Arts Collage, Gandhinagar.
(Managed by :Shree Akhil Anjana Kelavani Mandal)

Annx - 1

Equipment Dead stock	Opening Stock as on 1 4-10	Addition during the year	Total	Depre.	Bal. as on 31/03/11	Rate Of Depr.
Library	172954.20	14323.00	187277.20	60033	127244.20	33.33%
Laboratory	57352.00	0.00	57352.00	8602.80	48749.20	15%
Sports	18666.00	19692.00	38358.00	4270.80	34087.20	15%
Computers	89578.00	8573.00	98151.00	31285.04	66865.96	33.33%
Furniture	365467.00	323871.00	689338.00	79110.38	610227.63	15%
Total	704017.20	366459.00	1070476.20	183307.58	887168.20	

Ann-3

Equipment Dead stock	Opening Stock as on 1 4-10	Addition during the year	Total	Depre.	Bal. as on 31/03/11	Rate Of Depr.
U.G.C. -Grant	29992.17	0.00	29992.17	9996.39	19995.78	33.33%
Total	29992.17	0.00	29992.17	9996.39	19995.78	

Shree P.K.Chaudhary Mahila Arts Collage, Gandhinagar.
(Managed by :Shree Akhil Anjana Kelavani Mandal)

Salary Exps.for the year ending on 31-3-2011

Particulars	Amt.Ra.
Salary	3502504.00
D.A.	1847500.00
Local Vehicle All.	33600.00
Medical All.	14600.00
H.R.A.	882430.00
Vehicle All.	84400.00
Spl. All. To Principal	10000.00
D.A. 50%	936512.00
Salary	589200.00
D A	279864.00
Local Vehicle All.	11640.00
Medical All.	7200.00
H.R.A.	145200.00
D.A. 50%	136800.00
Bonus	4934.00
Admin Salary Arrears	337331.00
Total Rs	8823715.00

[Signature]
INC PRINCIPAL
SHRI P. K. CHAUDHARI
MAHILA ARTS COLLEGE
SECTOR-7, GANDHINAGAR
 શ્રી પી. કે. ચૌધરી મહિલા આર્ટ્સ કોલેજ
 સેક્ટર-૭, ગાંધીનગર.
[Signature]



ANNEXURE-3

૭૫૯-૨૦૦૮-૧-૨૦૦૩

રેકોર્ડ નં : ૬૩૦૧૩૪૧, ૬૩૦૦૩૪૨-૪૩, ૬૩૦૦૧૨૬
 રાજ્ય : ગુજરાત
 ફોન : (૦૭૯) ૬૩૦૨૬૫૪



ગુજરાત યુનિવર્સિટી

નં. એક./અધ્યા./૮/૧૫૬૧૬/૨૦૦૩
 ગુજરાત યુનિવર્સિટી કાર્યાલય,
 નવરંગપુરા, અમદાવાદ-૩૮૦૦૦૯.
 તા. ૨૬-૧-૨૦૦૩.

એકાદશ અંગ્રેજી બોર્ડના નંબર : ૨૮ / ૧૦૦ ૩

ગો.કે.કે.ટી.વે. ડાયરેક્ટર ઓફ ટીચીંગ ઓફ ટીચીંગ ડેવલોપમેન્ટ યુનિવર્સિટી ઓફ ગુજરાત, અમદાવાદ-૩૮૦૦૦૯, તા. ૨૬-૧-૨૦૦૩ ની સલામી બાબત નંબર..... ૩૪..... થી યીધરી મહિલા માર્ટિસ કોલેજ, ગાંધીનગર નીચે જણાવેલ વિષયો-અભ્યાસક્રમો માટે અભ્યાસપાત્ર કે સ્વનિર્ણય દ્વારા તે સામે હાવિલ પ્રકાર અને મુદત માટે નોંધાયું મંજૂર કર્યું છે.

વિષયો-અભ્યાસક્રમો	વેબસાઇટ પ્રકાર	મુદત
બી.એ. (મુખ્ય) ગૃહ વિજ્ઞાન, ગાંધીનગર ગુજરાતી	એલેક્ટ્રોનિક	XXXXXX થી XXXXXX
બી.એ. (ગૃહ) સંસ્કૃત, ગુજરાતી, સમાજશાસ્ત્ર	પ્રશ્ન કાચમી મનરાજી	જુન-૨૦૦૧-થી કાચમી
	મુદત	
	હાથમી	

(Signature)
 કુલ સચિવ, વલી

નકલ સાથે રવાના પ્રાંત :

૧. જાણપત્રથી યીધરી મહિલા માર્ટિસ કોલેજ સેક્ટર-૧-૭, ગાંધીનગર કલેજ
૨. યુનિવર્સિટી ઓફ ગુજરાત ડાયરેક્ટર ઓફ ટીચીંગ ઓફ ટીચીંગ ડેવલોપમેન્ટ યુનિવર્સિટી ઓફ ગુજરાત, અમદાવાદ-૩૮૦૦૦૯ (અભ્યાસક્રમ)
૩. સચિવશ્રી, શિક્ષણ વિભાગ, ગુજરાત રાજ્ય, નવા સચિવાલય, ગાંધીનગર (અભ્યાસક્રમ).
૪. ઉચ્ચ શિક્ષણ કમિશનરશ્રી, શિક્ષણ કમિશનરશ્રી કચેરી, બ્લોક નં ૧૨, ડો. જીવરાજ મહેતા ભવન, જૂનું સચિવાલય, ગાંધીનગર.
૫. પરીક્ષા નિયામકશ્રી, ગુજરાત યુનિવર્સિટી, નવરંગપુરા, અમદાવાદ.
૬. ચીફ એક્ઝિક્યુટિવ ઓફિસર.
૭. સેક્રેટરી ઓફિસર ડી.બી. વિભાગ, અમદાવાદ.

ANNEXURE-5

Subject-wise total number of books

Sr No	Subject	No of Books	
1	Gujarati	1 Permanad	35
2	Balmukuandave		30
3	Samaranyatra		40
4	Aogariyat		25
5	Tankhamandar		45
6	Kakani Sasi		45
7	Madhay Kalian Gujarti Sa hitya no I		25
2	English	1 Comp Eng Chinas	54
2	Special Eng		60
3	Spoken English		59
4	Hamlet		54
5	Reap of the Books		60
6	Compulsory English		59
3	Sanskrit	1 Sapnavasdatam	20
2	Buadcharitam		10
3	Sanskuat Sahitya no Itiyas		30
4	Kaya Pra kash		20
5	Sahitya Darpan		20
6	Bhartiya Parijatam		20

4	Sociology	1 Bhartiya Samajik Ka nuni Karan	15
2	Bhartiya Samajno Paricha y		15

Magazine List Total

NO	Name	Prize		
1	Vigana Darshan	150	Fortnightly	Back Volume
2	Abhiyan	700	Monthly	Back Volume
3	Sherri	400	Fortnightly	Back Volume
4	Sakhi	260	Monthly	Back Volume
5	GuahSobha	250	Monthly	Back Volume
6	Kumar	200	Monthly	Back Volume
7	Navc hetna	200	Monthly	Back Volume
8	Bhudhi Prakash	100	Monthly	Back Volume
9	Udesh	200	Monthly	Back Volume
10	Akhan Anad	200	Monthly	Back Volume
11	Sansodhan	150	Monthly	Back Volume
12	Parab	170	Monthly	Back Volume
13	University New	850	Fortnightly	Back Volume
14	Reader's Digest	700	Monthly	Back Volume
15	Journal of India Writing in English	400	(2 issue)	Back Volume
16	Women's Era	650	Monthly	Back Volume
17	University Today	150	Monthly	Back Volume
18	Poe try World	300	Monthly	Back Volume
19	Yojana	100	Monthly	Back Volume
20	Gujarat Times	100	Monthly	Back Volume
21	Sikhashan Sudha	250	Monthly	Back Volume

22	Latest feats in Ja nral Nolez	370 (w)	Back Volume	
23	Persona lity De velopment	60	Monthly	Back Volume
24	Pratiyao gita Darpan	455	Monthly	Back Volume
25	Safari	250	Monthly	Back Volume
26	Yoga Total Health	200	Monthly	Back Volume
27	Liberty Cereal New	350	Monthly	Back Volume
28	Navniat Samarpan	220	Monthly	Back Volume
29	Aorakh	200	Monthly	Back Volume
30	Sabd Surstti	125	Monthly	Back Volume
31	DOAJ S&F	On Line		On lien (Fire)
32	DOAJ English	On Line		On lien (Fire)

I Nationa l Magazine

1	Journal of India Writing in English	400 (2 issue)	Back Volume
2	Women's Era	650	Monthly Back Volume
3	University Today	150	Monthly Back Volume
4	Poetry World	300	Monthly Back Volume

National Magazine

- 1 Vigana Darshan 150 Fortnightly Back Volume
- 2 Abhiyan 700 Monthly Back Volume
- 3 Sherri 400 Fortnightly Back Volume
- 4 Sa khi 260 Monthly Back Volume
- 5 GuahSobha 250 Monthly Back Volume
- 6 Sa nsodhan 150 Monthly Back Volume
- 7 Pa rab 170 Monthly Back Volume
- 8 University New 850 Fortnightly Back Volume
- 9 **Reader's Digest** 700 Monthly Back Volume
- 10 Yojana 100 Monthly Back Volume
- 11 Gujarat Times 100 Monthly Back Volume
- 12 Sikhashan Sudha 250 Monthly Back Volume
- 13 Latest feats in 370 (w) Back Volume
Janral Nolez
- 14 Pe rsonality 60 Monthly Back Volume
Development
- 15 Pratiyaogita 455 Monthly Back Volume
Darpan
- 16 Sa fari 250 Monthly Back Volume
- 17 Yoga Total Health 200 Monthly Back Volume
- 18 Liberty Cereal 350 Monthly Back Volume
New
- 19 Navniat Samarpan 220 Monthly Back Volume

Local Magazine

- 1 Aorakh 200 Monthly Back Volume
- 2 Sa bd Surstti 125 Monthly Back Volume
- 3 GuahSobha 250 Monthly Back Volume
- 4 Kumar 200 Monthly Back Volume
- 5 Navchetna 200 Monthly Back Volume
- 6 Bhudhi Prakash 100 Monthly Back Volume
- 7 Udesh 200 Monthly Back Volume
- 8 Akhan Anad 200 Monthly Back Volume
- 9 Sa nsodhan 150 Monthly Back Volume
- 10 Pa rab 170 Monthly Back Volume

On Line Magazine

- 1 DOAJ S&F On Line (Fire)
- 2 DOAJ English On Line (Fire)

ANNEXURE - 7

Sr No	Subject No	CD	Subject List of Test Books
1	Gujarati	05	1 Vakhari (Poems)
2			Report of Trend and Progress of Banking in India
		2007-08	Reserve Bank of India
3	Jatayu		Poetry
4	Odyssey		Haikus (Poetry)
5	Avsar		Avajno
2	English	10	

ANNEXURE - 8

News Paper

The T imes of India

Gujarat Samachar

Divya Bhaskar

Sandesh

Gadhinaga r Samacha r

ANNEXURE- 9

LIST OF COMMITTEES

NAAC STEERING COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)

1. PROF. NARENDRA K.PATEL
2. PROF. RAKESH R. PATEL
3. PROF. GEETABEN R. CHAUDHARI
4. PROF. PRATIMABE N M. CHHANIYARA
5. DR. LEENABEN V. SWADIA
6. MR.MIHIRBHAI H. VYAS

ADMISSION COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)

1. PROF. NARENDRA K.PATEL
2. PROF. MUNNABEB B. CHAUDHARI
3. PROF. RAKESH R. PATEL
4. PROF. HEMANGIBEN S. VAGHELA
5. MR. MEHULBHAI D. SHASTRI

EXAMINATION COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)

1. DR. LEENABEM V. SWADIA
2. PROF. PRATIMABE N M. CHHANIYARA
3. DR. MINABEN S. VYAS
4. PROF. NARENDRA K.PATEL
5. MR. MEHULBHAI D. SHASTRI

INFRASTRUCTURE COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF. HEMANGIBEN S. VAGHELA
- 2. PROF. SAJJNABEN K. CHAUDHARI
- 3. SMT. MANISHABEN S. CHAUDHARI
- 4. MR. MIHIRBHAI H. VYAS

DISCIPLINE COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF. VINODBHAI R. CHAUDHARI
- 2. DR. LEENABEN V. SWADIA
- 3. PROF. NARENDRA K.PATEL
- 4. PROF. SAJJNABEN K. CHAUDHARI
- 5. MR. MEHULBHAI D. SHASTRI

PLACEMENT CELL

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF. PRATIMABE N M. CHHANIYARA
- 2. DR. MINABEN S. VYAS
- 3. PROF. HEMANGIBEN S. VAGHELA
- 4. RAMILABEN M.CHAUDHARI

LIBRARY COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PRAKASHBHAI CHAUDHARI
- 2. DR. LEENABEN V. SWADIA
- 3. DR. MINABEN S. VYAS
- 4. PROF. GEETABEN R. CHAUDHARI
- 5. PROF. TARABEN R. DESAI

MAGAZINE COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. DR. LEENABEN V. SWADIA
- 2. PROF. NARENDRA K.PATEL
- 3. PROF. MUNNABEN B. CHAUDHARI
- 4. PROF. GEETABEN R. CHAUDHARI
- 5. RAMILABEN M.CHAUDHARI

STUDENT'S GRIEVANCE REDRESSAL COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1 PROF. PRATIMABE N M. CHHANIYARA
- 2 PROF.SONALBEN V. MODI
- 3 PUSHPABEN D. CHAUDHARI

VOCATIONAL GUIDANCE COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF. RAKESH R. PATEL
- 2. PROF.SONALBEN V. MODI
- 3. PROF. HEMANGIBEN S. VAGHELA

COUNSELLING CELL

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF. SAJJNABEN K. CHAUDHARI
- 2. PROF. RAKESH R. PATEL
- 3. SMT. MANISHABEN S. CHAUDHARI

12. C.W.D.C.

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. DR. LEENABEN V. SWADIA
- 2. PROF.SONALBEN V. MODI
- 3. RAMILABEN M.CHAUDHARI

CULTURAL COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF.GEETABEN R. CHAUDHARI
- 2. PROF. PRATIMABEN M. CHHANIYARA
- 3. PROF. MUNNABEN B. CHAUDHARI
- 4. PROF. SONALBEN V. MODI
- 5. MR.MIHIRBHAI H. VYAS

HOSTEL COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. BAROT NIRUBEN (RECTOR)
- 2. PROF. MUNNABEN B. CHAUDHARI
- 3. PROF. SAJJNABEN K. CHAUDHARI
- 4. PROF. GEETABEN R. CHAUDHARI
- 5. PUSHPABEN D. CHAUDHARI

TIME TABLE COMMITTEE

- DR. URMILABEN C. CHAUDHARI (IN-CHARGE PRINCIPAL)
- 1. PROF.GEETABEN R. CHAUDHARI
- 2. DR. LEENABEN V. SWADIA
- 3. PROF. PRATIMABE N M.CHHANIYARA
- 4. DR. MINABEN S. VYAS
- 5. PROF. SONALBEN V. MODI
- 6. MR. MEHULBHAI D. SHASTRI

Annexure-10

List of other institution run by the Trust

Sr.No Name of the institution

- 1. Shri J.M. Chaudhari Sarvajanik Purva Prathmik School**
- 2. Shri J.M. Chaudhari Sarvajanik Prathmik School**
- 3. Shri J.M. Chaudhari Sarvajanik English Medium Prathmik School.**
- 4. Shri J.M. Chaudhari Sarvajanik Madhyamik Vidhyalaya (Self Finance)**
- 5. Shri J.M. Chaudhari Sarvajanik Kanya Vidhyalaya (Self Finance)**
- 6. Shri J.M. Chaudhari Sarvajanik Kanya Vidhyalaya**
- 7. Shrimati S.M. Chaudhari Mahila Adhyapan College.**
- 8. Chaudhari College of Education.**
- 9. Chaudhari M.Ed. College.**
- 10. Shri Chaudhari College of Computer Application.**
- 11. Shri D.D. Chaudhari Technical Institute.**
- 12. Smt.S.M. Chaudhari Technical Institute (M.B.A.)**
- 13. Shri P.K. Chaudhari Mahil Arts College.**